BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb

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30th August 2022



To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Pavilion on **Monday 5th September 2022 at 7.30pm**. Members of the public may make representations to the Council (SO3e), which will be covered under Point 4 – Public Participation, but a question will not require a response at the meeting or start a debate (SO3h).

Yours sincerely

Jo Webb

Clerk to Brize Norton Parish Council

Agenda

- 1) Apologies.
- 2) Declarations of interest: Councillors are asked to declare an interest regarding items on the agenda this evening
- **3) Minutes:** To approve the Minutes of the last meeting of the Council on Monday 1st August 2022 and the extraordinary meeting on Tuesday 30th August 2022.
- 4) Public Participation.
- 5) District and County Councillors' reports for information only.
- 6) Councillor reports:
 - 6.1 Cllr Way Chairman's Report
 - **6.2** Cllr Goble Neighbourhood Plan Steering Group
 - **6.3** Cllr Goble Brize Meadow detailed plan sub committee
 - 6.4 Cllr Goble & Cllr State Highways committee

7) Discussion and Decisions:

- 7.1 All Cllrs Option to opt out of the SAAA central external auditor appointment
- **7.2** All Cllrs Allotments
- 7.3 Cllr Goble Public Art
- 7.4 All Cllrs Welcome Brochure

8) Progress Reports:

- **8.1** Cllr Woodward Maintenance
- 8.2 Cllr Way & Cllr Golding NEAP
- **8.3** Cllr Goble & Cllr Woodward Elder Bank Hall extension
- **8.4** Cllr Woodward Asset Management
- 8.5 Cllr Woodward Risk Assessment
- **8.6** Cllr State & Cllr Goble Fixed Asset Register
- 8.7 All Cllrs RoSPA Inspection Report & Maintenance Budget
- 8.8 All Cllrs CCTV Policy

- 9) Planning: Review of new planning applications and progress on outstanding applications (on attached appendix).
 - 10) Finance:
 - **10.1** To consider payments to be made (on attached appendix).
 - 10.2 To examine the bank accounts (income and expenditures).
 - 11) Other correspondence to note (Clerk to alert Councillors to any specific concerns).
 - 12) Items for future agenda.
 - 13) Date of next meeting Monday 3rd October 2022.

AGENDA ITEM 9

NEW PLANNING APPLICATIONS:

22/02064/RES	Mr Andrew Winstone Land East of Monahan Way Carterton	Reserved Matters application for Phase 3A comprising 164 dwellings with associated landscaping, highway and drainage infrastructure Registered: 27 th July 2022 Respond: 2 nd September 2022
22/02006/S73	Mr Aiden Murray Land East of Monahan Way Carterton	Variation of condition 2 of planning permission 21/00937/RES to allow change of roof and hard landscaping materials Registered: 20th July 2022 Respond: 26th August 2022

PENDING PLANNING DECISIONS:

22/01593/FUL	Kilkenny Lane Country Park Elmhurst Way Brize Norton	Extension of car park Registered: 8 th June 2022 Respond: 13 th July 2022 Under Consideration
21/02727/RES 14/0091/P/OP	Mr Andrew Winstone Bloor Homes	Reserved Matters application for details of appearance, landscaping, layout and scale for the country park, public open space, structural landscaping and allotments following Outline planning permission (14/0091/P/OP). Registered: 16th August 2021 Respond: 6th September 2021 Awaiting decision

PLANNING APPEAL:

APP/D3125/W/	C/o Agent	Self-build and/or custom housebuilding plots for 2
21/3274197	Brock Cottage	detached dwellings.
	Burford Road	Original planning application 20/01915/OUT
	Brize Norton	Respond: 12 th November 2021
		Hearing Date: 8th March 2022
		Appeal allowed & planning permission granted:
		11 th July 2022

DECIDED PLANNING DECISIONS:

22/01692/S73	Mr Jordan Hellaby 23 Bellenger Way	Variation of condition 2 of planning permission 22/00058/HHD to change the existing approved
	Brize Norton	scheme from a flat roof garage to a pitched roof
		garage. Registered: 16 th June 2022
		Respond: 25 th July 2022
		Approved: 8th August 2022
22/01415/HHD	Mr Simon Wooldridge 2 Millis Road Brize Norton	Erection of a garden shed in rear garden Registered: 18 th July 2022 Respond: 10 th August 2022
		Approved: 24th August 2022

