

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley,
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24th February 2021

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held **due to the current situation regarding the Coronavirus and the Government's instructions, via email or video link at 7:30pm on Monday 1st March 2021. If members of the public have any questions for the Council, they should be submitted in writing to the Clerk who will invite them to attend the video conference. They will be covered under Point 4 - Public Participation.**

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 1st February 2021
- 4) **Public Participation**
 - 4.1
- 5) **District and County Councillors' reports** for information only.
- 6) **Record of Councillor's meetings**
 - 6.1 **Cllr Way & Cllr Stewart - Armed Forces Military Covenant** (Wednesday 3rd February)
 - 6.2 **Training undertaken – Cllr Stewart (GDPR and Data Protection), Cllr Squire (OALC finance for Councillors), Clerk (Preparing for Year End for Clerks and RFOs)**
- 7) **Committee reports**
 - 7.1 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan
 - 7.2 Cllr Campion/ Squire/ Goble – Brize Meadows detailed planning sub-committee:
 - 7.3 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
 - 7.4 Cllr Squire – Elder Bank Hall Extension Committee
- 8) **Discussion and Decisions**
 - 8.1 All Councillors – Potential Water Companies
 - 8.2 Cllr Stewart – Enquiry regarding Biodiversity
 - 8.3 Cllr Stewart – Emergency Plan
 - 8.4 Cllr Stewart – GDPR
 - 8.5 Cllr Squire – appointment of internal auditor for financial year 2020-2021
 - 8.6 Cllr Glazier – Flooding
- 9) **Progress Reports**
 - 9.1 Cllr Glazier – maintenance update
 - 9.2 Cllr Woodward – website
 - 9.3 Cllr Way – Elder Bank Hall Committee Meeting
 - 9.4 Cllr Campion – water meter readings/ potential water leak
- 10) **Planning** – review of new planning applications and progress on outstanding applications (on attached appendix).
- 11) **Finance**
 - 11.1 To consider payments to be made (on attached appendix)
 - 11.2 To examine the bank accounts (income and expenditures) during February
- 12) **Other correspondence to note** (clerk to alert councillors to any specific concerns)
- 13) **Councillor's reports and items for future agenda including items for website**

14)Date of next meeting Monday 5th April 2021 at The Pavilion at 7.30pm or an online virtual meeting as advised by the Government due to COVID-19

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

21/00063/FUL	Elder Bank Hall Station Road, Brize Norton	Extension to North elevation to provide additional community facilities Registered: 19th February 2021 Respond by: 15th March 2021
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PENDING PLANNING DECISIONS

20/03445/FUL	Mr Terry Hinchly Quarry Dene Burford Road Brize Norton	Proposed Conversion and Extension of Detached Garage to form New 2 Bedroom Dwelling Registered: 11th December 2020 Respond by: 5th February 2021
20/02017/RES 14/0091/P/OP	Carterton Mr Andrew Winstone Land East Of Monahan Way Carterton	Reserved Matters application for Phase 2 comprising of 284 dwelling with associated landscaping, highway, drainage and infrastructure. Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways. Registered: 5th August 2020 Respond by: 8th October 2020

DECIDED PLANNING DECISIONS:

20/01993/FUL	Mr Daniel Bond Kielder 48 Station Road Brize Norton	Registered: 31st July 2020 Respond by: 25th September 2020 Decided: 17th February 2021 Decision: Approve
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AGENDA ITEM 11.1

ORDERS FOR PAYMENT:

DD	£204.25	Maintenance	January wage
DD	£481.97	Clerk	January wage
DD	£363.12	McCracken & Sons	Grass cutting – December 2020 (invoice #9869)
DD	£60	OALC	training
DD	£		
DD	£		
	£1,109.34	TOTAL	

PAYMENTS RECEIVED

	£		
	£		
	£		
	£0.00	TOTAL	

AGENDA ITEM 11.2

GENERAL INCOME & EXPENDITURE

Balance	01/04/2020	£ 6,099.19	Notes
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		<u>£ 6,099.19</u>	
Receipts		£ 31,703.55	Includes VAT Refund
Payments		£ 15,968.38	Includes VAT to be Refunded
Plus Transfers			
Balance	89/02/2021	£ <u>21,834.36</u>	VAT Reconciliation o/standing
Plus o/standing cheques		-£ 8,723.68	Cheques paid, but still to be cashed
Less o/standing lodgements		£ -	
Cash in Bank	89/02/2021	£ <u>13,110.68</u>	
Current Account	89/02/2021	£13,112.18	-1.50

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020		£ 21,870.00	WODC funds
Plus Receipts			
Less Transfers			
Current Reserves		<u>£ 21,870.00</u>	

AVAILABLE FUNDS

General Funds		£ 21,834.36	VAT Reconciliation o/standing
WODC Reserves		£ <u>21,870.00</u>	
TOTAL FUNDS		£ <u>43,704.36</u>	