

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs Jo Webb
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28th September 2021

To the Members of Brize Norton Parish Council

The next meeting of Brize Norton Parish Council is to be held at the Brize Norton Sports and Social Club on **Monday 4th October 2021** at 7.30pm. Members of the Public may make representations to the Council (SO3e), which will be covered under Point 4 – Public Participation, but a question will not require a response at the meeting or start a debate (SO3h).

Jo Webb - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:**
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the Minutes of the last meeting of the Council on 6th September 2021.
- 4) **Public Participation**
- 5) **District and County Councillors' reports for information only.**
- 6) **Record of Councillor's meetings**
 - 6.1 Cllr Goble and Cllr Postan meeting with Taggart Homes reference repair to Kilkenny Lane - 14th September.
 - 6.2 Cllr Way attended a meeting hosted by Carterton Town Council for informal get together with other Parish Councils - 7th September.
 - 6.3 Cllr Glazier attended a meeting with Lawrence King WODC - 23rd September.
 - 6.4 Cllrs Way/Goble/Stewart met with Primary School and Pre School reference tree planting.
 - 6.5 Cllr Squire and Cllr Goble attended a virtual seminar held by WODC on the subject of Section 106 contributions – 28th September.
- 7) **Working group reports**
 - 7.1 Cllr Goble - Neighbourhood Plan Steering Group: Neighbourhood Plan.
 - 7.2 Cllrs Squire/Goble/ Stewart – Brize Meadows detailed planning sub-committee.
 - 7.3 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways.
 - 7.4 Cllrs Squire and Stewart - Elder Bank Hall extension.
 - 7.5 Cllrs Glazier/Goble/Golding – Thames Water flooding and sewerage issues.
 - 7.6 Cllr Way and Cllr Golding – NEAPS.
- 8) **Discussion and Decisions**
 - 8.1 Cllr Glazier approve 2 x Poppy Wreaths for Remembrance Sunday.
 - 8.2 Cllr Stewart – Emergency Response Plan.
 - 8.3 All Cllrs – Planning budgets.
 - 8.4 All Cllrs – Renew McAfee Licence and get health check for computer system.
 - 8.5 Cllr Way – Newsletter.
 - 8.6 All Cllrs - Brize Meadows Commercial Plot - 21/00937/RES.
- 9) **Progress Reports**
 - 9.1 Cllr Goble – Gigaclear Community Hub Scheme.

- 9.2 Cllr Glazier – Maintenance.
- 9.3 All Cllrs – Radar Tower Planning Application.
- 9.4 Cllr Glazier – Management of the recreation field by S&SC.
- 9.5 Cllr Stewart and Cllr Golding quotes for new website.
- 10) **Planning** – review of new planning applications and progress on outstanding applications (on attached appendix).
- 11) **Finance**
 - 11.1 To consider payments to be made (on attached appendix).
 - 11.2 To examine the bank accounts (income and expenditures) during September.
- 12) **Other correspondence to note** (clerk to alert councillors to any specific concerns).
- 13) **Councillor’s reports and items for future agenda including items for website.**
- 14) **Date of next meeting** – Monday 1st November 2021.

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

21/03073/HHD	Mr Stuart Finlayson 2 Masons Arms Cottages Burford Road Brize Norton	Erection of a two storey and single storey side extensions Registered: 15th September 2021 Respond: 7th October 2021 Decision:
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PENDING PLANNING DECISIONS

21/02650/HHD	Ms Jacqui Macfarlane 69 Station Road Brize Norton	Erection of single storey side and rear extension. Registered: 3rd August 2021 Respond: 27th August 2021 Under consideration
21/02664/FUL	LNT Care Developments/1 Homes Land At Grid Reference 42 207707 Monahan Way Ca	Erection of a two storey sixty-six-bedroom care home for the elderly with associated works. Registered: 4th August 2021 Respond: 30th August 2021 Under consideration
21/02727/RES 14/0091/P/OP	Mr Andrew Winstone Bloor Homes	Reserved Matters application for details of appearance, landscaping, layout and scale for the country park, public open space, structural landscaping and allotments following Outline planning permission (14/0091/P/OP). Registered: 16th August 2021 Respond: 6th September 2021 Under consideration

21/01197/FUL PP-09697382	Tactical Medical Wing RAF Brize Norton Carterton Road Brize Norton Oxfordshire	Tactical Medical Wing RAF Brize Norton Carterton Road Brize Norton Oxfordshire Installation of a new Primary Surveillance Radar on a new radar tower together with associated works and a new ground-based equipment cabin. Registered: 18th May 2021 Respond: 11th June 2021 Under consideration
21/00937/RES 12/0091/P/OP	Mr Aiden Murray Land East Of Monahan Way Carterton	Reserved Matters Application for phase 1 of the Brize Meadows Local Centre (including primary school parking). Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways Registered: 19th March 2021 Respond: 10th June 2021 Under consideration
21/01140/HHD	Mr John Wootton 4 Rocky Banks Brize Norton Carterton	First floor extension to rear elevation Registered: 31st March 2021 Respond: 28th May 2021 Under Consideration

