

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley,
Glebe Farm House, Burford Road, Brize Norton, OX18 3NX
Telephone: 01993 846648
E-mail: clerk@brizenortonparishcouncil.co.uk



27th July 2021

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held at the Brize Norton Sports and Social Club on **Monday 2nd August 2021**. Members of the public may make representations to the Council (SO3e), which will be covered under Point 4 – Public Participation, but a question will not require a response at the meeting or start a debate (SO3h).

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the Annual Parish Meeting of the Council on Tuesday 5th July 2021
- 4) **Public Participation**
 - 4.1 **David Goulding**
- 5) **District and County Councillors' reports for information only.**
- 6) **Record of Councillor's meetings**
 - 6.1 **Cllr Way – RAF Annual Reception** (Monday 19th July), **Sports and Social Club AGM** (Wednesday 28th July), **CTC and Stagecoach** (Thursday 29th July)
 - 6.2 **Cllr Squire & Cllr Goble – Bloor Homes,**
- 7) **Committee reports**
 - 7.1 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan
 - 7.2 Cllr Squire/ Goble/ Stewart – Brize Meadows detailed planning sub-committee:
 - 7.3 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
 - 7.4 Cllr Squire – Elder Bank Hall Extension Committee
- 8) **Discussion and Decisions**
 - 8.1 All Councillors – To approve the Council's insurance
 - 8.2 Cllr Glazier/ Squire – Handyman's wage increase
 - 8.3 All Councillors – website administrator role
 - 8.4 All councillors – Replacement Clerk
 - 8.5 Cllr Way – Reprint of Welcome brochure
 - 8.6 Cllr Squire/ Glazier – management of third parties use of the Recreation Ground
 - 8.7 All Councillors –
- 9) **Progress Reports**
 - 9.1 Cllr Glazier – maintenance update
 - 9.2 All Councillors - Annual Parish Meeting & Actions
 - 9.3 Cllr Squire – Phase 2 of EBH Tender
 - 9.4 Cllr Way - Savills lease contract
- 10) **Planning** – review of new planning applications and progress on outstanding applications (on attached appendix). 21/02388/HHD, Ingleside, 51 Station Road, Erection of a two-storey side extension and single storey rear extension
- 11) **Finance**
 - 11.1 To consider payments to be made (on attached appendix)
 - 11.2 To examine the bank accounts (income and expenditures) during June

12) Other correspondence to note (clerk to alert councillors to any specific concerns)

13) Councillor's reports and items for future agenda including items for website

14) Date of next meeting Monday 6th September 2021 in the Sports and Social Club

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

21/02388/HHD	Mr and Mrs E Gore Ingleside, 51 Station Road, Brize Norton	Erection of a two-storey side extension and single storey rear extension Registered: 7th July 2021 Respond: 3rd August 2021
--------------	---	---

PENDING PLANNING DECISIONS

20/03445/FUL Appeal APP/D3125/W/21/3272744	Terry Hinchly Quarry Dene	Proposed Conversion and Extension of Detached Garage to form New 2 Bedroom Dwelling. Appeal Start date: 4th June 2021 Respond: 9th July 2021
21/01197/FUL PP- 09697382	Tactical Medical Wing RAF Brize Norton Carterton Road Brize Norton Oxfordshire	Tactical Medical Wing RAF Brize Norton Carterton Road Brize Norton Oxfordshire Installation of a new Primary Surveillance Radar on a new radar tower together with associated works and a new ground-based equipment cabin. Registered: 18th May 2021 Respond: 11th June 2021
21/00937/RES 12/0091/P/OP	Mr Aiden Murray Land East Of Monahan Way Carterton	Reserved Matters Application for phase 1 of the Brize Meadows Local Centre (including primary school parking). Registered: 19th March 2021 Respond: 10th June 2021 Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways
21/01140/HHD	Mr John Wootton 4 Rocky Banks Brize Norton Carterton	First floor extension to rear elevation Registered: 31st March 2021 Respond: 28th May 2021

DECIDED PLANNING DECISIONS:

21/01859/HHD	Mr Mark Webb 45 Chichester Place Brize Norton Carterton	Demolition of conservatory, erection of single storey rear extension Registered: 18th May 2021 Respond: 16th June 2021 Decision: Approve Date: 12th July 2021
21/01772/HHD	Mr & Mrs J O'Shea 38 Chichester Place Brize Norton Carterton	Single storey front and rear extensions and rear dormer Registered: 17th May 2021 Respond: 15th June 2021 Decision: Approve Date: 15th July 2021
21/00655/HHD	Mr and Mrs Johnson Karimar, Burford Road Brize Norton	Erection of a two-story rear extension and canopy over front entrance along with construction of a detached garage with office above. Alterations to include changes to fenestration, internal alterations to create an annex and creation of a new vehicular access. Registered: 7th April 2021 Respond: 4th May 2021 Decision: Approve Date: 15th July 2021

AGENDA ITEM 11.1

ORDERS FOR PAYMENT:

BACs	02-Aug-21	Les Goble	printer ink	42/22	6.1	£60.99
BACs	02-Aug-21	Alison Riseley	photocopying	43/22	4.1	£66.20
BACs	02-Aug-21	Alison Riseley	presentation clicker	44/22	4.1	£11.99
BACs	02-Aug-21	AK TIMMS	Tennis court maintenance	45/22	5.2	£15.86
BACs	02-Aug-21	McCracken	Grass cutting - July Inv #10090	46/22	5.4	£370.28
BACs	02-Aug-21	Zurich insurance	insurance	47/22	3.4	£969.97
	02-Aug-21	Handyman	Wages - July		1.1	£304.00
BACs	02-Aug-21	Clerk	Expenses - July	48/22		
BACs	02-Aug-21			49/22	3.1	£24.75
BACs	02-Aug-21	Clerk	Wages - July	49/22	1.2	£413.51
SO	02-Aug-21	S&SC	PO Reimbursement	50/22		£132.00

PAYMENTS RECEIVED

SO	05/07/2021	PO Payment	Mr Mwanze	2.7	£132
----	------------	------------	-----------	-----	------

AGENDA ITEM 11.2



BNPC FINANCIAL STATEMENT

Aug-21

GENERAL INCOME & EXPENDITURE

Balance	01/04/2021	£ 11,728.34	Notes
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		<u>£ 11,728.34</u>	
Receipts		£ 19,922.75	Includes VAT Refund
Payments		£ 14,006.60	Includes VAT to be Refunded
Plus Transfers			
Balance	16/07/2021	<u>£ 17,644.49</u>	VAT Reconciliation o/standing
Plus o/standing payments		£ 5,029.13	Cheques paid, but still to be cashed
Less o/standing lodgements		£ -	
Cash in Bank	16/07/2021	<u>£ 22,673.62</u>	
Current Account	16/07/2021	£22,673.62	0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£ 21,870.00	WODC funds
Plus Receipts			
Less Transfers			
Current Reserves		<u>£ 21,870.00</u>	

AVAILABLE FUNDS

General Funds		£ 17,644.49	VAT Reconciliation o/standing
WODC Reserves		£ 21,870.00	
TOTAL FUNDS		<u>£ 39,514.49</u>	