

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb

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29th November 2022



To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 5th December 2022 at 7.30pm**. Members of the public may make representations to the Council (SO3e), which will be covered under Point 4 – Public Participation, but a question will not require a response at the meeting or start a debate (SO3h).

Yours sincerely



Jo Webb

Clerk to Brize Norton Parish Council

Agenda

1) Apologies.

2) Declarations of interest: Councillors are asked to declare an interest regarding items on the agenda this evening.

3) Minutes: To approve the Minutes of the last meeting of the Council on Monday 7th November 2022.

4) Public Participation.

5) District and County Councillors' reports for information only.

6) Councillor reports:

6.1 Cllr Way - Chairman's Report

6.2 Cllr Goble - Neighbourhood Plan Steering Group

6.3 Cllr Goble & Cllr Truman - Brize Meadow detailed plan sub committee

6.4 Cllr Goble & Cllr State - Highways committee

7) Discussion and Decisions:

7.1 Remuneration for Village Handyman

7.2 Revised Bus Schedule

7.3 Bus stops and footpaths

7.4 Elder Bank Hall committee vacancies - next steps

7.5 Precept and Budget 2023/2024

7.6 Gentian Community Fund

7.7 NALC Training

8) Progress Reports:

8.1 Cllr Woodward - Maintenance

8.2 Cllr Way & Cllr Golding - NEAP

8.3 Cllr Goble & Cllr Woodward – Elder Bank Hall extension

8.4 Cllr Woodward - Risk Assessment

8.5 Cllr Golding - Refurbishment of play park

9) Planning: Review of new planning applications and progress on outstanding applications (on attached appendix).

10) Finance:

10.1 To consider payments to be made (on attached appendix).

10.2 To examine the bank accounts (income and expenditures).

11) Other correspondence to note (Clerk to alert Councillors to any specific concerns).

12) Items for future agenda.

13) Date of next meeting – Monday 9th January 2022.

AGENDA ITEM 9

NEW PLANNING APPLICATIONS:

22/02927/HHD	Ms Elizabeth Bellenger	Demolition of existing bathroom and store. Erection of single storey front and rear extensions (Part Retrospective) Registered: 11th November 2022 Response: 5th December 2022 Under Consideration
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PENDING PLANNING DECISIONS:

22/02866/ADV	Ms Debbie Richings Unit 1 Kipling Court Brize Norton	Erection of three internally illuminated fascia signs, eight non-illuminated signs and non illuminated window graphics Registered: 17th October 2022 Response: 17th November 2022 Under Consideration
22/02718/S73	Aquila ATMS Ltd on behalf of UK MOD Land for Tactical Medical Wing RAF Brize Norton Carterton	Variation of condition 10 and removal of condition 11 of permission 21/01197/FUL to allow changes to the biodiversity enhancement and landscaping scheme and removal of the tree/hedge/shrub planting/replacement scheme Registered: 4th October 2022 Respond: 3rd November 2022 Awaiting Decision
22/01593/FUL	Kilkenny Lane Country Park Elmhurst Way Brize Norton	Extension of car park Registered: 8th June 2022 Respond: 13th July 2022 Under Consideration

DECIDED PLANNING DECISIONS:

22/02064/RES	Mr Andrew Winstone Land East of Monahan Way Carterton	Reserved Matters application for Phase 3A comprising 164 dwellings with associated landscaping, highway and drainage infrastructure Registered: 27th July 2022 Respond: 2nd September 2022 Approved: 18th November 2022
22/02703/HHD	Mr & Mrs A Rogers 23 Chestnut Close Brize Norton	Proposed garage conversion with associated internal and external works Registered: 3rd October 2022 Respond: 1st November 2022 Approved: 14th November 2022
22/02726/ADV	Mr A Murray Unit 5 Kipling Court Brize Norton	Erection of various internally illuminated and non illuminated free standing signage and six internally illuminated fascia signs Registered: 18th October 2022 Respond: 11th November 2022 Approved: 23rd November 2022

AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Payment Type	Date Approved	Payee	Details	Invoice Number	Gross Amount	VAT	Net Amount
BACS	05/12/2022	Mark Knowles	Memorial cleaning		100.00		100.00
DD	05/12/2022	IONOS	Website & Email fees	203033437660	35.96	5.99	29.97
BACS	05/12/2022	OALC	Training - Cllr Goble - Planning	W-2316	66.00	11.00	55.00
BACS	05/12/2022	Gary Jarvis	Handyman Wages		349.30		349.30
BACS	05/12/2022	Jo Webb	Clerk Wages		763.87		763.87
BACS	05/12/2022	HMRC	Tax payable on Clerk wages		184.40		184.40
BACS	05/12/2022	SLCC	Training - Clerk - GDPR eLearning	QL202231-1	36.00	6.00	30.00
BACS	05/12/2022	Chapel Hill Design	Website Admin	CHD-M-040	300.00		300.00
BACS	05/12/2022	Midland Survey Ltd	Elder Bank Hall extension - Surveys	INV-33762	3654.00	609.00	3045.00
BACS	05/12/2022	McCracken & Sons Ltd	Grass Cutting		417.60	69.60	348.00
				Total	5907.13	701.59	5205.54

PAYMENTS RECEIVED:

Payment Type	Date Received	Source	Details	Amount
BACS	02/11/2022	BNS&SC	Water bill	308.51
BACS	21/11/2022	Gentian Community Fund	Grant - Bicycle Racks	534.22
BACS	23/11/2022	WODC	Grant - Public Art	1054.00
			Total	1896.73

AGENDA ITEM 10.2

Reconciliation to Bank Account:



BNPC FINANCIAL STATEMENT

18th November 2022

GENERAL INCOME & EXPENDITURE

Balance	01/04/2022	£	13,926.76
Less o/standing receipts			
Add o/standing payments			
		£	13,926.76

Receipts		£	40,888.82
Payments		£	22,409.71
Plus Transfers			
Balance	18/11/2022	£	32,405.87

Plus o/standing payments		£	301.67
Less o/standing lodgements		£	-
Cash in Bank	18/11/2022	£	32,707.54

Current Account 18/11/2022 £32,707.54

VAT Reconciliation o/standing

Outstanding Items + Orders for Payment

0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£	21,838.09
Plus Receipts			
Less Transfers			
Current Reserves		£	21,838.09

WODC funds

AVAILABLE FUNDS

General Funds		£	32,405.87
WODC Reserves		£	21,838.09
TOTAL FUNDS		£	54,243.96

VAT Reconciliation o/standing