

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley, Glebe Farm House, Burford Road, Brize Norton OX18 3NX
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26th March 2019

To the Members of Brize Norton Parish

The next meeting of the Brize Norton Parish Council is to be held at **7.30pm on Monday 1st April 2019** at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 3d and 3e according to the Council's Standing Orders.

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest** (Councillors are asked to declare an interest regarding items on the agenda this evening)
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 4th February 2019
- 4) **Public Participation**
 - 4.1 **Tim Gush** To update the councillors on the Pavilion and Playing Field project
 - 4.2 **Bev Campion** To update the councillors on the 'Humble Bumble Café'
- 5) **District and County Councillors' reports** for information only.
- 6) **Record of Councillor's meetings**
- 7) **Committee reports**
 - 7.1 Cllr Way/ Squire/ Ball – Maintenance Committee: Grass Cutting Contract
 - 7.2 Cllr Goble - Neighbourhood Plan Steering Committee: Neighbourhood Plan/ Village Character Assessment
 - 7.3 Cllr Campion/ Squire/ Goble – Brize Meadows (Brize West) detailed planning sub-committee:
 - 7.4 Cllr Goble – Highways Committee: Traffic and speed progress in Brize Norton/ OCC Highways
- 8) **Discussion and Decisions**
 - 8.1 Cllr Shillingford – To agree the possibility of a short dog display at the Village Bash
 - 8.2 Cllr Shillingford – To agree the agenda for the APM on Monday 14th May
 - 8.3 Cllr Glazier - Should the parish newsletter contain letters from politicians or should it be strictly non-political?
 - 8.4 Cllr Way – To examine quotes for grass cutting contracts from UBICO and McCracken and authorise work to be carried out
 - 8.5 Cllr Goble – To agree the letter to the residents of Burford Road, and invite them to a traffic working group Meeting
 - 8.6 Cllr Shillingford – To agree approach with CTC regarding roundabouts in Monahan Way
 - 8.7 Cllr Shillingford – To discuss issues in the County Park, inc. toilets, turning area, drugs (inc. related issues with drugs)
- 9) **Progress Reports**
 - 10.1 Cllr Goble – Repair of old sign post on Chapel Hill
 - 10.2 Cllr Ball – WWII letters
- 10) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix).
- 11) **Finance**
 - 12.1 To consider payments to be made (on attached appendix)
 - 12.2 To examine the bank accounts (income and expenditures) during February
 - 12.3 Cllr Campion has carried out the reconciliation of the chequebooks and the bank statements as per BNPC Financial Regulations 2.2
 - 12.4 The Annual Return process: Cllr Squire and the clerk will arrange to meet to discuss the finances and the internal audit is booked in during the second week of April
- 12) **Other correspondence to note** (clerk to alert councillors to any specific concerns)
- 13) **Councillor's reports and items for future agenda including items for website**
- 14) **Date of next meeting APCM** Monday 14th May 2019 at The Pavilion at 7.30pm

AGENDA ITEM 11

NEW PLANNING APPLICATIONS:

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PENDING PLANNING DECISIONS

19/00529/HHD	Dr Greene The Priory Manor Road Brize Norton	Erection of conservatory to front elevation. Registered: 22nd February 2019 Decision: Under Consideration
19/00105/RES	Mr Andrew Winston Land East of Monahan Way Carterton	Reserved Matters application for Phase 1B comprising of 144 dwelling and associated landscaping, highway, drainage and infrastructure at Land East of Monahan Way, Carterton. Registered: 14th January 2019 Respond By 14th February 2019
17/02058/FUL	A K Timms 80-82 Station Road Brize Norton	Change of use of part of builder's merchants' yard (class use A1) to café (class use A3) AMENDED Registered 13th July 2017 Awaiting Decision
18/01737/CM	Burford Quarry Burford Road Brize Norton OX18 3WN	Section 73 application to continue the development permitted by 15/04043/P/CM (extension to factory building) without complying with condition 3 in order to change the end date of the development from 9 January 2024 to 31 December 2035 with restoration by 31 December 2036 in accordance with Plan No: B20/SSB/2/18. Updated Registered 5th June 2018 Awaiting Decision
18/03047/S73	Mr W Benbow Grange Farm Burford Road Brize Norton	Non-compliance with condition 3 of planning permission 17/00154/FUL to allow revised plans (Retrospective) Registered: 12th October 2018 Awaiting Decision

