

<p style="text-align: center;"><u>BRIZE NORTON PARISH COUNCIL</u></p> <p style="text-align: center;">Minutes of the Annual Parish Meeting of the Parish Council on Tuesday 22nd May 2018 at 7.30 pm at The Elder Bank Hall, Brize Norton</p>		
<u>AA1/19</u>	<p><u>PRESENT</u></p> <p>Cllr Shillingford, Cllr Way, Cllr Squire, Cllr Ball, Cllr Goble, Alison Riseley (Clerk), Cllr Field-Johnson, Inspector Hookham</p> <p>Additional attendance is attached Appendix E</p>	<u>ACTION</u>
<u>AA2/19</u>	<p><u>1 - APOLOGIES</u></p> <p>Group Captain Jones (RAF BRIZE NORTON), Cllr Alex Postan (WODC Councillor), Mrs Fairhurst (Brize Norton Primary School)</p>	
<u>AA3/19</u>	<p><u>2 – MINUTES</u></p> <p>The minutes of the meetings on Monday 22nd May 2017 were agreed and signed.</p>	
<u>AA4/19</u>	<p><u>3 - FINANCE</u></p> <p>The finance report was available for comment</p>	
<u>AA5/19</u>	<p><u>4.1 – PROGRESS REPORT: THE CHAIRMAN</u></p> <p>Cllr Shillingford thanked Cllr Guest and Cllr Taylor who have stepped down as councillors and welcomed Cllr Goble to the team. The council are still one councillor short should anyone wish to be co-opted. He also thanked Cllr Squire for his 2 years as Chair of BNPC.</p> <p>He also thanked Carolyn Peach for her 6 years of service as clerk and introduced Alison Riseley as her replacement.</p> <p>He thanked Garry Griffin for his valuable work editing the newsletter and asked for other volunteers to fill the vacancy.</p> <p>He appreciated the sterling work of Mr Stuart Guest for his hard work, keeping the village neat. There is now a vacancy for a Village Handyman.</p> <p>He celebrated to progress of the Neighbourhood Plan and also social events which have united our village.</p> <p>Areas of concern in the village are being addressed. Although traffic/ speeding, dog fouling, grass cutting and pot holes in the village have been a problem, we can celebrate successes of speed signage outside the Primary School and a village speed watch system.</p>	

WJW
21/5/19

AA6/19	<p><u>4.1.1 – PLANNING</u></p> <p>FOSSE WAY DEVELOPMENT – Unfortunately the ‘Common Waiting List Agreement’ was not updated by WODC. This has now been rectified ensuring that Brize Norton residents get first choice in line with future section 106 agreements.</p> <p>LAGAN HOMES – This is still under consideration despite technical objections by the parish council, due to proximity of fuel storage, which require specialist construction measures, air and sound. These objections have been supported by OCC, the RAF and WODC. Therefore, it is unlikely that WODC Planning will approve the development, but still uncertain.</p> <p>WEST BRIZE NORTON DEVELOPMENT - The Section 106 Agreements were signed in March, for outline planning permission.</p> <p>We have 2 agreement documents.</p> <ol style="list-style-type: none"> 1) 150-year lease between us and Savills/Christchurch for an additional sports field to augment Sports development 2) ‘Open Space’ agreement with Bloor Homes. The Parish Council take ownership of open spaces after the development is completed. This brings significant money for development to the Elderbank Hall, Sports Pavillion and play spaces. (150 houses, = £50,000, 250 houses = play area, 350 houses = sports hall/ pavilion). <p>Bloor Homes are open to discussion and working together. However, they have pre-commencement conditions.</p> <ol style="list-style-type: none"> 1) install drainage protection measures. 2) Traffic calming measures <p>Finally, we have a proposal to name the Project</p>	
AA7/19	<p><u>4.1.2 QUESTIONS RELATING TO THE PLANNING REPORT</u></p> <ol style="list-style-type: none"> 1) Why do they not start building nearer the village to promote inclusion? Due to very effective objections, the planning was started at the far end and now cannot be changed. 2) Are there any plans for traffic calming measures along Burford Road West? Unfortunately, no we were not successful in procuring traffic calming along that entrance to the village. 3) Regarding traffic calming measures, we request the council suggest preference for speed bumps rather than speed cushions. The suggestions are noted and will be brought to Bloor Homes for review. Suggested names for the new estate Norton Hill - 	<p>WAW 21/5/19</p> <p>Clerk to research</p>

