

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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26th September 2023

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 2nd October 2023 at 7.30pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

Jo Webb
Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies.**
- 2) **Declarations of interest:** Councillors are asked to declare an interest regarding items on the agenda this evening.
- 3) **Minutes:** To approve the Minutes of the last meeting of the Council on Monday 4th September 2023.
- 4) **Public Participation:** Please see information above.
- 5) **District and County Councillors' reports for information only.**
- 6) **Councillor reports:**
 - 6.1 Cllr Way - Chairman's Report
 - 6.2 Cllr Goble - Neighbourhood Plan Steering Group
 - 6.3 Cllr Goble & Cllr Truman - Brize Meadow detailed plan sub committee
 - 6.4 Cllr State - Highways committee
- 7) **Discussion and Decisions:**
 - 7.1 IONOS price increase
 - 7.2 Recreation Ground grass cutting
 - 7.3 WODC Local Plan 2041 consultation
 - 7.4 2024/2025 Budget
 - 7.5 Crocodiles of the World Competition - Name to be picked from a hat
- 8) **Progress Reports:**
 - 8.1 Cllr Woodward - Maintenance
 - 8.2 Cllr Way - Brize Meadow Play Park

- 8.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension
- 8.4 Cllr Truman - Smoke free play park community fund
- 8.5 VAT Specialist Report
- 8.6 Mobile vehicle activated speed sign
- 8.7 Cllr Goble - Meeting with WODC Leisure Projects Officer
- 8.8 Cllr Truman - Allotment Pest Control
- 8.9 Village Bash
- 8.10 Monahan Way bus shelters
- 8.11 Clerk - External audit completion report
- 9) **Planning:** Review of new planning applications and progress on outstanding applications (on attached Appendix)
- 10) **Finance:**
 - 10.1 To consider payments to be made (on attached appendix).
 - 10.2 To examine the bank accounts (income and expenditures).
- 11) **Other correspondence to note** (Clerk to alert Councillors to any specific concerns).
- 12) **Date of next meeting** – Monday 6th November 2023.

AGENDA ITEM 9

NEW PLANNING APPLICATIONS: None

PENDING PLANNING DECISIONS:

23/01738/POB28	Land East of Monahan Way Carterton	Proposal to vary obligations contained schedules 6,7 and 10 of the extant S106 Agreement for our East Carterton (Brize Meadow) development (in association with application 14/0091/P/OP. Registered: 23rd June 2023 Respond: 20th July 2023 Under Consideration
23/00136/OUT	Mr T Hinchly Quarry Dene Burford Road Brize Norton	Outline planning for the sub-division of site for the creation of self build/custom house building plot for a single storey dwelling (with all matters reserved) Registered: 15th February 2023 Respond: 24th March 2023 Awaiting Decision
22/03539/FUL	Mr Andrew Winstone Land (E) 429494 (N) 207689 Monahan Way Carterton	Construction of 99 dwellings (to include 35 affordable homes) garages, estate roads and drainage infrastructure Registered: 13th January 2023 Respond: 8th February 2023 Awaiting Decision

DECIDED PLANNING DECISIONS: None

AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

BACS	02/10/2023	Kingdom Signs.com	Supply & fit car park signs	KS644313	£ 468.62	£ 78.10	390.52
BACS	02/10/2023	McCracken & Sons LTD	Grass cutting - August	14896	£ 442.80	£ 73.80	369.00
BACS	02/10/2023	OALC	Cllr Bennett training - Councillor Fundamentals	W-2829	£ 60.00	£ 10.00	50.00
BACS	02/10/2023	Citizens Advice West Oxfordshire	Donation		£ 100.00		100.00
DD	02/10/2023	IONOS	Email fees	203037969197	£ 10.80	£ 1.80	9.00
BACS	02/10/2023	Parkinson Partnersip	VAT report on Village Hall extensin	1188	£ 900.00	£ 150.00	750.00
CHQ	02/10/2023	Fred Bellenger	Petrol for mower, mower drive belts, manure for war memorial		£ 208.21		208.21
BACS	02/10/2023	Moore	Completion of 2022/2023 external auditor's limited assurance review	16947/979	£ 378.00	£ 63.00	315.00
BACS	02/10/2023	Chapel Hill Design	Website & social media management	CHD-INV-0060	£ 300.00		300.00
BACS	02/10/2023	Micjon Ltd	extension, 50% M&E services fees for Stage 5-6 & 50% Architectural	EBH/004	£ 2,400.00		2400.00
BACS	02/10/2023		Services fees for stage 5-6				
			Salaries				0.00

PAYMENTS RECEIVED:

BACS	21/09/2023	WODC	Precept			£ 23,183.50
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AGENDA ITEM 10.2

Reconciliation to Bank Account:



26th September 2023

BNPC FINANCIAL STATEMENT

GENERAL INCOME & EXPENDITURE

Balance	01/04/2023	£ 14,758.68
Less o/standing receipts		
Add o/standing payments		
Less overpayment		£ 0.10
		<u>£ 14,758.58</u>

Notes - 0.10 overpaid amount on invoice 62/23 dated 6/10/2

Receipts		£ 52,683.97
Payments		£ 29,409.23
Plus Transfers		
Balance	26/09/2023	<u>£ 38,033.32</u>

VAT Reconciliation o/standing

Plus o/standing payments		£ 7,039.14
Less o/standing lodgements		£ -
Cash in Bank	26/09/2023	<u>£ 45,072.46</u>

Outstanding Items + Orders for Payment

Current Account	26/09/2023	£45,072.46
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0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2023		£ 22,305.43
Plus Receipts		
Less Transfers		
Current Reserves		<u>£ 22,305.43</u>

WODC Investment

AVAILABLE FUNDS

General Funds		£ 38,033.32
WODC Reserves		£ 22,305.43
TOTAL FUNDS		<u>£ 60,338.75</u>

VAT Reconciliation o/standing