DECIDED PLANNING DECISIONS:

16/02599/OUT – (sent through by Minster Lovell PC)	Mr and Mrs Kinch Land West of Minster Lovell	<u>Residential development of up to 95 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space, children's play area, landscaping and land for potential burial ground (means of access only).</u> <u>Approve subject to Legal Agreement Tuesday 9th May</u>
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17/01859/OUT		Residential development of up to 126 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space and landscaping. Registered: 14th June 2017 Approve subject to Legal Agreement Decided: Wed 29 Aug 2018
18/03473/RES PP-07423571		Residential development of up to 126 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space and landscaping (Matters seeking approval are appearance, landscaping, layout and scale pursuant to 17/01859/OUT) Registered: 29th November 2018 Status: Under Consideration Validated: Archaeology (19/00023/CND condition 6), Tree Protection (19/00022/CND condition 9), Broadband (19/00175/CND condition 8), Travel Plan (19/00176/CND, condition 14) Under consideration. (Tree protection, archaeology decided 1.2.19 and Broadband Decided 4.2.19)
18/03487/FUL	Mr & Mrs A Shipway Kilkenny Farm Kilkenny Lane Brize Norton	Conversion of stone barn into annex. Registered: 12th December 2018 Under Consideration Decided 6th February 2019
17/01394/FUL	Lagan Homes (agent West Waddy LLP) Land South Upper Haddon Station Road Brize Norton	Erection of 41 residential dwellings to include up to 35% affordable homes, new access and associated works (AMENDED PLANS) Registered 28th April 2017 Under consideration Decision: Finally disposed of

AGENDA ITEM 12.1

ORDERS FOR PAYMENT:

101351	£302.93	Shillbrook Stationery	Newsletter, allotment printing and NP
101352	£108.79	SLCC	Repayment of invoice 127197 dated 27/11/18
101353	£103.50	Fred Bellenger	Mower battery
101354	95.00	Mr Mowerman	Mower service
101355	£183	Alison Riseley	PO & stamps
101356	£TBC	Terry Hinchly	March Wage (&holiday)
101357	£ TBC	Alison Riseley	March Wage (&holiday)
101358	£ TBC	Kyle Anderson	March Wage (&holiday)
		TOTAL	

PAYMENTS RECEIVED

20/03/19	£272.61	BNS&SC	Water reimbursement (to 18/1/19)
		Total	

AGENDA ITEM 12.2

GENERAL INCOME & EXPENDITURE

		£	
Balance	01/04/2018	8,118.20	
Less o/standing cheques		£ -	
Add o/standing lodgements		£ -	
		<u>£</u>	
		<u>8,118.20</u>	
Receipts		£29,348.75	
Payments		£28,222.84	
Plus Transfers		<u>£</u>	
Balance	18/03/2019	<u>9,244.11</u>	
		£	
Plus o/standing cheques		<u>749.91</u>	
		£	
Cash in Bank	18/03/2019	<u>9,994.02</u>	
Current Account	18/03/2019	£ 9,994.02	0.00

RESERVES INCOME AND EXPENDITURE

Balance 1/4/2018	£29,700.00
Plus Receipts	
Less Transfers	<u> </u>
Current Reserves	<u>£29,700.00</u>

AVAILABLE FUNDS

	£
General Funds	9,244.11
WODC Reserves	<u>£29,700.00</u>
TOTAL FUNDS	<u>£38,944.11</u>