	<p>Norton Fields - West Brize Norton - Norton Heights - Brize Hill - (name of Field) – 9 acres</p>	historical names in Brize Norton
<u>AA8/19</u>	<p><u>4.2 - PROGRESS REPORT: BRIZE NORTON PRIMARY SCHOOL</u></p> <p>Mrs Fairhurst was unable to attend, but Cllr Way read her report. APPENDIX A, attached</p>	
<u>AA9/19</u>	<p><u>4.3 – PROGRESS REPORT: RAF BRIZE NORTON</u></p> <p>Group captain Timothy Jones was unable to attend.</p>	
<u>AA10/19</u>	<p><u>4.4 - PROGRESS REPORT: THAMES VALLEY POLICE</u></p> <p>Inspector Hookham gave his report.</p> <p>Thames Valley police have implemented some new efficiency measures – The new team and responsibilities/ departments were explained. The problem-solving team is now based in Carterton.</p> <p>Social Media is considered an effective way of communicating with communities and neighbourhood watch groups. TV alerts are also good for alerting residents to crime.</p> <p>Residents association/ Neighbourhood watch groups are increasing and useful, if managed efficiently to circulate information.</p> <p>The Mobile Police Station and Community Traffic Watch are beneficial for community groups to be more pro-active in the community themselves.</p> <p>Unfortunately, there has been an increase in domestic burglaries It is essential to use enforcement and intervention to safeguard the vulnerable in the communities and exposure to drugs.</p>	
<u>AA11/19</u>	<p><u>QUESTIONS RELATING TO THE THAMES VALLEY POLICE REPORT</u></p> <p>With the extra developments and traffic will there be extra resources available to counteract any additional crime?</p> <p>There may be a possible increase in crime, although currently there is no additional funding or resources.</p> <p>Is the drug scene bad in the area?</p>	<p>WAW 21/5/19</p>

	Not any worse than any other area. The police aim to disrupt any discovered drugs line as soon as possible.	
<u>AA12/19</u>	<u>4.5 – PROGRESS REPORT: OCC</u> Cllr Field-Johnson gave his report. APPENDIX B	
<u>AA13/19</u>	<u>QUESTIONS RELATING TO THE OCC REPORT</u> Who owns the ‘dragons’ that repair the roads? OCC own one and two are shared with other counties. How do people with no access to modern phones or internet report problems when no-one picks up? This question was unanswered. Why don’t the County spend money on an efficient method, rather than spending extra money on repeatedly repairing holes and funding insurance claims form damage to vehicles? No apologies. It a system that doesn’t work and Cllr Field-Johnson is trying to lobby for effective and permanent remedies.	
<u>AA14/19</u>	<u>4.6 - PROGRESS REPORT: WODC</u> Cllr Postan was unable to attend, so Cllr Shillingford read his report. Appendix C attached.	
<u>AA15/19</u>	<u>4.7 - PROGRESS REPORT: NEIGHBOURHOOD STEERING GROUP</u> Appendix E Attached	
<u>AA16.19</u>	<u>QUESTIONS RELATING TO THE NEIGHBOURHOOD PLAN REPORT</u>	
<u>AA17/19</u>	<u>ANY OTHER QUESTIONS</u> 1) Can the Parish council follow up SSE regarding the hole by the allotments which is unsafe.	
<u>AA12/19</u>	<u>5 – NEXT MEETING</u> The next Annual Parish Meeting is on Tuesday 21 st May 2019	

Cllr Shillingford thanked everyone for their attendance and to the WI for supplying refreshments.

WJ
21/5/18

APPENDIX A: HEADTEACHER'S REPORT

Our neighbours will have noticed several changes in the school recently. We just had to share our letter from Nick Gibb, the Schools Minister, with the world by putting a banner up – it feels really good to be told we are “one of the top 1% of schools for Mathematics”. I am always extremely proud of our children’s and staff’s achievements and it is great to have something concrete to celebrate.

We have also installed our new playground equipment in the “story garden” to the side of the school building. We want to encourage more children to be active at playtime and we are lucky to have such lovely grounds – this will get more of them using them more of the time. The new facilities were planned by our School Council children by looking at brochures from several companies and consulting with their classmates, and it has been paid for partly by the School Association (thank you!) and partly through the Olympic-legacy Primary Sports Grant.

At the time of writing, our Year 2 and 6 children are once again facing their national tests. We will not know the results until July, but what I do know is how hard they and their teachers and teaching assistants have worked – and their families too, of course. Whatever the results, they will have done very well.

