

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
18 Chichester Place, Brize Norton, OX18 3PD
Telephone: 07899 938938
E-mail: clerk@brizenortonparishcouncil.co.uk



30th January 2024

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 5th February 2024 at 7.30pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely



Jo Webb
Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies.**
- 2) **Declarations of interest:** Councillors are asked to declare an interest regarding items on the agenda this evening.
- 3) **Minutes:** To approve the Minutes of the last meeting of the Council on Monday 8th January 2024.
- 4) **Public Participation:** Please see information above.
- 5) **District and County Councillors' reports for information only.**
- 6) **Councillor reports:**
 - 6.1 Cllr Way - Chairman's Report
 - 6.2 Cllr Goble - Neighbourhood Plan Steering Group
 - 6.3 Cllr Goble - Brize Meadow detailed plan sub committee
 - 6.4 Cllr State - Highways committee
- 7) **Discussion and Decisions:**
 - 7.1 Councillor Vacancy
 - 7.2 D-Day 80th Anniversary
 - 7.3 Elder Bank Hall Lease
 - 7.4 OCC Highways Survey
 - 7.5 OALC Training for Cllr Way - Parks, Play areas and Equipment, Sport and Fitness areas
 - 7.6 OALC Training for Cllr State - Addressing the Biodiversity Crisis
 - 7.7 King Charles III official portrait
 - 7.8 BNS&SC meeting 30th January 2024

8) Progress Reports:

- 8.1 Cllr Woodward - Maintenance
- 8.2 Cllr Way & Cllr Fothergill - Play Parks
- 8.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension
- 8.4 Cllr Goble & Cllr Woodward - Brize Norton Pavilion

9) **Planning:** Review of new planning applications and progress on outstanding applications (on attached Appendix)

10) Finance:

- 10.1 To consider payments to be made (on attached appendix).
- 10.2 To examine the bank accounts (income and expenditures).

11) **Other correspondence to note** (Clerk to alert Councillors to any specific concerns).

12) **Date of next meeting** – Monday 4th March 2024.

AGENDA ITEM 9

NEW PLANNING APPLICATIONS:

23/03344/S73	Brize Norton Parish Council Elder Bank Hall Station Road Brize Norton	Variation of conditions 2 and 3 of permission 21/00063/FUL to allow changes to roof height, omission of a roof light and relocation of a ground floor window and change doors and windscreen from UPVC to Antracite Grey Aluminium framed. Registered: 22nd January 2024 Respond: 20th February 2024
--------------	--	--

PENDING PLANNING DECISIONS:

23/03111/FUL	Mr Aniket Chhipa Plot 4 Viscount Industrial Estate Station Road Brize Norton	Erection of four industrial units and associated works Registered: 6th December 2023 Respond: 29th December 2023 Under Consideration
23/01738/POB28	Land East of Monahan Way Carterton	Proposal to vary obligations contained schedules 6,7 and 10 of the extant S106 Agreement for our East Carterton (Brize Meadow) development (in association with application 14/0091/P/OP). Registered: 23rd June 2023 Respond: 20th July 2023 Under Consideration
23/00136/OUT	Mr T Hinchly Quarry Dene Burford Road Brize Norton	Outline planning for the sub-division of site for the creation of self build/custom house building plot for a single storey dwelling (with all matters reserved) Registered: 15th February 2023 Respond: 24th March 2023 Awaiting Decision

22/03539/FUL	Mr Andrew Winstone Land (E) 429494 (N) 207689 Monahan Way Carterton	Construction of 99 dwellings (to include 35 affordable homes) garages, estate roads and drainage infrastructure Registered: 13th January 2023 Respond: 8th February 2023 Awaiting Decision
--------------	--	--

DECIDED PLANNING DECISIONS:

23/02708/OUT	Messrs McShane, Thomas, Yule and Harris Land Parcel to North East of Carterton Football Club Swinbrook Road Carterton	Erection of five age restricted dwellings (55 years) with re-sited access, conveyance of part of site as nature recovery network land (outline application with all matters reserved) Registered: 5th December 2023 Respond: 29th December 2023 Refused: 25th January 2024
23/03152/HHD	Mr D Bond 48B Station Road Brize Norton	Erection of a detached double carport with home office in roof space. Registered: 27th November 2023 Respond: 28th December 2023 Approved: 26th January 2024
23/02554/RES	Mr Andrew Winstone Land East of Monahan Way Carterton	Reserved Matters application for the construction of a neighbourhood equipped play area and the provision of associated landscaping and boundary fencing at Land East of Monahan Way, Carterton, Oxfordshire Registered: 10th October 2023 Respond: 10th November 2023 Approved: 29th January 2024

AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Payment Type	Date Approved	Payee	Details	Invoice Number	Gross Amount	VAT	Net Amount	
TFR	09/01/2024	BNPC - Deposit Account	Transfer of reserves from current account to deposit account		£ 22,761.26		22761.26	Transferred 9/1/24
BACS	16/01/2024	WODC	Planning section 73 application fee - Elder Bank Hall extension	23/03344/S73	£ 146.50		146.50	Paid 16/1/24
BACS	05/02/2024	McCracken & Sons LTD	Grass Cutting	15094	£ 442.80	£ 73.80	369.00	
DD	05/02/2024	IONOS	Email fees	203039885954	£ 10.80	£ 1.80	9.00	
BACS	05/02/2024	OALC	Cllr Way training - Parks, play areas and equipment, sport and fitness areas	W-3102	£ 132.00	£ 22.00	110.00	
BACS	05/02/2024	Tim Gush	Printing of Welcome Brochure	pcwb	£ 285.00		285.00	
DD	05/02/2024	Everflow Water	Forecast water use 10/2/24 to 9/3/24	2788726	£ 136.96		136.96	
BACS	05/02/2024		Salaries					
BACS	05/02/2024	McCracken & Sons LTD	Grass cutting	15134	£ 442.80	£ 73.80	369.00	
BACS	05/02/2024	Chapel Hill Design	Website & social media management	CHD-INV-0097	£ 300.00		300.00	
BACS	05/02/2024	OALC	Cllr State training - Addressing the Biodiversity Crisis for Parish and Town	W-3111	£ 60.00	£ 10.00	50.00	

PAYMENTS RECEIVED: None

AGENDA ITEM 10.2

Reconciliation to Bank Account:



30th January 2024

BNPC FINANCIAL STATEMENT

GENERAL INCOME & EXPENDITURE

Balance	01/04/2023	<u>£ 14,758.58</u>
Receipts		£ 53,165.81
Receipt (WODC Reserves)		£ 22,761.26
Total Receipts		<u>£ 75,927.07</u>
Payments		£ 46,699.45
Transfer to BNPC Reserves		£ 22,761.26
Current account balance		<u>£ 21,224.94</u>

Includes February orders for payment not yet approved

Once all payments approved and paid

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2023 (WODC Investment)	£ 22,305.43
Plus Interest	£ 493.11
Less Admin Fee	£ 37.28
Balance to transfer to BNPC reserves	<u>£ 22,761.26</u>
Balance of reserves now in BNPC deposit account	<u>£ 22,761.26</u>

Transferred to deposit account

AVAILABLE FUNDS

Cash in current account	£ 21,224.94
Cash in reserves	<u>£ 22,761.26</u>
TOTAL FUNDS	<u>£ 43,986.20</u>

VAT RECONCILIATION OUTSTANDING YEAR TO DATE £ 2,206.35