

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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9th May 2023

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the Annual Parish Meeting of the Brize Norton Parish Council to be held at Brize Norton Pavilion on **Monday 15th May 2023 at 7.30pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

Jo Webb
Clerk to Brize Norton Parish Council

Agenda

1) Resignation and Re-election:

- 1.1 To elect the Chairman
- 1.2 To elect the Vice-chair

2) Apologies.

3) Declarations of interest: Councillors are asked to declare an interest regarding items on the agenda this evening

4) Minutes: To approve the Minutes of the last meeting of the Council on Monday 3rd April 2023

5) Public Participation.

6) District and County Councillors' reports for information only.

7) Councillor reports:

- 7.1 Cllr Way – Chairman's Report
- 7.2 Cllr Goble – Neighbourhood Plan Steering Group
- 7.3 Cllr Goble & Cllr Truman – Brize Meadow detailed planning sub committee
- 7.4 Cllr State – Highways committee

8) Discussion and Decisions:

- 8.1 To review & approve Policies
- 8.2 To agree the Council's meeting schedule up to the 2024 Annual Parish Council Meeting
- 8.3 To approve End of Year finances
- 8.4 To approve Cllr Truman's attendance of Councillor Fundamentals training
- 8.5 Repair of allotment/recreation ground wall

- 8.6 To agree the location of planting of tree donated by Brize NGS open garden members
- 8.7 To agree signing the Land Acceptance for the NEAP area into the Parish Council's ownership
- 8.8 To agree a contribution towards Christine Lalley, OALC retirement
- 8.9 RAFBN proposed change to airspace
- 9) **Progress Reports**
 - 9.1 Cllr Woodward - Maintenance
 - 9.2 Cllr Way – NEAP (now known as Brize Meadow Play Park)
 - 9.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension
 - 9.4 Cllr Woodward - Risk Assessments
 - 9.5 Cllr Woodward – Arranging a meeting with a second Investment Company with all Councillors
- 10) **Planning:** Review of new planning applications and progress on outstanding applications (on attached appendix)
- 11) **Finance:**
 - 11.1 To consider payments to be made (on attached appendix)
 - 11.2 To examine the bank accounts (income and expenditures)
- 12) **Other correspondence to note** (clerk to alert Councillors to any specific concerns)
- 13) **Items for future agenda**
- 14) **Date of next meeting** – Monday 5th June 2023

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

23/00860/HHD	Mr & Mrs C Grove 1 Squires Close Brize Norton	Single storey side extension and removal of existing side porch Registered: 4th April 2023 Respond: 18th May 2023
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PENDING PLANNING DECISIONS:

23/00136/OUT	Mr T Hinchly Quarry Dene Burford Road Brize Norton	Outline planning for the sub-division of site for the creation of self build/custom house building plot for a single storey dwelling (with all matters reserved) Registered: 15th February 2023 Respond: 24th March 2023 Under Consideration
23/00014/S73	Mr D Bond Kielder 48 Station Road Brize Norton	Removal of condition 5 due to building works above ground already commenced and variation of condition 2 to allow changes to fenestration, external flue for log burner and updated layout and oak porch, both of permission 21/04101/FUL (part retrospective) Registered: 19th January 2023 Respond: 13th February 2023 Under Consideration

AGENDA ITEM 11.2

Reconciliation to Bank Account:



9th May 2023

BNPC FINANCIAL STATEMENT

GENERAL INCOME & EXPENDITURE

Balance	01/04/2023	£	14,758.68
Less o/standing receipts			
Add o/standing payments			
Less overpayment		£	0.10
		£	14,758.58

Notes - 0.10 overpaid amount on invoice 62/23 dated 6/10/22

Receipts		£	25,083.94
Payments		£	5,594.74
Plus Transfers			
Balance	09/05/2023	£	34,247.78

VAT Reconciliation o/standing

Plus o/standing payments		£	5,410.77
Less o/standing lodgements		£	-
Cash in Bank	09/05/2023	£	39,658.55

Outstanding Items + Orders for Payment

Current Account 09/05/2023 £39,658.55 0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2022		£	21,838.09
Plus Receipts			
Less Transfers			
Current Reserves		£	21,838.09

WODC funds

AVAILABLE FUNDS

General Funds		£	34,247.78
WODC Reserves		£	21,838.09
TOTAL FUNDS		£	56,085.87

VAT Reconciliation o/standing