Meanwhile, we have not let up in our programme of special events and trips, large and small. It was lovely to have a visit from Little Jen, a donkey, and her tiny baby: thank you to the Barber family for that. Our children have taken part in a range of sporting events, from specialist coaching at Magdalen College School, Oxford, to tournaments with other schools in the Burford Partnership and collaborative events including dance and a mini Olympics. We are planning not one but two special PE days this term: we have another visit from Mike Mullen, whose BMX event was so popular last year, as well as a PE wow day involving a range of activities. Reading is a big focus for us, and we have had several special events to do with that, including a visit from the author Jay Jay Burridge, whose book about dinosaurs inspired a whole day of activities. We have a weekly book club led by a volunteer, in which children of differing abilities are encouraged to share a book together, and four-year groups met authors at the Bookfeast Book Festival in Oxford. Our youngest two-year groups not only met the great Julia Donaldson (author of *The Gruffalo* and much more), they took part in a concert with her, performing songs from some of her books. We are also the first school in Oxford to have an official qualified Reading Dog: Honey comes in twice a week with her human, Andrea Godfrey, to read with children who may lack confidence reading to a human. This is of course, not to mention the things which have been going on for a while, not least Phil and Mary Holmes’ volunteer reading programme which has been invaluable for many years.

As the summer approaches, we enjoy going outside a lot more – though Forest School has been going on all year. This term is the chance for our oldest children to join in, learning to use knives, light fires and take risks in a controlled way. (The youngest children enjoy Forest School all year round, but the others alternate through the year.) Our pond area has been recently renovated by Dave Golding, another one of our fantastic parents. All our classes are using the Rec for PE this term; we are always grateful to the Parish Council for letting us use their lovely space. After half term, we are planning an afternoon’s country ramble for the Year 3 – 6 children, in preparation for taking Years 5 and 6 on a camping trip and a climb up Snowdon in mid June. Nobody can accuse us of being a boring school!

However, the summer also means we look to changes for the new academic year. We were once again oversubscribed for next year’s Foundation Stage. This secures the school’s future, but it is good that all children living in the village, and all siblings of current children, have secured a place. All our Year 6 children have secured places at secondary schools of their choice, with most going to Burford – we are lucky both that Burford is such a good school and that they guarantee places for children from our school. We will have some staffing changes, too, as two of our teachers (Emily Harris and Claire Musgrave) will be moving on, Miss Harris to a school nearer her home and Miss Musgrave to Abu Dhabi! We are very grateful for all that

Miss Harris and Miss Musgrave have done in their time at Brize and we know they will be successful in their new schools. We also know that the new staff we have appointed are very good and that they will fit in well to our hard-working but fun and happy little school.

APPENDIX B: ANNUAL REPORT FROM CLLR NICHOLAS FIELD-JOHNSON

OCC BUDGET 2018/19

OCC agreed its budget at a Full Council meeting on 13 February following a five-hour meeting of all 63 county councillors. Council Tax will rise by 5.99%, the maximum amount allowed without a referendum. Key points include:

- Finances are sound compared to other councils, with difficult decisions having already been taken
- The Council Tax rise will deliver extra money for adults and children's social care
- Proposal to extend £500,000 contribution for homelessness for an extra year in 2019/20 (subject to consultation)
- 10-year programme to improve transport network and release more money for road maintenance
- £15,000 for each of the 63 county councillors to spend on local priorities in their area

GROWTH DEAL

As detailed in the December and February reports, the Oxfordshire Growth Board* has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic productivity across the county. The Growth Deal has now been agreed by the six councils.

*The Oxfordshire Growth Board comprises the six councils: Cherwell District Council, Oxford City Council, Oxfordshire County Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council, together with the county's Local Enterprise Partnership (OxLEP).

OCC STEPS UP POTHOLE WORK AS WINTER HITS THE ROADS

Repeated cycles of ice, thaws and snow created the worst possible weather conditions for roads over the last few months leading to a rise in reports on Fix My Street from 3,000 pre-Christmas to 7,000 during January. OCC has drafted in more staff to carry out inspections and contractors Skanska are sending out more teams to carry out repairs. An additional Dragon-Patcher is now in action on the road network travelling round on an 'inspect and fix' basis on the rural network. There is also good news in the form of almost £1m in extra funding from the Department for Transport in recognition of damage done to the roads by bad weather. This money will be spent on road patching later this year as that will give longer lasting benefits and better value for money. Defects that make roads hazardous will be dealt with within 24 hours as usual. Remember, if a defect has paint markings around it then it has already been scheduled for repair and does not need a new report.