AGENDA ITEM 10.1

ORDERS FOR PAYMENT:

Please note: The Summary of Payments Made at the top of the table shows what BNPC has paid/committed to pay year to date in terms of:

- Gross Payments these are total payments made for goods and services including VAT.
- VAT amount, this is the amount of VAT the Parish Council is able to claim back.
- Net Payments, this is the amount we have paid after VAT is reclaimed and is what is measured in our Budget



Brize Norton Parish Council

PAYMENTS SCHEDULE - FY 2022/2023

SUMMARY PAYMENTS MADE						
Gross	VAT		Nett			
Payments		VAI	Payments			
£ 17,837.44	£	729.10	£ 17,108.34			

Payment Type	Pavee		d Payee Details		Gross Amount		VAT		Nett Amount	
BACs	05-Sept-22	RoSPA Play Safety	Annual Playground Inspection	64883	£	121.80	£	20.30	£	101.50
BACs	05-Sept-22	5As Tool & Plant Hire	Village Maintenance	115267	£	128.77	£	21.47	£	107.30
BACs	05-Sept-22	McCracken & Sons LTD	Grass Cutting - July	14278	£	417.60	£	69.60	£	348.00
DD	05-Sept-22	Everflow Water	Forecast water use up to 9/10/22	1697982	£	617.10			£	617.10
BACs	05-Sept-22	Clean Slate	Donation		£	25.00			£	25.00
BACs	05-Sept-22	Chapel Hill Design & Marketing	Website Admin	CHD-M-021	£	300.00			£	300.00
BACs	05-Sept-22	Gary Jarvis	Handyman wages - August		£	359.28			£	359.28
BACs	05-Sept-22	Jo Webb	Clerk wages - August		£	455.60			£	455.60
BACs	05-Sept-22	HMRC	Tax payable on Clerk wages - August		£	107.20			£	107.20
									£	-
				Total	£	2,532.35	£	111.37	£	2,420.98
									£	-
									t	-

PAYMENTS RECEIVED:

THE AND STATE OF STAT	BRITTON	<u>Brize</u>	N	<u>orto</u>	<u>n</u>	
및	OT	SUMMARY OF RECEIPTS				
F 18 18	% 器 ~	Totals to date		Amount		
			£	21,738.	79	
		PAYMENTS MADE			_	
Payment Type •	Date Advised ▼	Details		Amount	_	
BACs	26/07/2022	Allotment Grass Cutting	£	24.3	36	
BACs		Allotment Grass Cutting	£	10.4	14	
BACs		Allotment Grass Cutting	£	3.4	18	
BACs	03/08/2022	Allotment Grass Cutting	£	6.9	96	
		Total	£	45.2	24	

AGENDA ITEM 10.2 Reconciliation to Bank Account:

		THE Advisor	OF BRIZE NORTON	
BNPC FINANCIAL STAT	TEMENT	Şū	K N/M	18th August 2022
GENERAL INCOME & EXPEN	IDITURE			
Balance Less o/standing receipts	01/04/2022 £	13,926.76		
Add o/standing payments	£	13,926.76		
Receipts	£	21,693.55		
Payments Plus Transfers	£	15,305.09		
Balance	18/08/2022 £	20,315.22		VAT Reconciliation o/standing
Plus o/standing payments	£	1,915.25		Outstanding Items + Orders for Paymer
Less o/standing lodgements Cash in Bank	18/08/2022 £	22,230.47		
Casil III Dalik	10/00/2022	22,230.47		
Current Account	18/08/2022	£22,230.47	0.00	
RESERVES INCOME AND EX	PENDITURE	<u> </u>		
Balance 1/4/2020	£	21,838.09		WODC funds
Plus Receipts				
Less Transfers Current Reserves		24 929 00		
Current Reserves	£	21,838.09		
AVAILABLE FUNDS				
General Funds	£			VAT Reconciliation o/standing
WODC Reserves	£	,		
TOTAL FUNDS	£	42,153.31		