

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley, Glebe Farm House, Burford Road, Brize Norton OX18 3NX

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To the Members of Brize Norton Parish Council

26th February 2019

The next meeting of the Brize Norton Parish Council is to be held at **7.30pm on Monday 4th March 2019** at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 7th January 2019
- 4) **Co-opting a Councillor to fill the current vacancy**
- 5) **Public Participation**
 - 4.1 Tim Gush to present update to the Council
 - 4.2 Bev Campion to present update to the Council
 - 4.3 Pre-School to present report to add gates for the tennis court to be used as an additional play area
- 6) **Record of Councillor's meetings**
- 7) **District and County Councillors' reports** for information only.
- 8) **Committee reports**
 - 8.1 Cllr Way/ Squire/ Ball – Maintenance Committee: Grass Cutting Contract
 - 8.2 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan/ Village Character Assessment
 - 8.3 Cllr Campion/ Squire/ Goble – Brize Meadows (Brize West) detailed planning sub-committee:
 - 8.4 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
- 9) **Discussion and Decisions**
 - 9.1 Cllr Shillingford – To authorize the next developments for the renovations to the BNS&SC
 - 9.2 Cllr Shillingford – To approve the motion that the pre-school can utilize the tennis courts, providing they
 - a) Install gates that are removable
 - b) Vacate for public use
 - c) Provide a copy of their insurance, which covers them in public areas
 - d) Undertake risk management and ensure identified risks are mitigated as the council will not be held responsible
 - 9.3 Clerk – To agree the letter headed paper
 - 9.3 Cllr Way – To examine quotes for repairs to the bus shelters and authorise work to be carried out
 - 9.4 Cllr Goble – To propose that the Council purchase signs that state that dogs are not allowed on the recreation ground
 - 9.5 Clerk – To authorize the purchase of a replacement tree for the Remembrance Avenue on the recreation Ground
- 10) **Progress Reports**
 - 10.1 Cllr Goble – Repair of old sign post on Chapel Hill
 - 10.2 Cllr Ball – WWII letters
 - 10.3 Cllr Goble – Mr Barnett regarding public rights of way
- 11) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix).
- 12) **Finance**
 - 12.1 To consider payments to be made (on attached appendix)
 - 12.2 To examine the bank accounts (income and expenditures) during February
- 13) **Other correspondence to note** (clerk to alert councillors to any specific concerns)
- 14) **Councillor's reports and items for future agenda including items for website**
- 15) **Date of next meeting** Monday 1st April 2019 at The Pavillion at 7.30pm

AGENDA ITEM 11

NEW PLANNING APPLICATIONS:

19/00529/HHD	Dr Greene The Priory Manor Road Brize Norton	Erection of conservatory to front elevation. Registered: 22nd February 2019
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PENDING PLANNING DECISIONS

19/00105/RES	Mr Andrew Winston Land East of Monahan Way Carterton	Reserved Matters application for Phase 1B comprising of 144 dwelling and associated landscaping, highway, drainage and infrastructure at Land East of Monahan Way, Carterton. Registered: 14th January 2019 Respond By 14th February 2019
17/01394/FUL	Lagan Homes (agent West Waddy LLP) Land South Upper Haddon Station Road Brize Norton	Erection of 41 residential dwellings to include up to 35% affordable homes, new access and associated works (AMENDED PLANS) Registered 28th April 2017 Under consideration
17/02058/FUL	A K Timms 80-82 Station Road Brize Norton	Change of use of part of builder's merchants' yard (class use A1) to café (class use A3) AMENDED Registered 13th July 2017 Awaiting Decision
18/01737/CM	Burford Quarry Burford Road Brize Norton OX18 3WN	Section 73 application to continue the development permitted by 15/04043/P/CM (extension to factory building) without complying with condition 3 in order to change the end date of the development from 9 January 2024 to 31 December 2035 with restoration by 31 December 2036 in accordance with Plan No: B20/SSB/2/18. Updated Registered 5th June 2018 Awaiting Decision
18/03047/S73	Mr W Benbow Grange Farm Burford Road Brize Norton	Non-compliance with condition 3 of planning permission 17/00154/FUL to allow revised plans (Retrospective) Registered: 12th October 2018 Awaiting Decision
18/03487/FUL	Mr & Mrs A Shipway Kilkenny Farm Kilkenny Lane Brize Norton	Conversion of stone barn into annex. Registered: 12th December 2018 Under Consideration

DECIDED PLANNING DECISIONS:

16/02599/OUT – (sent through by Minster Lovell PC)	Mr and Mrs Kinch Land West of Minster Lovell	Residential development of up to 95 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space, children's play area, landscaping and land for potential burial ground (means of access only). Approve subject to Legal Agreement Tuesday 9th May
17/01859/OUT		Residential development of up to 126 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space and landscaping. Registered: 14th June 2017 Approve subject to Legal Agreement Decided: Wed 29 Aug 2018
18/03473/RES PP-07423571		Residential development of up to 126 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space and landscaping (Matters seeking approval are appearance, landscaping, layout and scale pursuant to 17/01859/OUT) Registered: 29th November 2018 Status: Under Consideration Validated: Archaeology (19/00023/CND condition 6), Tree Protection (19/00022/CND condition 9), Broadband (19/00175/CND condition 8), Travel Plan (19/00176/CND, condition 14) Under consideration.

AGENDA ITEM 12.1

ORDERS FOR PAYMENT:

101341	£15.10	Terry Hinchly	B&Q Tarmac for pot hole in Elderbank Hall Car Park reimbursement
101342	118.75 (before PAYE)	Terry Hinchly	February Wage
101343	£339	Alison Riseley	February Wage
101344	£121.99 (before PAYE)	Kyle Anderson	February Wage
101345	28.93	Kyle Anderson	1&1 internet subscription
101346	£167.60	OALC	subscription
101347	£55	CFO	subscription
101348	£ 42.00	OPFA	subscription
101349			
		TOTAL	

PAYMENTS RECEIVED

12/02/19	2,802.98	HMRC	VAT refund 2017-8
		Total	

AGENDA ITEM 12.2

GENERAL INCOME & EXPENDITURE

		£	
Balance	01/04/2018	8,118.20	
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		<u>£</u>	
		<u>8,118.20</u>	
Receipts		£29,348.75	
Payments		£27,724.68	
Plus Transfers		<u>£</u>	
Balance	18/02/2019	<u>9,742.27</u>	
Plus o/standing cheques		<u>£</u>	
		<u>6,963.52</u>	
Cash in Bank	18/02/2019	<u>£16,705.79</u>	
Current Account	18/02/2019	£16,705.79	0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2018	£29,700.00
Plus Receipts	
Less Transfers	<u></u>
Current Reserves	<u>£29,700.00</u>

AVAILABLE FUNDS

	£	
General Funds	9,742.27	
WODC Reserves	<u>£29,700.00</u>	
TOTAL FUNDS	<u>£39,442.27</u>	
TOTAL FUNDS		<u>£43,516.34</u>