

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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4th January 2022

To the Members of Brize Norton Parish Council

You are hereby summoned to attend the next meeting of Brize Norton Parish Council to be held at the Brize Norton Sports and Social Club on **Monday 10th January 2022**. Members of the public may make representations to the Council (SO3e), which will be covered under Point 4 – Public Participation, but a question will not require a response at the meeting or start a debate (SO3h).

Yours sincerely

Jo Webb
Clerk to Brize Norton Parish Council

Agenda

- 1) Apologies.**
- 2) Declarations of interest.** (Councillors are asked to declare an interest regarding items on the agenda this evening.
- 3) Minutes:** To approve the Minutes of the last meeting of the Council on Monday 6th December 2021.
- 4) Public Participation.**
- 5) District and County Councillors' reports for information only.**
- 6) Record of Councillor's meetings:**
 - 6.1 Cllrs Way, Squire, Goble and Golding met with RAF BN to discuss the Radar Tower on 13th December
 - 6.2 Cllrs Glazier & Goble met with Thames Water to discuss ongoing flooding and sewerage issues On 15th December
- 7) Councillor reports:**
 - 7.1 Cllr Way – Chairman's Report
 - 7.2 Cllr Goble - Neighbourhood Plan Steering Group
 - 7.3 Cllrs Squire & Goble - Brize Meadow detailed planning sub committee
 - 7.4 Cllr Goble - Highways Committee - Traffic and speed progress in Brize Norton/OCC Highways
 - 7.5 Cllr Squire - Elder Bank Hall Extension
 - 7.6 Cllrs Glazier/Goble/Golding - Thames Water flooding & sewerage issues
 - 7.7 Cllr Way & Cllr Golding – NEAPS
- 8) Discussion and Decisions:**
 - 8.1 Allotments
 - 8.2 Advertise to co-opt a new Councillor
 - 8.3 Updating website
 - 8.4 BN Neighbourhood Plan Website Domain Renewal and Site Safety Licence
- 9) Progress Reports:**
 - 9.1 20's Plenty
 - 9.2 Changing Bank
 - 9.3 Precept and budget for 2022-2023

- 9.4 Renewal of grass cutting contract
- 9.5 Village Maintenance

10) Planning: Review of new planning applications and progress on outstanding applications (on attached appendix).

11) Finance:

11.1 To consider payments to be made (on attached appendix).

11.2 To examine the bank accounts (income and expenditures) during November.

12) Other correspondence to note (clerk to alert Councillors to any specific concerns).

13) Items for future agenda.

14) Date of next meeting – Monday 7th February 2022.

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

NONE

PENDING PLANNING DECISIONS:

21/03666/FUL	Humble Bumble Café The Pavilion Station Road Brize Norton	Erection of a canopy over external seating area (Retrospective) Registered: 30th November 2021 Respond: 22nd December 2021 Under Consideration
21/03830/S73	Mr Park-Pearson The Old Vicarage Carterton Road Brize Norton	Variation of condition 2 & 3 of planning permission 10/0472/P/FP to allow a reduction in the size of the proposed extension and to allow the use of stone in place of render (part retrospective). Registered 25th November 2021 Respond: 29th December 2021 Under Consideration

PENDING PLANNING DECISIONS:

21/03586/LBC	Ms Lisa Clements 22 Carterton Road Brize Norton	Internal & external alterations to include erection of single storey extension with balcony above together with the painting of all new and existing windows and doors Registered: 8th November 2021 Respond: 4th January 2022 Under Consideration
21/03585/HHD	Ms Lisa Clements 22 Carterton Road Brize Norton	Erection of single storey extension with balcony above Registered: 8th November 2021 Respond: 4th January 2022 Under Consideration

21/03073/HHD	Mr Stuart Finlayson 2 Masons Arms Cottages Burford Road Brize Norton	Erection of a two storey and single storey side extensions Registered: 15th September 2021 Respond: 7th October 2021 Under consideration
21/02664/FUL	LNT Care Developments/ Bloor Homes Land At Grid Reference 428950 207707 Monahan Way Carterton	Erection of a two storey sixty-six-bedroom care home for the elderly with associated works. Registered: 4th August 2021 Respond: 30th August 2021 Under consideration
21/02727/RES 14/0091/P/OP	Mr Andrew Winstone Bloor Homes	Reserved Matters application for details of appearance, landscaping, layout and scale for the country park, public open space, structural landscaping and allotments following Outline planning permission (14/0091/P/OP). Registered: 16th August 2021 Respond: 6th September 2021 Awaiting decision

