

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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28th February 2023

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 6th March 2023 at 7.30pm.**

Members of the public may make representations to the Council which will be covered under Point 4 – Public Participation. The meeting will adjourn for this item. Members of the public may speak for a maximum of three minutes each during the period of public participation, in line with Standing Orders. Matters raised shall relate to the items on this agenda. Members of the public may ask questions to the Council, but may not receive a decision until the matter has been debated and a decision taken. Please seek out the Parish Clerk to register before the start of the meeting if you wish to speak so the Chairman can welcome you.

Yours sincerely

Jo Webb
Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies.**
- 2) **Declarations of interest:** Councillors are asked to declare an interest regarding items on the agenda this evening.
- 3) **Minutes:** To approve the Minutes of the last meeting of the Council on Monday 6th February 2023.
- 4) **Public Participation:** Please see information above.
- 5) **District and County Councillors' reports for information only.**
- 6) **Councillor reports:**
 - 6.1 Cllr Way - Chairman's Report
 - 6.2 Cllr Goble - Neighbourhood Plan Steering Group
 - 6.3 Cllr Goble & Cllr Truman - Brize Meadow detailed plan sub committee
 - 6.4 Cllr State - Highways committee
- 7) **Discussion and Decisions:**
 - 7.1 Parish Council Investment
 - 7.2 Replacement Mower Battery
 - 7.3 RAF Brize Norton - Airspace change proposal - community engagement
 - 7.4 Review of Emergency Plan
 - 7.5 Allotments
 - 7.6 King Charles III coronation commemorative items

8) Progress Reports:

- 8.1 Cllr Woodward - Maintenance
- 8.2 Cllr Way - NEAP
- 8.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension
- 8.4 Cllr Woodward - Risk Assessment
- 8.5 Savills - Lease Land Contract
- 8.6 Elder Bank Hall Committee
- 8.7 Brize Norton Breeze Magazine

9) Planning: Review of new planning applications and progress on outstanding applications (on attached Appendix)

10) Finance:

- 10.1 To consider payments to be made (on attached appendix).
- 10.2 To examine the bank accounts (income and expenditures).

11) Other correspondence to note (Clerk to alert Councillors to any specific concerns).

12) Items for future agenda.

13) Date of next meeting – Monday 3rd April 2023.

AGENDA ITEM 9

NEW PLANNING APPLICATIONS: None

PENDING PLANNING DECISIONS:

23/00014/S73	Mr D Bond Kielder 48 Station Road Brize Norton	Removal of condition 5 due to building works above ground already commenced and variation of condition 2 to allow changes to fenestration, external flue for log burner and updated layout and oak porch, both of permission 21/04101/FUL (part retrospective) Registered: 19th January 2023 Respond: 13th February 2023 Under Consideration
22/03539/FUL	Mr Andrew Winstone Land (E) 429494 (N) 207689 Monahan Way Carterton	Construction of 99 dwellings (to include 35 affordable homes) garages, estate roads and drainage infrastructure Registered: 13th January 2023 Respond: 8th February 2023 Under Consideration
22/03396/FUL	Miss R Kendrew Land West of Kipling Court Brize Norton	Installation of six rapid electric vehicle charging stations within the car park of Gentian Investments Property Ltd. Six parking spaces will become EV charging bays, along with associated equipment Registered: 8th December 2022 Respond: 12th January 2023 Awaiting Decision

22/01593/FUL	Mr C French Kilkenny Lane Country Park Elmhurst Way Brize Norton	Extension of car park (amended) Registered: 8th June 2022 Response: 9th January 2023 Under Consideration
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DECIDED PLANNING DECISIONS: None

AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Payment Type	Date Approved	Payee	Details	Invoice Number	Gross Amount	VAT	Net Amount
DD	06/03/2023	IONOS	Website & Email fees	203034741565	£ 35.96	£ 5.99	29.97
BACs	06/03/2023	AK Timms	Paint & Brushes	906293	£ 31.01	£ 5.17	25.84
BACs	06/03/2023	Community First Oxfordshire	Annual Membership		£ 70.00		70.00
BACs	06/03/2023	Community First Oxfordshire	Neighbourhood Plan Design Code Support	510	£ 4,785.60	£ 797.60	3988.00
DD	06/03/2023	Everflow Water	Forecast water use up to 9/4/23	2050482	£ 211.85		211.85
BACs	06/03/2023	Chapel Hill Design & Marketing	Website admin	CHD-INV-0006	£ 300.00		300.00
BACs	06/03/2023	Gary Jarvis	Handyman wages - February		£ 269.46		269.46
BACs	06/03/2023	Jo Webb	Clerk wages - February		£ 590.23		590.23
BACs	06/03/2023	HMRC	Tax payable on Clerk wages - February		£ 141.20		141.20
BACs	06/03/2023	McCracken & Sons LTD	Grass Cutting	14614	£ 417.60	£ 69.60	348.00
BACs	06/03/2023	Chapel Hill Design & Marketing	Public Art design & web page	CHD-D-014	£ 180.00		180.00
BACs	06/03/2023	OALC	Annual Membership	B00075/2023/3	£ 308.70	£ 51.45	257.25
BACs	06/03/2023	OPFA	Annual Membership		£ 45.00		45.00
			Total		7386.61	929.81	6456.80

PAYMENTS RECEIVED: None

Payment Type	Date Received	Source	Details	Amount
BACs	06/02/2023	BNS&SC	Water Bill	£ 134.19
BACs	22/02/2023	Christ Church	Refund of duplicate payment	£ 75.00
BACs	22/02/2023	Christ Church	Refund of duplicate payment	£ 5.00
CHQ	25/02/2023	Elder Bank Hall	Water Bill	£ 154.12
			Total	368.31

AGENDA ITEM 10.2

Reconciliation to Bank Account:



BNPC FINANCIAL STATEMENT

27th February 2023

GENERAL INCOME & EXPENDITURE

Balance	01/04/2022	£	13,926.76
Less o/standing receipts			
Add o/standing payments			
		£	13,926.76

Receipts		£	51,014.31
Payments		£	41,296.61
Plus Transfers			
Balance	27/02/2023	£	23,644.46

VAT Reconciliation o/standing

Plus o/standing payments		£	7,138.70
Less o/standing lodgements		£	-
Cash in Bank	27/02/2023	£	30,783.16

Outstanding Items + Orders for Payment

Current Account 27/02/2023 £30,783.16 0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£	21,838.09
Plus Receipts			
Less Transfers			
Current Reserves		£	21,838.09

WODC funds

AVAILABLE FUNDS

General Funds		£	23,644.46
WODC Reserves		£	21,838.09
TOTAL FUNDS		£	45,482.55

VAT Reconciliation o/standing