GOVERNMENT MINISTER SIGNS £215M GROWTH DEAL FOR OXFORDSHIRE

Housing Minister Dominic Raab visited Heyford Park near Bicester last month to sign a deal to deliver a £215m investment in transport infrastructure and affordable housing in Oxfordshire. The Minister met Councillor Yvonne Constance, the county council's Cabinet Member for Environment and Economy. The deal was signed by all six members of the Oxfordshire Growth Board: Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council, Vale of White Horse District Council and

South Oxfordshire District Council. March also saw the Oxfordshire Growth Board announce the first year of projects to be funded by an initial release of £30m for infrastructure projects as part of the Deal agreement. Government road money is for major improvements and cannot be used for day-to-day maintenance, but the investment will help to improve the overall standard of the road network.

HOUSING INFRASTRUCTURE FUND (HIF)

On 21 March the Government announced 44 bids which have made it through to stage 2 of its Housing Infrastructure Fund (HIF) to fund major infrastructure projects. Two of the three HIF bids submitted by OCC last autumn on behalf of Oxfordshire made it through and will now progress to a co-development stage:

Didcot Garden Town – £171m is sought for transport improvements including a Didcot Science Bridge and A4130 dual carriageway, a new river crossing at Culham and Clifton Hampden Bypass. This would support the delivery of over 22,000 homes in Didcot, Culham, Harwell and Berinsfield. Additionally, up to £70m of cycle and other sustainable transport improvements are proposed for inclusion in the bid plan.

West Oxfordshire Garden Village – £135m is sought for further upgrades to the A40, building on existing schemes and based on the approved A40 Long Term Strategy including development of the Rapid Transit network and additional highway capacity on A40 transport corridor. This would support the delivery of over 10,000 homes in Witney & Carterton, and around Eynsham.

Detailed business plans will now be developed for the £300 million of transport infrastructure investment behind these two bids. The Growth Board partners expect to hear this autumn whether or not the two bids going through have ultimately succeeded.

COUNCILLOR PRIORITY FUND

As announced in last month's report, all Oxfordshire County Councillors now have a £15k budget to allocate to highways or community projects within their parishes.

POTHOLE FUND BOOSTED TO REPAIR ROADS AFTER WINTER DAMAGE

Central Government has announced that local roads badly affected by recent winter weather will benefit from a further £100 million to help repair any potholes and other storm damage, Transport Secretary Chris Grayling announced on 26 March. Nationally, this money will help repair almost 2 million potholes as well as help protect the roads from any future severe weather. This is on top of the £75 million in government funding already given to councils from the Pothole Action Fund this year, as well as the additional £46 million boost for highways authorities announced just before Christmas. Around 7 million potholes across the UK will be filled due to this money, announced in the 2016 Budget. Oxfordshire's share of these funds comes to nearly £3m.

ADDITIONAL NEW POTHOLE FIXING MACHINE

OCC and contractors, Skanska, have taken delivery of another Dragon-Patcher which uses a combination of compressed air, heat, bitumen and chippings to repair potholes. This means that there are now two machines working full-time in the county with another being shared with Peterborough and Cambridgeshire. Because it can repair a number of holes at the same time, and much faster, a Dragon-Patcher can carry out repairs far more cheaply than before. A typical Dragon-Patcher repair costs just under £14 whereas one fixed using conventional methods on a non-rural road costs about £60. On a good day a Dragon can repair 200 potholes; that, combined with the low road repair costs, means that the investment is a sound one. More work is done and more money is saved so that it can be put into resurfacing. The Dragon also carries out preventative work by sealing cracks in the road surface that would otherwise let in water and eventually

turn into more potholes. In the past year, OCC's own machine, along with the shared Dragon, has fixed over 21,000 potholes. It is expected that the new one, over the next twelve months, could fill up to 14,000 more.

APPENDIX C: WODC COUNCILLOR'S CLLR. ALEX POSTAN REPORT

This last year has seen some significant activity, most of which, I am glad to say, has been for the good. The ward is a true cross section of Great Britain with the varied communities of Field Assarts, Fordwells, Asthall Leigh, Asthall, Worsham, Swinbrook, Widford, Stonelands, Sturt, Shilton, Bradwell Village and Brize Norton. The District Council has presented a balanced budget and maintained front line services and at the same time raised the second lowest share of the Council tax for the whole of England.

