

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley, Glebe Farm House, Burford Road, Brize Norton OX18 3NX

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To the Members of Brize Norton Parish Council

30th October 2018

The next meeting of the Brize Norton Parish Council is to be held at **7.30pm on Monday 5th November 2018** at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on Monday 6th August 2018
- 4) **Public Participation**
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - 7.1 Cllr Shillingford – Thanks to Cllr Field-Johnson for OCC grant and update of speed warning lights
 - 7.2 Cllr Shillingford – Council Business – Clarification on principle of Working Parties
 - 7.3 Cllr Way – Reviewed and modified Standing Orders for adoption and flagging future policies and updates that need to be considered
 - 7.3 Cllr Goble - Neighbourhood Plan Steering Committee – Update on Neighbourhood Plan/ Village Character Assessment
 - 7.4 Cllr Squire – Update on Bloor Homes/ Sports Field Lease
 - 7.5 Cllr Champion/ Squire – Brize Meadows (Brize West) detailed planning sub-committee update on planning.
 - 7.6 Cllr Goble – report from meeting with OCC regarding Monahan Way Toucan Crossing & Speed cushions
 - 7.7 Cllr Gush/ Cllr Ball - replace poems on memorial trees
 - 7.8 Cllr Gush – Pre-school Forest School; discussion with the Pre-School requirements and H & S procedures
 - 7.9 Cllr Way – Bus Shelter Repairs (WODC/Stagecoach/Christchurch Oxford)
 - 7.10 Cllr Champion – Repair of old sign post on Chapel Hill
 - 7.11 The Clerk – Grass Cutting Contract up for renewal Cllr Ball and Cllr Squire
 - 7.12 Cllr Shillingford – 11th November
 - 7.13 Cllr Shillingford – Handyman tools and repairs
 - 7.13 The Clerk – Report by Mr Glazier at WODC Water Day
 - 7.14 The Clerk – Press response for to Witney Gazette regarding Bloor Homes/ Cottsway
- 8) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix).
 - 8.1 18/02708/HHD Poplar cottage, Burford Road (reply by 7th Nov)
 - 8.2 18/03047/S73 Grange Farm, Burford Road (reply by 8th Nov)
- 9) **Finance** –
 - 9.1 To consider payments to be made (on attached appendix)
 - 9.2 To examine the bank accounts (income and expenditures) during October
 - 9.3 To prepare the cheque for authorisation to transfer to WODC accounts
 - 9.4 To authorise the purchase of the 11th edition of Charles Arnold-Baker on Local Council Administration for the Clerk's CiLCA course
- 10) **Other correspondence to note** (on attached appendix)
- 11) **Councillor's reports and items for future agenda including items for website**
- 12) **Date of next meeting** Monday 3rd December 2018 at The Pavilion at 7.30pm