

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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18th July 2023

To the Members of Brize Norton Parish Council

You are hereby summoned to attend an extraordinary meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 24th July 2023 at 7.30pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

A handwritten signature in black ink, appearing to read "Jo Webb", written in a cursive style.

Jo Webb
Clerk to Brize Norton Parish Council

Agenda

- 1) Apologies.**
- 2) Public Participation.**
- 3) Insurance renewal.**
 - 3.1** To review the insurance renewal documents
 - 3.2** To approve payment of the insurance renewal premium