DECIDED PLANNING DECISIONS:

21/02635/HHD	Ms Elizabeth Bellenger Fennell Cottage Chapel Hill Brize Norton	Demolition of existing timber entrance and bathroom to rear elevation. Extension of single storey rear extension and conservatory to front elevation Registered: 30th July 2021 Respond: 23rd August 2021 Decision: Approve Date: 21st September 2021
21/02388/HHD	Mr and Mrs E Gore Ingleside, 51 Station Road, Brize Norton	Erection of a two-storey side extension and single storey rear extension Registered: 7th July 2021 Respond: 3rd August 2021 Decision: Approve Date: 3rd September 2021

20/03445/FUL Appeal APP/D3125/ W/21/3272744	Terry Hinchly Quarry Dene	Proposed Conversion and Extension of Detached Garage to form New 2 Bedroom Dwelling. Appeal Start date: 4th June 2021 Respond: 9th July 2021 Decision: Appeal dismissed Date: 2nd September 2021
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AGENDA ITEM 11.1

ORDERS FOR PAYMENT



Brize Norton Parish Council

PAYMENTS SCHEDULE - FY 2021/2022

SUMMARY PAYMENTS MADE		
Gross Payments	VAT	Nett Payments
£ 18,303.40	£ 1,283.39	£ 17,020.01

£ -

ORDERS FOR PAYMENT							
Payment Type	Date Approved	Payee	Details	Gross Amount	VAT	Nett Amount	VAT Rate
BACs	05-Jul-21	PMP	Summer Newsletter Printing	£ 251.20	£ -	£ 251.20	0%
DD	04/10/2021	Everflow Water	Forecast Water Use to 10/11/21	£ 43.15	£ -	£ 43.15	0%
BACs	04/10/2021	AK TIMMS	Village Maintenance	£ 33.29	£ 5.55	£ 27.74	20%
BACs	04/10/2021	AK TIMMS	Village Maintenance	£ 27.43	£ 4.57	£ 22.86	20%
SO	04/10/2021	ChristChurch	Allotment Rent	£ 75.00	£ -	£ 75.00	0%
SO	04/10/2021	ChristChurch	Bus Shelter Rent	£ 5.00	£ -	£ 5.00	0%
BACs	04/10/2021	Handyman	Wages - September	£ 329.34		£ 329.34	0%
BACs	04/10/2021	Clerk	Wages - September	£ 269.35		£ 269.35	0%
BACs	04/10/2021	McCracken	Grass cutting - September Inv	£ 370.28	£ 61.71	£ 308.57	20%
BACs	04/10/2021	PMP	September Newsletter Printing	£ 251.20		£ 251.20	0%
BACs	04/10/2021	HMRC	Tax payable on Clerk wages	£ 62.80		£ 62.80	0%
Total orders for payment				£ 1,718.04	£ 71.83	£ 1,646.21	

Please note: The Summary of Payments Made at the top of the table shows what BNPC has paid/committed to pay year to date in terms of:

- Gross Payments these are total payments made for goods and services including VAT.
- VAT amount, this is the amount of VAT the Parish Council is able to claim back.
- Nett Payments, this is the amount we have paid after VAT is reclaimed and is what is measured in our Budget

The Columns in the ORDERS FOR PAYMENT are I believe self-explanatory.

PAYMENTS RECEIVED –



Brize Norton Parish Council

RECEIPTS SCHEDULE - FY 2021/2022

SUMMARY OF RECEIPTS

Totals to date

Amount

£ 35,947.46

PAYMENTS MADE

Payment Type	Date Advise	Source	Details	Amount
BACs	20/09/2021	WODC	Precept	£ 15,628.00

AGENDA ITEM 11.2

Reconciliation to Bank Account: 20th September 2021



BNPC FINANCIAL STATEMENT

20 September 2021

GENERAL INCOME & EXPENDITURE

Balance	01/04/2021	£ 11,728.34	Notes
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		<u>£ 11,728.34</u>	
Receipts		£ 35,947.46	Includes VAT Refund
Payments		£ 18,303.40	Includes VAT to be Refunded
Plus Transfers			
Balance	20/09/2021	<u>£ 29,372.40</u>	VAT Reconciliation o/standing
Plus o/standing payments		£ 2,318.03	Outstanding Items + Orders for Payment
Less o/standing lodgements		£ 15,821.71	
Cash in Bank	20/09/2021	<u>£ 15,868.72</u>	
Current Account	20/09/2021	£15,868.72	0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£ 21,870.00	WODC funds
Plus Receipts			
Less Transfers			
Current Reserves		<u>£ 21,870.00</u>	

AVAILABLE FUNDS

General Funds		£ 29,372.40	VAT Reconciliation o/standing
WODC Reserves		£ 21,870.00	
TOTAL FUNDS		<u>£ 51,242.40</u>	