PLANNING APPEAL:

APP/D3125/W/ 21/3274197	C/o Agent Brock Cottage Burford Road Brize Norton	Self-build and/or custom housebuilding plots for 2 detached dwellings. Original planning application 20/01915/OUT Respond: 12th November 2021 Decision not available
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DECIDED PLANNING DECISIONS:

21/00937/RES 12/0091/P/OP	Mr Aiden Murray Land East Of Monahan Way Carterton	Reserved Matters Application for phase 1 of the Brize Meadows Local Centre (including primary school parking). Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways Registered: 19th March 2021 Respond: 10th June 2021 Approved 14th December 2021
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AGENDA ITEM 11.1

ORDERS FOR PAYMENT:



Brize Norton Parish Council

PAYMENTS SCHEDULE - FY 2021/2022

SUMMARY PAYMENTS MADE		
Gross Payments	VAT	Nett Payments
£ 26,197.00	£ 1,866.52	£ 24,330.48

ORDERS FOR PAYMENT						
Payment Type	Date Approved	Payee	Details	Gross Amount	VAT	Nett Amount
BACs	10/01/2022	AK TIMMS	Village Maintenance	£ 18.17	£ 3.03	£ 15.14
BACs	10/01/2022	Moore	External Audit Fees	£ 1,125.00	£ 225.00	£ 900.00
BACs	10/01/2022	PMP	December Newsletter Printing	£ 273.40		£ 273.40
DD	10/01/2022	Everflow Water	Forecast water use up to 9/2/22	£ 203.14		£ 203.14
BACs	10/01/2022	McCracken	Grass Cutting	£ 370.24	£ 61.71	£ 308.53
BACs	10/01/2022	Chris Woodward	IONOS Quarterly Paymet & extra email storage	£ 39.56		£ 39.56
BACs	10/01/2022	WEL MEDICAL	Replacement defibrillator pads	£ 93.54	£ 15.59	£ 77.95
BACs	10/01/2022	Jayne Woodward	Website Admin	£ 840.00		£ 840.00
BACs	10/01/2022	Jayne Woodward	December Newsletter	£ 300.00		£ 300.00
BACs	10/01/2022	Jayne Woodward	Website security & domains	£ 36.99		£ 36.99
BACs	10/01/2022	Gary Jarvis	Handyman wages - December	£ 289.42		£ 289.42
BACs	10/01/2022	Jo Webb	Clerk wages - December	£ 332.85		£ 332.85
BACs	10/01/2022	HMRC	Tax payable on Clerks wages - December	£ 78.60		£ 78.60
Total orders for payment				£ 4,000.91	£ 305.33	£ 3,695.58

Please note: The Summary of Payments Made at the top of the table shows what BNPC has paid/committed to pay year to date in terms of:

- Gross Payments these are total payments made for goods and services including VAT.
- VAT amount, this is the amount of VAT the Parish Council is able to claim back.
- Net Payments, this is the amount we have paid after VAT is reclaimed and is what is measured in our Budget

PAYMENTS RECEIVED:

There have been no payments received in this reporting period.

AGENDA ITEM 11.2

Reconciliation to Bank Account: 31st December 2021



BNPC FINANCIAL STATEMENT

31st December 2021

GENERAL INCOME & EXPENDITURE

Balance	01/04/2021	£	11,728.34
Less o/standing cheques		£	-
Add o/standing lodgements		£	-
		£	<u>11,728.34</u>

Notes

Receipts		£	36,637.91
Payments		£	26,197.00
Plus Transfers			
Balance	31/12/2021	£	<u>22,169.25</u>

Includes VAT Refund

Includes VAT to be Refunded

VAT Reconciliation o/standing

Plus o/standing payments		£	3,797.77
Less o/standing lodgements		£	-
Cash in Bank	31/12/2021	£	<u>25,967.02</u>

Outstanding Items + Orders for Payment

Current Account 31/12/2021 £25,967.02 **0.00**

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£	21,870.00
Plus Receipts			
Less Transfers			
Current Reserves		£	<u>21,870.00</u>

WODC funds

AVAILABLE FUNDS

General Funds		£	22,169.25
WODC Reserves		£	21,870.00
TOTAL FUNDS		£	<u>44,039.25</u>

VAT Reconciliation o/standing