

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley,
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24th December 2019

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held at **7:30pm on Monday 6th January 2020** at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 3d and 3e according to the Council's Standing Orders.

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 2nd December 2019
- 4) **Public Participation**
- 5) **District and County Councillors' reports** for information only.
- 6) **Record of Councillor's meetings**
 - 6.1 Cllr Goble - BZN-LCWG (Tuesday 17th December)
 - 6.2 Cllr Goble – Bloor Homes (Monday 23rd December)
- 7) **Committee reports**
 - 7.1 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan
 - 7.2 Cllr Campion/ Squire/ Goble – Brize Meadows detailed planning sub-committee:
 - 7.3 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
- 8) **Discussion and Decisions**
 - 8.1 Cllr Woodward – To discuss precept for FY 2020/21
 - 8.2 Cllr Way – to discuss possible funding for BN Primary School (ref: additional classroom)
 - 8.3 Cllr Goble - to discuss naming 'Country Park Extension'
 - 8.4 Cllrs – To discuss names for the High Sheriffs award (due Friday 17th January 2020)
 - 8.5 Cllr Glazier – VE day celebrations
- 9) **Progress Reports**
 - 9.1 Cllr Woodward – Bus Shelters completed work
 - 9.2 Cllr Squire – contract with BNS&SC
 - 9.3 Cllr Way – security cameras for BNS&SC
 - 9.4 Cllr Squire – buildings development plan
 - 9.5 Cllr Woodward/ Goble – drain repair
 - 9.6 Cllr Glazier – maintenance update
 - 9.7 Cllr Goble – blue plaque for Mary Ellis
- 10) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix).
- 11) **Finance**
 - 11.1 To consider payments to be made (on attached appendix)
 - 11.2 To examine the bank accounts (income and expenditures) during November
- 12) **Other correspondence to note** (clerk to alert councillors to any specific concerns)
- 13) **Councillor's reports and items for future agenda including items for website**
- 14) **Date of next meeting** Monday 3rd February 2020 at The Pavilion at 7.30pm

AGENDA ITEM 10

NEW PLANNING APPLICATIONS:

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PENDING PLANNING DECISIONS

19/02587/LBC	Mr Nick Henry Middle Barn, 24 Carterton Road Brize Norton	Replacement of existing front door/windows. Planning (Listed Building and Conservation Areas) Act Registered: 25th October 2019 Under Consideration
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DECIDED PLANNING DECISIONS:

19/02605/HHD	Mr D. Bond Keilder 28 Station Road, Brize Norton	Drop kerb Registered: 4th October 2019 Decided: approve (Thursday 28th November 2019
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AGENDA ITEM 11.1

ORDERS FOR PAYMENT:

101442	£305	TCG publishing	Welcome brochures (with Bloor Homes)
101443	£139.50	Parish Magazine Printing	December newsletter
101444	£	Maintenance - December wage	
101445	£	Clerk wages December	
101446	£	Website - December Wages	
	£444.50	TOTAL	

PAYMENTS RECEIVED

2/12/19	£305.16	Elder Bank Hall	water bill reimbursement
	£305.16	TOTAL	

AGENDA ITEM 11.2

GENERAL INCOME & EXPENDITURE

		£	
Balance	01/04/2019	9,853.70	
Less o/standing cheques		£	-
Add o/standing lodgements		£	-
		£	
		<u>9,853.70</u>	

		£	
Receipts		27,263.15	
		£	
Payments		24,534.67	
Plus Transfers			
		£	
Balance	18/12/2019	<u>12,582.18</u>	

		£	
Plus o/standing cheques		<u>1,047.61</u>	
		£	
Cash in Bank	18/12/2019	<u>13,629.79</u>	

Current		£	
Account	18/12/2019	13,629.79	0.00

RESERVES INCOME AND EXPENDITURE

		£	
Balance 1/4/2018		29,700.00	
Plus Receipts			
Less Transfers			
		£	
Current Reserves		<u>29,700.00</u>	

AVAILABLE FUNDS

		£	
General Funds		12,582.18	
		£	
WODC Reserves		<u>29,700.00</u>	
TOTAL		£	
FUNDS		<u>42,282.18</u>	

