

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley,
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27th October 2020

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held **due to the current situation regarding the Coronavirus and the Government's instructions, via email or video link at 7:30pm on Monday 2nd November 2020. If members of the public have any questions for the Council, they should be submitted in writing to the Clerk who will invite them to attend the video conference. They will be covered under Point 4 - Public Participation.**

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 5th October 2020
- 4) **Public Participation**
 - 4.1
- 5) **District and County Councillors' reports** for information only.
- 6) **Record of Councillor's meetings**
 - 6.1 Cllr Way - Elder Bank Hall Committee meeting (Tuesday 20th October)
- 7) **Committee reports**
 - 7.1 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan
 - 7.2 Cllr Campion/ Squire/ Goble – Brize Meadows detailed planning sub-committee:
 - 7.3 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
- 8) **Discussion and Decisions**
 - 8.1 Cllr Squire – Planning Precept for 2021-22
 - 8.2 Clerk – Water companies
 - 8.3 Clerk – Banking
 - 8.4 Cllr Squire – Elder Bank Hall extension tender
 - 8.5 Clerk – permission and location for village library
 - 8.6 Cllr Way – Tennis Club (Sports and Social Club)
 - 8.7 All Councillors – Website Administrator
- 9) **Progress Reports**
 - 9.1 Cllr Glazier – maintenance update
 - 9.2 Cllr Woodward – website
 - 9.3 Cllr Stewart – Listing War Memorial
- 10) **Planning** – review of new planning applications and progress on outstanding applications (on attached appendix).
- 11) **Finance**
 - 11.1 To consider payments to be made (on attached appendix)
 - 11.2 To examine the bank accounts (income and expenditures) during September
- 12) **Other correspondence to note** (clerk to alert councillors to any specific concerns)
- 13) **Councillor's reports and items for future agenda including items for website**
- 14) **Date of next meeting** Monday 1st December 2020 at The Pavilion at 7.30pm or an online virtual meeting as advised by the Government due to COVID-19

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

20/02524/HHD	Mr Terry Hinchly Quarry Dene Burford Road Brize Norton	Alterations and erection of single storey rear extension. Registered: 22nd September 2020 Respond by: 5th November 2020
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PENDING PLANNING DECISIONS

20/02017/RES 14/0091/P/OP	Mr Andrew Winstone Land East Of Monahan Way Carterton	Reserved Matters application for Phase 2 comprising of 284 dwelling with associated landscaping, highway, drainage and infrastructure. Development comprising up to 700 houses, an employment area of 1.5 hectares (use classes B1 and B8, together with car showroom use which is sui generis), a local centre of 1 hectare (use classes A1 to A5, B1(a), C1, C2, C3, D1 and D2), a primary school with a site of 2.2 hectares, playing fields, allotments, informal open space, landscaping, drainage improvements and associated engineering works such as highways, cycleways and footways. Registered: 5th August 2020 Respond by: 8th October 2020
20/01915/OUT	c/o Agent Brock Cottage Burford Road Brize Norton	Self-Build and/or Custom Housebuilding plots for 2 detached dwellings, (Outline application with all matters reserved except for access) Registered: 24th July 2020 Respond by: 3rd September 2020 Decision: Under Consideration
20/01993/FUL	Mr Daniel Bond Kielder 48 Station Road Brize Norton	Conversion of existing dwelling into two properties. Registered: 31st July 2020 Respond by: 25th September 2020 Decision: Under Consideration

DECIDED PLANNING DECISIONS:

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AGENDA ITEM 11.1

ORDERS FOR PAYMENT:

101526	£252	Micks Skips	Skips for recreation ground/ allotments
101527	£190.80	Wonderwall Products Ltd	noticeboard
101528	£65	Alison Riseley	PO - stamps
101529	£25.98	Clerk	Ink
101530	£285	Maintenance	October wage
101531	£293.60	Clerk	October wage
101532	£363.12	McCracken & Sons	Grass cutting – October 2020 (invoice #9712)
101533			
101529	£		
	£1,475.50	TOTAL	

PAYMENTS RECEIVED

23/9/20	£12,667.00	WODC	½ precept
	£		
	£		
	£12,667.00	TOTAL	

AGENDA ITEM 11.2

GENERAL INCOME & EXPENDITURE

Balance	01/04/2020	£ 6,099.19	Notes
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		£ <u>6,099.19</u>	
Receipts		£ 31,460.38	Includes VAT Refund
Payments		£ 16,067.40	Includes VAT to be Refunded
Plus Transfers			
Balance	16/10/2020	£ <u>21,492.17</u>	VAT Reconciliation o/standing
Plus o/standing cheques		£ 3,545.99	Cheques paid, but still to be cashed
Less o/standing lodgements		£ -	
Cash in Bank	16/10/2020	£ <u>25,038.16</u>	
Current Account	16/10/2020	£ 25,038.66	-0.50

