

## BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley,  
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28th April 2021

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held **due to the current situation regarding the Coronavirus and the Government's instructions, via email or video link at 7:30pm on Tuesday 4th May 2021. If members of the public have any questions for the Council, they should be submitted in writing to the Clerk who will invite them to attend the video conference. They will be covered under Point 4 - Public Participation.**

Alison Riseley - Clerk to Brize Norton Parish Council

### Agenda

- 1) **Apologies:** to receive apologies
- 2) **Resignation and Re-election:**
  - 2.1 To elect the Chairman
  - 2.2 To elect the Vice-chair
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 6th April 2021
- 4) **Public Participation**
- 5) **District and County Councillors' reports** for information only
- 6) **Record of Councillor's meetings**
  - 6.1 **Cllr Goble** – Climate Action Day (Friday 23<sup>rd</sup> April)
- 7) **Committee reports**
  - 8.1 Cllr Way – Chairman's report
  - 8.2 Cllr Goble - Neighbourhood Plan Steering Group: Neighbourhood Plan update
  - 8.3 Cllr Campion/ Squire/ Goble – Brize Meadow update
  - 8.4 Cllr Goble – Highways: Traffic and speed progress in Brize Norton
  - 8.5 Cllr Squire – Elder Bank Hall Committee – Elder Bank Hall Extension
- 8) **Discussion and Decisions**
  - 9.1 Cllr Way – To approve Standing Orders
  - 9.2 Cllr Way – To approve Financial Regulations
  - 9.3 Cllr Way – To review land and assets including building and office equipment
  - 9.4 Cllr Way – To approve the Council's Insurance Policy
  - 9.5 Cllr Way – To approve the Council's Data Protection Policy
  - 9.6 Cllr Way – To approve the Council's Code of Conduct
  - 9.7 Cllr Way – To agree the Council's meeting schedule up to the next Annual Council Meeting
  - 9.8 Cllr Way – To agree the date for the Annual Parish Meeting
  - 9.9 Cllr Way – Website maintenance and update
  - 9.10 Cllr Campion – Recent Vandalism
- 9) **Progress Reports**
  - 10.1 Cllr Squire – Savills Lease Agreement
  - 10.2 Cllr Stewart – Emergency Plan
  - 10.3 Clerk – Everflow Water company
  - 10.4 Clerk – Gigaclear
  - 10.5 Cllr Way – replace defibrillator battery
- 10) **Planning** – review of new planning applications, 21/00655/HHD, and progress on outstanding applications (on attached appendix).
- 11) **Finance**
  - 12.1 To consider payments to be made (on attached appendix)

12.2 To examine the bank accounts (income and expenditures) during April

12.3 Cllr Squire, Cllr Campion – Inspection of Council finances & Risk Management

12) **Other correspondence to note** (clerk to alert councillors to any specific concerns)

13) **Councillor's reports and items for future agenda including items for website**

14) **Date of next meeting** Monday 7th June 2021 at The Pavilion at 7.30pm (or via video link according to Government Guidelines)

## **AGENDA ITEM 10**

### **NEW PLANNING APPLICATIONS:**

21/00655/HHD	Mr and Mrs Johnson Karimar, Burford Road Brize Norton	Erection of a two-story rear extension and canopy over front entrance along with construction of a detached garage with office above. Alterations to include changes to fenestration, internal alterations to create an annex and creation of a new vehicular access. <b>Registered: 7<sup>th</sup> April 2021</b> <b>Respond: 4th May 2021</b>
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### **PENDING PLANNING DECISIONS**

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### **DECIDED PLANNING DECISIONS:**

21/00566/HHD	Mr Jackson 21 Bellenger Way Brize Norton Carterton	Construction of detached garden shed <b>Registered: 17<sup>th</sup> February 2021</b> <b>Respond by: 21st April 2021</b> <b>Decision: Approve (19<sup>th</sup> April 2021)</b>
21/00063/FUL	Elder Bank Hall Station Road, Brize Norton	Extension to North elevation to provide additional community facilities <b>Registered: 19<sup>th</sup> February 2021</b> <b>Respond by: 15th March 2021</b> <b>Decision: Approve (16<sup>th</sup> April 2021)</b>
20/02017/RES 14/0091/P/OP	Carterton Mr Andrew Winstone Land East Of Monahan Way Carterton	Reserved Matters application for Phase 2 comprising of 284 dwelling with associated landscaping, highway, drainage and infrastructure. Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways. <b>Registered: 5<sup>th</sup> August 2020</b> <b>Respond by: 8<sup>th</sup> October 2020</b> <b>Decision: Approve (25<sup>th</sup> March 2021)</b>

## **AGENDA ITEM 11.1**

### **ORDERS FOR PAYMENT:**

DD	£130.53	AK Timms	maintenance
DD	£81.25	5 A's	maintenance
DD	£95.00	A.P. Rose	Plumbing repairs
DD	£3.32	Les Goble	Maintenance playground
DD	£370.28	McCracken	Grass cutting
DD	£323	Maintenance	April wage
DD	£392.96	Clerk	April wage
DD	£500	JB Architecture	Elder Bank Design
DD	£106.80	Turtle Engineering	Defibrillator check
	<b>£2,002.68</b>	<b>TOTAL</b>	

### **PAYMENTS RECEIVED**

22/3/21	£8.00	10A	Allotment payment
22/3/21	£12.50	15B	Allotment payment
23/3/21	£9.00	1E	Allotment payment
31/3/21	£22.50	7CD	Allotment payment
6/4/21	£8.75	1Bc	Allotment payment
6/4/21	£15.00	3CD	Allotment payment
9/4/21	£8.75	1Ba	Allotment payment
9/4/21	£525.34	S&SC	Water reimbursement
12/4/21	£8.75	4D	Allotment payment
12/4/21	£12.50	16C	Allotment payment
12/4/21	£17.50	4BC	Allotment payment
12/4/21	£197.44	EBH	EBH water reimbursement
14/4/21	£15,628.00	WODC	Precept
14/4/21	£828.00	OCC	Grass Cutting grant
	<b>£17,302.03</b>	<b>TOTAL</b>	

## **AGENDA ITEM 11.2**

**GENERAL INCOME & EXPENDITURE TO FOLLOW**