AGENDA ITEM 12

MONTHLY CORRESPONDENCE – 1 TO 31st DECEMBER 2019

OFFICIAL CORRESPONDENCE:

- a) Barclays statement
- b) SLCC newsletter
- c)

E-MAILS CIRCULATED IN MONTH

HMRC – 4/12, 6/12, 10/12, 16/12, 18/12

Healthwatch 1/12, 13/12,

ICO – 5/12

Oxfordshire Clinical Commissioning Group – Talking Health – 9/12, 20/12, (→ WW)

Police & Crime Commissioner 17/12, 19/12, (not circulated)

Rural Services Network bulletin - 3/12, 4/12, 9/12, 17/12, (not circulated)

SLCC Membership – 16/12, 18/12

- 1/12 Fred Bellenger – Parish Newsletter
- 1/12 Nicolas Field-Johnson – report for BNPC meeting
- 1/12 Alex Postan – apologies for BNPC meeting
- 1/12 Beverley Campion – Break in in the Pavilion
- 2/12 Debbie Merriman – Timms Invoice
- 2/12 Michael Benfield - invoice
- 2/12 OALC – 2 items
- 2/12 Lorraine Horne – January news from the Oxford Museum
- 2/12 Claim - Zurich
- 3/12 **Christine Rodgers – Parish Council Annual Review**
- 3/12 Jane Andrews – BNPC job advert
- 3/12 David Bloomfield – Brize Meadow Properties
- 3/12 John Harmon – Zurich – Claim
- 3/12 Julie Edwards – BNPC water bill
- 3/12 Andrew Roberts – Under 14 football team
- 4/12 BZN-LCWG - meeting
- 5/12 Andrew Smith (WODC) – Changes to Council Tax support set to help those most in need
- 5/12 OALC – website availability
- 5/12 Liz Folley – Oxfordshire SLCC Branch meeting
- 6/12 Mark Jones – RE20191205 TonTang Lane
- 6/12 Illiana Maratheftis (Affinity for Business) – Action: Switch over to Paperless
- 7/12 Stephen Hawkins – Witney bound Bus Stop
- 7/12 Helen Roberts (Brize Norton School) – Contact details for the Governors
- 8/12 Carolyn Peach – Drain Quotation
- 9/12 **Stacey Barrett (Zurich) – Your temp ref: UK866956**
- 9/12 Communications (WODC) – Grant funding will help preserve the history of Burford for future generations
- 9/12 Carolyn Peach – Drain quotations: Building inspections
- 10/12 Kyle Anderson – appraisal
- 10/12 Helen Roberts (Brize Norton School) – Contact details for the Governors
- 10/12 Shillbrook Stationery – filing products and bic pens sale
- 10/12 Stephen Hawkins – Bus Stop Repairs
- 11/12 **Gordon Timms – Brize Meadow Street Naming**
- 11/12 Carolyn Peach – Elder Bank Car Park

13/12 Andrew Smith (WODC) – Team Effort Boosts Recycling
13/12 Bladon Community Pub – Please Help Us save the White House Pub in Bladon
16/12 OALC – Preparing for Audit
16/12 Phil Tucker – invoice Printing Publication
17/12 Paul Hughes - Litter
18/12 Andrew Smith (WODC) – Our House Project Expands in Witney
19/12 Andrew Smith (WODC) – Councils team up to tackle homelessness.
19/12 Champa Sarodhay (Zurich) – Our Ref 27190000921 Your ref: 5730067123
19/12 OALC – December update
19/12 Richard Eccleston – Traffic Violations stop lights RAF Brize Norton runway
19/12 J Briars – Lease of Sports Pavilion on Brize Norton Recreation Ground
20/12 Zurich – Happy Holidays
24/12 Robert Courts – Community Newsletter
24/12 Stephen Hawkins – Bus Stop repair
24/12 Fred Bellenger – allotment vacant
24/12 Bev Campion – Security Cameras
24/12 Garry Griffin – pictures of Christmas Market
24/12 Tony Shillingford - allotment vacant
24/12 Kyle Anderson – Agenda for Jan
27/12 Paul Hughes - BNPC
27/12
28/12
28/12
29/12
29/12
29/12
30/12
31/12