

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb

18 Chichester Place, Brize Norton, OX18 3PD

Telephone: 01993 840890

E-mail: clerk@brizenortonparishcouncil.co.uk



3rd January 2023

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 9th January 2023 at 7.30pm**. Members of the public may make representations to the Council (SO3e), which will be covered under Point 4 – Public Participation, but a question will not require a response at the meeting or start a debate (SO3h).

Yours sincerely

Jo Webb

Clerk to Brize Norton Parish Council

Agenda

- 1) Apologies.**
- 2) Declarations of interest:** Councillors are asked to declare an interest regarding items on the agenda this evening.
- 3) Minutes:** To approve the Minutes of the last meeting of the Council on Monday 5th December 2022 and the extraordinary meeting on 12th December 2022.
- 4) Public Participation.**
- 5) District and County Councillors' reports for information only.**
- 6) Councillor reports:**
 - 6.1 Cllr Way - Chairman's Report
 - 6.2 Cllr Goble - Neighbourhood Plan Steering Group
 - 6.3 Cllr Goble & Cllr Truman - Brize Meadow detailed plan sub committee
 - 6.4 Cllr Goble & Cllr State - Highways committee
- 7) Discussion and Decisions:**
 - 7.1 2023/2024 Budget and Precept
 - 7.2 Investment Fund
 - 7.3 Investigate reclaiming VAT
 - 7.4 BNPC Organisation Chart
 - 7.5 All Cllrs - Choosing the name of the new magazine
- 8) Progress Reports:**
 - 8.1 Cllr Woodward - Maintenance
 - 8.2 Cllr Way - NEAP
 - 8.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension
 - 8.4 Cllr Woodward - Risk Assessment
- 9) Planning:** Review of new planning applications and progress on outstanding applications (on attached appendix).

10) Finance:**10.1** To consider payments to be made (on attached appendix).**10.2** To examine the bank accounts (income and expenditures).**11) Other correspondence to note** (Clerk to alert Councillors to any specific concerns).**12) Items for future agenda.****13) Date of next meeting** – Monday 6th February 2023.**AGENDA ITEM 9****NEW PLANNING APPLICATIONS:**

22/03396/FUL	Miss R Kendrew Land West of Kipling Court Brize Norton	Installation of six rapid electric vehicle charging stations within the car park of Gentian Investments Property Ltd. Six parking spaces will become EV charging bays, along with associated equipment Registered: 8th December 2022 Respond: 12th January 2023
22/03324/HHD	Mr & Mrs A Eykyn Chance Cottage Kilkenny Lane Brize Norton	Remove outbuilding and replace with annexe (amendment to 22/00941/HHD) Registered: 1st December 2022 Response: 6th January 2023
22/01593/FUL	Mr C French Kilkenny Lane Country Park Elmhurst Way Brize Norton	Extension of car park (amended) Registered: 8th June 2022 Response: 9th January 2023
22/02927/HHD	Mr Hicks 2 Honeyham Close Brize Norton	Demolition of existing conservatories, erection of two storey rear extension. Registered: 5th December 2022 Response: 3rd January 2023

PENDING PLANNING DECISIONS: None**DECIDED PLANNING DECISIONS:**

22/02927/HHD	Ms Elizabeth Bellenger Fennell Cottage Chapel Hill Brize Norton	Demolition of existing bathroom and store. Erection of single storey front and rear extensions (Part Retrospective) Registered: 11th November 2022 Response: 5th December 2022 Approved: 23rd December 2022
--------------	--	---

22/02866/ADV	Ms Debbie Richings Unit 1 Kipling Court Brize Norton	Erection of three internally illuminated fascia signs, eight non-illuminated signs and non illuminated window graphics Registered: 17th October 2022 Response: 17th November 2022 Approved: 12th December 2022
22/02718/S73	Aquila ATMS Ltd on behalf of UK MOD Land for Tactical Medical Wing RAF Brize Norton Carterton	Variation of condition 10 and removal of condition 11 of permission 21/01197/FUL to allow changes to the biodiversity enhancement and landscaping scheme and removal of the tree/hedge/shrub planting/replacement scheme Registered: 4th October 2022 Respond: 3rd November 2022 Approved: 6th December 2022

AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Payment Type	Date Approved	Payee	Details	Invoice Number	Gross Amount	VAT	Net Amount	
BACS	21/12/2022	Tim Gush	Welcome Brochure		265.00		265.00	Paid
DD	09/01/2023	IONOS	Additional email storage	203033868015	10.80	1.80	9.00	
BACS	09/01/2023	Oxfordshire County Council	Bicycle Racks	3920590368	534.22		534.22	
BACS	09/01/2023	Micjon Ltd	Architectural Services	EBH/002	300.00		300.00	
BACS	09/01/2023	Gary Jarvis	Handyman wages		279.44		279.44	
BACS	09/01/2023	Jo Webb	Clerk wages		564.10		564.10	
BACS	09/01/2023	HMRC	Tax on Clerk's wages		134.40		134.40	
BACS	09/01/2023	McCracken & Sons LTD	Grass Cutting		417.60	69.60	348.00	
BACS	09/01/2023	Chapel Hill Design	Website Admin		300.00		300.00	
				Total	2805.56	71.4	2734.16	

PAYMENTS RECEIVED:

Payment Type	Date Received	Source	Details	Amount
BACS	16/12/2022	Groundworks UK	Neighbourhood Plan Grant	7975.00
CHQ	21/12/2022	Elder Bank Hall	Water Bill	193.96
			Total	8168.96

AGENDA ITEM 10.2

Reconciliation to Bank Account:



BNPC FINANCIAL STATEMENT

Friday, December 16, 2022

GENERAL INCOME & EXPENDITURE

Balance	01/04/2022	£	13,926.76
Less o/standing receipts			
Add o/standing payments			
		£	13,926.76

Receipts		£	50,646.00
Payments		£	31,193.39
Plus Transfers			
Balance	16/12/2022	£	33,379.37

VAT Reconciliation o/standing

Plus o/standing payments		£	2,805.46
Less o/standing lodgements		£	193.96
Cash in Bank	16/12/2022	£	35,990.87

Outstanding Items + Orders for Payment

Current Account	16/12/2022	£35,990.87
-----------------	------------	------------

0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£	21,838.09
Plus Receipts			
Less Transfers			
Current Reserves		£	21,838.09

WODC funds

AVAILABLE FUNDS

General Funds		£	33,379.37
WODC Reserves		£	21,838.09
TOTAL FUNDS		£	55,217.46

VAT Reconciliation o/standing