

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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29th August 2023

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 4th September 2023 at 7.30pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

Jo Webb
Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies.**
- 2) **Declarations of interest:** Councillors are asked to declare an interest regarding items on the agenda this evening.
- 3) **Minutes:** To approve the Minutes of the last meeting of the Council on Monday 7th August 2023.
- 4) **Public Participation:** Please see information above.
- 5) **District and County Councillors' reports for information only.**
- 6) **Councillor reports:**
 - 6.1 Cllr Way - Chairman's Report
 - 6.2 Cllr Goble - Neighbourhood Plan Steering Group
 - 6.3 Cllr Goble & Cllr Truman - Brize Meadow detailed plan sub committee
 - 6.4 Cllr State - Highways committee
- 7) **Discussion and Decisions:**
 - 7.1 Mobile vehicle activated speed sign
 - 7.2 OALC training for Councillors and Clerks
 - 7.3 Defibrillator
 - 7.4 Review of BNS&SC Lease
 - 7.5 Employee Pension Scheme
 - 7.6 RoSPA Inspection report
- 8) **Progress Reports:**
 - 8.1 Cllr Woodward - Maintenance

- 8.2 Cllr Way - Brize Meadow Play Park
- 8.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension
- 8.4 Cllr Truman - Smoke free play park community fund
- 8.5 All Cllrs - VAT Specialist meeting
- 9) **Planning:** Review of new planning applications and progress on outstanding applications (on attached Appendix)
- 10) **Finance:**
 - 10.1 To consider payments to be made (on attached appendix).
 - 10.2 To examine the bank accounts (income and expenditures).
- 11) **Other correspondence to note** (Clerk to alert Councillors to any specific concerns).
- 12) **Items for future agenda.**
- 13) **Date of next meeting** – Monday 2nd October 2023.

AGENDA ITEM 9

NEW PLANNING APPLICATIONS: None

PENDING PLANNING DECISIONS:

23/01738/POB28	Land East of Monahan Way Carterton	Proposal to vary obligations contained schedules 6,7 and 10 of the extant S106 Agreement for our East Carterton (Brize Meadow) development (in association with application 14/0091/P/OP. Registered: 23rd June 2023 Respond: 20th July 2023 Under Consideration
23/00136/OUT	Mr T Hinchly Quarry Dene Burford Road Brize Norton	Outline planning for the sub-division of site for the creation of self build/custom house building plot for a single storey dwelling (with all matters reserved) Registered: 15th February 2023 Respond: 24th March 2023 Awaiting Decision
22/03539/FUL	Mr Andrew Winstone Land (E) 429494 (N) 207689 Monahan Way Carterton	Construction of 99 dwellings (to include 35 affordable homes) garages, estate roads and drainage infrastructure Registered: 13th January 2023 Respond: 8th February 2023 Awaiting Decision

DECIDED PLANNING DECISIONS:

23/01684/ADV	Mr A Murray Unit 5 Kipling Court Brize Norton	Erection of free standing and fascia signage including 6 fascia signs, 7 illuminated signs and 4 non-illuminated signs Registered: 30th June 2023 Respond: 26th July 2023 Approved: 4th August 2023
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23/01424/FUL	Mr A Shipway Kilkenny Farm Kilkenny Lane Brize Norton	Erection of 24 ground mounted solar panels Registered: 30th June 2023 Respond: 25th July 2023 Approved: 9th August 2023
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AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Payment Type	Date Approved	Payee	Details	Invoice Number	Gross Amount	VAT	Net Amount
BACS	05/09/2023	McCracken & Sons LTD	Grass Cutting - July	14849	£ 442.80	£ 73.80	369.00
DD	05/09/2023	IONOS	Email fees	203037502381	£ 35.96	£ 5.99	29.97
BACS	05/09/2023	5As Tool & Plant Hire	Motormix cannister, oil, gloves, safety glasses, bulk line orange	125272	£ 96.77	£ 16.12	80.65
BACS	05/09/2023	Jo Webb	Reiurnbursement of postage for Brize Breeze		£ 29.60		29.60
BACS	05/09/2023	Tim Gush	Printing of the Neighbourhood Plan appendices and reg 14 brochure	BNNPapp	£ 250.00		250.00
BACS	05/09/2023	RoSPA	Annual Inspection - The Recreation Ground	73974	£ 127.80	£ 21.30	106.50
BACS	05/09/2023		Salaries				

PAYMENTS RECEIVED:

Payment Type	Date Received	Source	Details	Amount
BACS	21/08/2023	Brize Norton Sports & Social Club	Water Bill	£ 269.77

AGENDA ITEM 10.2

Reconciliation to Bank Account:



BNPC FINANCIAL STATEMENT

29th August 2023

GENERAL INCOME & EXPENDITURE

Balance	01/04/2023	£ 14,758.68
Less o/standing receipts		
Add o/standing payments		
Less overpayment		£ 0.10
		£ 14,758.58

Notes - 0.10 overpaid amount on invoice 62/23 dated 6/10/22

Receipts		£ 29,500.47
Payments		£ 22,059.29
Plus Transfers		
Balance	29/08/2023	£ 22,199.76

VAT Reconciliation o/standing

Plus o/standing payments		£ 2,810.26
Less o/standing lodgements		£ -
Cash in Bank	29/08/2023	£ 25,010.02

Outstanding Items + Orders for Payment

Current Account	29/08/2023	£25,010.02
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RESERVES INCOME AND EXPENDITURE

Balance 1/4/2023		£ 22,305.43
Plus Receipts		
Less Transfers		
Current Reserves		£ 22,305.43

WODC Investment

AVAILABLE FUNDS

General Funds		£ 22,199.76
WODC Reserves		£ 22,305.43
TOTAL FUNDS		£ 44,505.19

VAT Reconciliation o/standing