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2020	£ 21,870.00	WODC funds
Plus Receipts		
Less Transfers		
Current Reserves	£ <u>21,870.00</u>	

AVAILABLE FUNDS

General Funds	£ 21,492.17	VAT Reconciliation o/standing
WODC Reserves	£ 21,870.00	
TOTAL FUNDS	£ <u>43,362.17</u>	

AGENDA ITEM 12

OFFICIAL CORRESPONDENCE:

- a) Electoral Roll update (WODC)
- b) Barclays Bank statement
- c) Pre-school - posters

E-MAILS CIRCULATED IN MONTH

CFO – 14/10, 16/10, (WW, LG)
HMRC – 14/10, 21/10, 23/10, 27/10 (not circulated)
Healthwatch – 2/10, 20/10 (WW)
IIMC – 19/10, (not circulated)
ICO – 1/10(not circulated)
OALC – 28/10
Public Sector Executive –, 2/10, 4/10, 16/10, 19/10, 22/10 (not circulated)
Rural Services Network bulletin - 20/10, 28/10 (not circulated)
SLCC Membership – 23/10 (not circulated)
Wychwood Project – 27/10 (not circulated)

1/10 Liz Folley – SLCC Branch Catch-up
1/10 OALC – September Update
2/10 OALC – short survey
2/10 Brize Norton PreSchool – tennis courts
2/10 Alex Postan - Apologies
2/10 Like Middleton – Parish Council Website
2/10 Jenny Philpott – October meeting
4/10 Tony Shillingford – October meeting
5/10 Carolyn Peach – Brize Norton Remembrance
5/10 Tim Gush – Spring Bulbs and seating
5/10 Andrew Smith (OCC) – letter regarding COVID
5/10 Nicholas Field-Johnson – Zoom meeting invitation
5/10 Paul Butler - Zoom meeting invitation
5/10 Carolyn Peach - accounts
6/10 Tim Gush - marquee
6/10 Julie Edwards – Elder Bank Hall minutes
6/10 Fred Bellenger – Poors Plot
7/10 Keith Butler – Written Warning
7/10 Andrew Winstone – Notes from Brize Norton
7/10 J Briars – Lease of Sports Pavillion
8/10 Liz Folley – The Essential Clerk
8/10 Liz Folley – SLCC Presentations
8/10 Keith Butler – Written Warning
9/10 Nicholas Field-Johnson – Traffic Volumes Station Road
10/10 Waste Exemption Services - renewal
12/10 Anna Fairhurst – Thinking towards Christmas
14/10 Alexandra Molton – Poppy Stones on War Memorial
14/10 Diane Davies – Parish Newsletter
15/10 Bethany Jones – Citizens Advice West Oxon
15/10 Planning@westoxon – Planning West Oxon
16/10 OALC @ OALC Remembrance Day
16/10 Andrew Winstone - RE 20/02017/RES Brize Norton
16/10 Phil Holmes - Remembrance
19/10 Democratic services – Remembrance Sunday - Info

19/10 Annabel Dixon – Remembrance Sunday
20/10 Phil Holmes - Remembrance
20/10 Brize Norton Preschool – Parish Newsletter
20/10 Liz Folley – SLCC Branch Catch-up
21/10 Mrs Georgina Truman – Pavements on Elm Grove
21/10 South East Employers – SEE Newsletter – October 2020
22/10 WODC – Oxfordshire close to ‘high’ COVID-19 alert level
23/10 Wonderwall Products – proforma invoice
23/10 Paul Southouse – invitation to tender
23/10 Robert Courts - newsletter
23/10 Tom Wattleworth - newsletter
23/10 Andrew Winstone – RE: 20/02017/RES Brize Norton
23/10 Tony Shillingford – To be sent to 8C, 8D and 10
23/10 Fred Bellenger - Newsletter
23/10 Fred Bellenger - Newsletter
23/10 Gary Jarvis - timesheet
24/10 Colin Green - Allotment
24/10 Denise Sadler – allotment plot in Brize Norton
24/10 Virginia Waller - allotment plot in Brize Norton
24/10 Phillip Butcher – December newsletter
26/10 James Badrick – invitation to tender
27/10 Carolyn Peach – PC Annual Return 2020
27/10 Liz Folley – SLCC Branch Catch-up
27/10 Ollie Bolt (Payman) - reports
27/10 Nicholas Field-Johnson – October 2020 missing report
27/10 James Badrick – Elder Bank Hall Extension
27/10 Tony Shillingford – Allotment plot in Brize Norton
27/10 Tony Shillingford – Allotment plot in Brize Norton
27/10 Fred Bellenger - Allotment plot in Brize Norton
28/10
28/10
28/10
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28/10
30/10
30/10
31/10
31/10