

## BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley, Glebe Farm House, Burford Road, Brize Norton OX18 3NX

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To the Members of Brize Norton Parish Council

3rd January 2018

The next meeting of the Brize Norton Parish Council is to be held at **7.30pm on Monday 8th January 2018** at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.



Signed – Alison Riseley - Clerk to Brize Norton Parish Council

### Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
  - a. **Register of interests:** Councillors are reminded of the need to update their register of interests.
  - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 4 December 2017
- 4) **Public Participation** - Neighbourhood Plan Community Meeting
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
  - a. The Clerk/Cllr Guest – Road signs cleaning & speed watch signs and posts on Burford Road
  - b. Cllr Shillingford – Inadequate road surfaces in Brize Norton
  - c. Cllr Shillingford – Clerk training courses
  - d. The Clerk – Effective Responses to Planning Applications (rescheduled to Wednesday 7<sup>th</sup> February Woodgreen Offices, Witney 10am-1pm), End of Year Accounts (18<sup>th</sup> January 10am -1pm, Warwick Hall, Burford 10am – 1pm) Any other courses required?
  - e. The Clerk – Parish Council Facebook and Twitter pages
  - f. The Clerk – Pre-School/ Elderbank Hall fence
  - g. The Clerk – items for the website/ newsletter (questions regarding speed watch and bin collections)
- 8) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix).
- 9) **Finance – to consider payments to be made** (on attached appendix)
- 10) **Other correspondence to note** (on attached appendix)
- 11) **Councillor's reports and items for future agenda including items for website**
- 12) **Date of next meeting** Monday 5th February 2018 at The Pavilion at 7.30pm