You will all have experienced the changes in waste collection which after a rocky start is now working effectively. The Council has been able to secure cost savings and in-house control over a service that is collecting from more than 49,000 addresses. Without being complacent, this marks an improvement over the previous arrangements but all suggestions are welcome and further improvements can come from the residents.

The long-awaited local plan is expected to become final within weeks and this will put an end to the unexpected uncertainties from speculative developers. Two of our communities Shilton and Brize Norton are in the final stages of establishing their neighbourhood plans. These plans dovetail with District's local plan and are the essential element in local control of our home territories.

Ultra-high-speed broadband is being installed throughout the entire district and the first connections are available this month. By the end of next year, there should be 100% coverage and the associated benefits for home working and general business use will have a positive effect on the volume of traffic in our district. The Council is committed to the need for personal transport within this community and to keep pace with technological developments. A programme of electric charging points for cars has been started for the benefit of the environment and convenience for all. While the state of our roads and the desperate number of potholes is out of the control of WODC, we continue to put pressure on OCC to maintain their road network in a way that we think it needs to be done. All the Districts within Oxfordshire have jointly applied to Central Government for infra-structure support and the leader of our Council has secured funding of £210m for this sector of government administration.

Housing continues to be difficult in this popular and expensive part of the country. Affordable housing, assisted mortgages and a radical approach to the relationship between the land owner, developer and resident has enabled us to offer and even more cost-effective way to build homes accessible to all. On a personal note, I have been re-elected as your District Councillor for a further four-year term. I am heartened and grateful for the support and the mandate that it energises me to address issues that are important to you. It is worth saying that grateful as I am for those who voted for me – even those who may not share my political allegiances – will have my respect and attention in the years to come.

Alex Postan

ClIr.postan@gmail.com

APPENDIX D: NEIGHBOURHOOD PLAN ANNUAL VILLAGE

MEETING NOTES

- 1) Introduce Steering Group – Wendy, Tim, Polly, Jean & Phil, Dickie, Jenny and Matthew.
- 2) For those who were unable to attend our 'Village Survey Feedback Event' in December, we have placed the posters that were displayed around the hall so you the opportunity to see the results.
- 3) We invited the school to produce their own survey during the Spring Term, a task they performed with knowledge, research and passion!

Each class gave us a presentation of their views of the village in the future and it's interesting to note that much of their work reflects the views of their peers!

Please do take the time to have a look at some of their work which is presented in the adjacent room

- 4) If you have any questions about the feedback results, then please speak to a member of the Steering Group
- 5) This data forms part of our evidence base which enables us to write our 'Draft Objectives and Indicative Policies' document.

- 6) However, some of this data, although not specifically written into our policies, can be passed onto our Parish Council, WODC and OCC.

For example, there is great concern about lack of safety when crossing the road adjacent to the school. The data, along with a research document, was passed to BNPC and OCC and together, they have funded the installation of programmable flashing amber lights along with advisory 20mph warning sign. (We hope these will be installed by the end of the month).

Likewise, data has been passed to BNPC and OCC regarding speeding through the village. Councillor Ball is now leading the formation of a 'speed watch' team.

- 7) We had a meeting with WODC in March where we shared with them our Draft Objectives and Indicative Policies & Evidencing' proposals for which we received very positive feedback. The WODC Planning Policy manager subsequently provided us additional information which is being written into the emerging Local Plan. This ensures our Neighbourhood Plan is aligned with the WODC Local Plan.

- 7) The Steering Group are currently producing a 'Village Character Assessment' so please do not be alarmed to see groups of us walking through the village with our clip boards staring intently at different properties!

- 8) The next task for the Steering Group is to work with specialist providers (currently Thames Valley Environmental Records Centre and Portus & Whitton) in conjunction with our consultant's CFO (Community First Oxfordshire) to produce sufficient evidence to enable us to write our Draft Policy Proposals. We hope to share these with you at a public event here in September where we look forward to receiving your feedback.

A neighbourhood Plan may inform: -

- Where new housing or employment might be located in the area
- Types of development, including materials to be used for new development
- Opportunities for Green Infrastructure in the area (open spaces, pedestrian paths etc)

APPENDIX E: SIGNATURES OF ATTENDEES

Bob Hounslow

Verena Hunt

CLIVE HOMER

Joy Douglas

Annie Bell

Anne Lyons

Sueclagh Chatterton

Edna Edwards

Seang Pimley

Polly Innes

Megaw Timms

Denise Meneman

Janet Smith

Anne Hudson

Ann Elsmore

Charlie Bremard

Dickie Gifford

Mandy French