

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley,
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30th March 2021

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held **due to the current situation regarding the Coronavirus and the Government's instructions, via email or video link at 7:30pm on Tuesday 6th April 2021. If members of the public have any questions for the Council, they should be submitted in writing to the Clerk who will invite them to attend the video conference. They will be covered under Point 4 - Public Participation.**

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 1st March 2021
- 4) **Public Participation**
 - 4.1
- 5) **District and County Councillors' reports for information only.**
- 6) **Record of Councillor's meetings**
 - 6.1 **Training - Cllr Goble (9th March 2021) Neighbourhood Planning. Cllr Way (31st March 2021) Chairmanship**
- 7) **Committee reports**
 - 7.1 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan
 - 7.2 Cllr Campion/ Squire/ Goble – Brize Meadows detailed planning sub-committee:
 - 7.3 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
- 8) **Discussion and Decisions**
 - 8.1 All Councillors – changing meeting start time
 - 8.2 All Councillors – Robert Courts response
 - 8.3 All Councillors – Potential Water Companies
 - 8.4 Cllr Stewart – appointment of internal auditor for financial year 2020-2021
 - 8.5 Cllr Way – pre-school garden
 - 8.6 Cllr Way – Affordable Housing Consultation (WODC)
 - 8.7 Cllr Goble – Community Hub Scheme
 - 8.8 Cllr Way – RAF BN Radar Tower
 - 8.9 Clerk – Annual Parish Council Meeting & Annual Parish Meeting
- 9) **Progress Reports**
 - 9.1 Cllr Glazier – maintenance update
 - 9.2 Cllr Woodward – website
 - 9.3 Cllr Squire – Elder Bank Hall Extension Committee
 - 9.4 Cllr Stewart – Emergency Plan
 - 9.5 Cllr Campion – water meter readings/ potential water leak
- 10) **Planning** – review of new planning applications and progress on outstanding applications (on attached appendix).
- 11) **Finance**
 - 11.1 To consider payments to be made (on attached appendix)
 - 11.2 To examine the bank accounts (income and expenditures) during March
- 12) **Other correspondence to note** (clerk to alert councillors to any specific concerns)

13)Councillor's reports and items for future agenda including items for website

14)Date of next meeting Tuesday 6th May 2021 by an online virtual meeting as advised by the Government due to COVID-19

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

21/00566/HHD	Mr Jackson 21 Bellenger Way Brize Norton Carterton	Construction of detached garden shed Registered: 17th February 2021 Respond by: 21st April 2021
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PENDING PLANNING DECISIONS

21/00063/FUL	Elder Bank Hall Station Road, Brize Norton	Extension to North elevation to provide additional community facilities Registered: 19th February 2021 Respond by: 15th March 2021
20/02017/RES 14/0091/P/OP	Carterton Mr Andrew Winstone Land East Of Monahan Way Carterton	Reserved Matters application for Phase 2 comprising of 284 dwelling with associated landscaping, highway, drainage and infrastructure. Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways. Registered: 5th August 2020 Respond by: 8th October 2020

DECIDED PLANNING DECISIONS:

20/03445/FUL	Mr Terry Hinchly Quarry Dene Burford Road Brize Norton	Proposed Conversion and Extension of Detached Garage to form New 2 Bedroom Dwelling Registered: 11th December 2020 Respond by: 5th February 2021 Decided: Tuesday 16th March 2021 Decision: Refuse
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AGENDA ITEM 11.1

ORDERS FOR PAYMENT:

DD	£75	Christchurch	Bus stop rent (Sept 20-Mar 21)
DD	£5	Christchurch	Allotment rent (Sept 20-Mar 21)
DD	£2,016	CFO	NP services
101540	£120	Mister Mowerman	Mower service
DD	£229.43	OALC	Membership 2021-2022
DD	£214	PMP	Newsletter printing
DD	£25	ONPA	Membership 2021-2022
DD	£671.19	Maintenance	March wage (and 2020/21 holiday pay)
DD	£813.55	Clerk	March wage (and 2020/21 holiday pay)
DD	£363.12	McCracken Ltd	Grass Cutting March 2020 (#1006)
DD	£27.45	Alison Riseley	Stationery
DD	£387.00	Promain Paints	Playground paints
101541	£902.00	John Welch & Partners	Land Registry
	£5,858.76	TOTAL	

PAYMENTS RECEIVED

10/3/21	£16.75	Allotment rent	1CD
11/3/21	£12.50	Allotment rent	13D
11/3/21	£16.50	Allotment rent	6AB, 15C
11/3/21	£16.50	Allotment rent	7AB
15/3/21	£16.50	Allotment rent	8AB
15/3/21	£35.00	Allotment rent	2ABCD
16/3/21	£8.25	Allotment rent	11A
17/3/21	£9.75	Allotment rent	1Bb& gate pass
18/3/21	£8.75	Allotment rent	4A
	£140.5	TOTAL	

AGENDA ITEM 11.2

GENERAL INCOME & EXPENDITURE

Balance	01/04/2020	£ 6,099.19	Notes
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		£ <u>6,099.19</u>	
Receipts		£ 31,844.05	Includes VAT Refund
Payments		£ 30,620.68	Includes VAT to be Refunded
Plus Transfers			
Balance	19/03/2021	£ <u>7,322.56</u>	VAT Reconciliation o/standing
Plus o/standing payments		£ 4,819.28	Cheques paid, but still to be cashed
Less o/standing lodgements		£ -	
Cash in Bank	19/03/2021	£ <u>12,141.84</u>	
Current Account	19/03/2021	£12,143.43	-1.59

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£ 21,870.00	WODC funds
Plus Receipts			
Less Transfers			
Current Reserves		£ <u>21,870.00</u>	

AVAILABLE FUNDS

General Funds		£ 7,322.56	VAT Reconciliation o/standing
WODC Reserves		£ 21,870.00	
TOTAL FUNDS		£ <u>29,192.56</u>	