

**BRIZE NORTON PARISH COUNCIL**

Clerk to the Council: Mrs Jo Webb

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24<sup>th</sup> February 2026

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held in the Elder Bank Hall meeting room on **Monday 2<sup>nd</sup> March 2026 at 7.00pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

Jo Webb

Clerk to Brize Norton Parish Council

**1) Apologies.**

**2) Declarations of interest:** Councillors are asked to declare an interest regarding items on the agenda this evening.

**3) Minutes:** To approve the Minutes of the last meeting of the Council on Monday 2<sup>nd</sup> February 2026.

**4) Public Participation:** Please see information above.

**5) District and County Councillors' reports for information only.**

**6) Councillor reports:**

6.1 Cllr Goble - Chairman's Report

6.2 Cllr Goble - Brize Meadow

6.3 Highways

6.4 Cllr Way – Report on webinars attended: Beyond the Precept: Funding solutions for smaller parish and town council and Future Leaders: Attracting young talent to parish and town councils

**7) Discussion and Decisions:**

7.1 2026 – 2029 Grass cutting tender

7.2 Community resilience and flooding

7.3 Christ Church bus shelter and allotment rent review

7.4 Brize Meadow play park maintenance quotes

7.5 Local Government reorganisation survey

## 8) Progress Reports:

- 8.1 Cllr Woodward - Buildings maintenance
- 8.2 Cllr Way - Village maintenance
- 8.3 Cllr Way and Clerk - Play Parks
- 8.4 Freedom of Information request
- 8.5 All Cllrs - Outstanding actions list

9) **Planning:** Review of new planning applications and progress on outstanding applications (on attached Appendix)

## 10) Finance:

- 10.1 To review orders for payment and payments received (on attached appendix).
- 10.2 To review the bank reconciliation.

## 11) Correspondence.

12) **Date of next meeting** – Tuesday 7<sup>th</sup> April 2026

## AGENDA ITEM 9

### NEW PLANNING APPLICATIONS:

26/00228/FUL	Mr Andrew Timms 80-82 Station Road Brize Norton	Erection of a proposed single storey pitched roof extension to garden department at AK Timms & Sons Ltd <b>Registered: 5<sup>th</sup> February 2026</b> <b>Respond: 4<sup>th</sup> March 2026</b>
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### PENDING PLANNING DECISIONS:

25/01668/RES	Mr Joe McDermott Land North of Brock Cottage Burford Road Brize Norton	Reserved matters application for two detached self-build dwellings (amended plans) <b>Registered: 18<sup>th</sup> August 2025</b> <b>Respond: 6<sup>th</sup> January 2026</b> <b>Under consideration</b>
25/02722/FUL	Bloor Homes Land (E) 429027 (N) 207682 Miles Drive Brize Norton	Erection of 39 dwellings, including parking, landscaping, drainage and other associated works with access of Miles Drive <b>Registered: 18<sup>th</sup> November 2025</b> <b>Respond: 17<sup>th</sup> December 2025</b> <b>Under consideration</b>
24/03278/FUL	Witney Solar Limited Land (E) 431186 (N) 208772 Witney Road Brize Norton	Construction and operation of a ground-mounded solar farm with battery energy storage system (BESS) and associated infrastructure, access, ancillary works and landscaping <b>Registered: 30<sup>th</sup> January 2025</b> <b>Respond: 3<sup>rd</sup> March 2025</b> <b>Awaiting decision</b>

24/01809/FUL	Crocodiles of the World Burford Road Brize Norton	Construction of new crocodile house and creation of 47 additional parking spaces <b>Registered: 29<sup>th</sup> August 2024</b> <b>Respond: 20<sup>th</sup> September 2024</b> <b>Under consideration</b>
R3.0075/24	Oxfordshire County Council Vacant site located to the south of Brize Meadow Lodge Care Home and to the east of and accessed from Monahan Way, Carterton	Development of the site to provide a two-storey community safety centre and smoke house training facility, with associated access, parking, training yard and landscaping. <b>Registered: 24<sup>th</sup> July 2024</b> <b>Respond: 14<sup>th</sup> August 2024</b>
23/01738/POB28	Land East of Monahan Way Carterton	Proposal to vary obligations contained schedules 6,7 and 10 of the extant S106 Agreement for our East Carterton (Brize Meadow) development (in association with application 14/0091/P/OP). <b>Registered: 23<sup>rd</sup> June 2023</b> <b>Respond: 20<sup>th</sup> July 2023</b> <b>Under consideration</b>

DECIDED PLANNING DECISIONS:

25/00487/OUT	HarperCrewe Bloombridge Ltd Land (E) 428789 (E) 208512 Burford Road Brize Norton	Outline planning application with all matters reserved except of access for up to 350 dwellings (Use Class C3); land for local community use (Use Classes E & F2); detailed means of access from Burford Road; public open space; landscaping; service infrastructure and associated works on land to the south of Burford Road, Brize Norton <b>Registered: 25<sup>th</sup> February 2025</b> <b>Respond: 2<sup>nd</sup> October 2025</b> <b>Approved subject to legal agreement: 29<sup>th</sup> January 2026</b>
25/01579/FUL	Foxbury Farm Burford Road Brize Norton	Erection of a water storage pump house. New GRP housing unit for new electrical transformer <b>Registered: 15<sup>th</sup> July 2025</b> <b>Respond: 8<sup>th</sup> August 2025</b> <b>Approved: 30<sup>th</sup> January 2026</b>

## AGENDA ITEM 10.1

### ORDERS FOR PAYMENT:

Payment met	Date	Net	VAT	Total	Description	Supplier
BACS	02.03.2026	£30.00	£6.00	£36.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£25.00	£5.00	£30.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£30.00	£6.00	£36.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£10.00	£2.00	£12.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£25.00	£5.00	£30.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£50.00	£10.00	£60.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£50.00	£10.00	£60.00	Cleaning of changing room and outside toilet at pavilion	Humble Bumble Ltd
BACS	02.03.2026	£18.00	£0.00	£18.00	February cost of Gigaclear Broadband service at Edler Bank Hall - 25%	Elder Bank Hall Committee
BACS	02.03.2026	£18.00	£0.00	£18.00	January cost for Gigaclear broadband service at Elder Bank Hall - 25%	Elder Bank Hall Committee
BACS	02.03.2026				Salaries	
BACS	02.03.2026	£75.00	£0.00	£75.00	Allotment rent 29/3/26 to 28/9/26	Savills
BACS	02.03.2026	£5.00	£0.00	£5.00	Bus shelter access rights 29/3/26 to 28/9/26	Savills
DD	20.02.2026	£9.60	£1.92	£11.52	Microsoft 365 licence	Microsoft
BACS	02.03.2026	£1,028.11	£205.62	£1,233.73	Supply and installation of new rope for multiplay	Ava Recreation Ltd
BACS	02.03.2026	£119.40	£23.88	£143.28	Station Road play park weekly inspections	West Oxfordshire District Council
BACS	02.03.2026	£235.80	£47.16	£282.96	Brize Meadow playpark weekly inspections	West Oxfordshire District Council
CARD	12.02.2026	£5.00	£0.00	£5.00	Cllr State attendance at Doughnut Economics for thriving communities	Doughnut Economics
CARD	12.02.2026	£5.00	£0.00	£5.00	Cllr Way attendance at Doughnut Economics for thriving communities	Doughnut Economics
DD	28.02.2026	£753.70	£0.00	£753.70	Water bill	Water2Business Ltd
BACS	02.03.2026	£155.00	£31.00	£186.00	Boiler repair	G&O Engineers Ltd
CARD	03.02.2026	£199.99	£40.00	£239.99	Defibrillator battery	Turtle Engineering Ltd
DD	13.02.2026	£22.50	£4.50	£27.00	Website and email fees	IONOS

### PAYMENTS RECEIVED:

Payment Type	Date	Source	Details	Amount
BACS	02/02/2026	Humble Bumble Café	Pavilion rent	£ 1.00
BACS	05/02/2026	Aston FC	Recreation ground / changing room hire	£ 215.00

## AGENDA ITEM 10.2

Reconciliation to Bank Account:

<b>A</b>	<b>Bank Reconciliation at 24/02/2026</b>		
	Cash in Hand 01/04/2025		93,137.37
	<b>ADD</b> Receipts 01/04/2025 - 24/02/2026		114,921.00
	<b>SUBTRACT</b> Payments 01/04/2025 - 24/02/2026		208,058.37
	<b>Cash in Hand 24/02/2026</b> (per Cash Book)		<b>64,761.95</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 24/02/2026	0.00	
	Barclays Bank Community Account 24/02/2026	28,911.86	
	Barclays Business Premium Accou 24/02/2026	35,066.11	
			<b>63,977.97</b>
	Less unrepresented payments		63,977.97
Plus unrepresented receipts		783.98	
<b>Adjusted Bank Balance</b>		<b>64,761.95</b>	
	<b>A = B Checks out OK</b>		