

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA
Telephone: 01993 844102 E-mail: clerk@brizenortonparishcouncil.co.uk
To the Members of Brize Norton Parish Council 2 August 2017

The next meeting of the Brize Norton Parish Council is to be held at 7.30pm on Monday 7 August 2017 at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.
Signed



Signed - Carolyn Peach - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 3 July 2017
- 4) **Public Participation**
- 5) **Record of Chairman's meetings**
 - (a) Emerging Communities: Building Bridges, Forging Links 4/7/17
 - (b) WODC local plan hearings – Carterton sub area 12/7/17
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. Cllr Way – Neighbourhood plan progress update – confirmation of grant submission/steering group committee members approval/draft village questionnaire/councillor commitment to distribution
 - b. The Clerk – Update on items with OCC/Environmental Agency/street lighting clock
 - c. Cllr Taylor – Progress on pavilion repairs – glazing
 - d. Cllr Shillingford – pavilion internet provision
 - e. Cllr Squire – clerk position vacancy - agreement to training provision/T&C 's of contract confirmation/offer of contract
 - f. Cllr Squire – update on s106 progress/open space agreement
 - g. Cllr Guest/Cllr Taylor – report on Elderbank Hall committee meeting 18 July
 - h. Cllr Shillingford – Village bash update 9 July 2017
 - i. Cllr Shillingford – horticultural show and cricket festival 27 August 2017
 - j. The Clerk – Recreation Ground rabbit pest problem
 - k. The Clerk – update of policies for complaints, handling requests made under Freedom of Information Act 2000 and DATA Protection Act 1998, and dealing with press and media
 - l. The Clerk – approval of Complaints Code of Practice, Data Protection Policy, Freedom of Information Policy
 - m. The Clerk – Flood meeting minutes 20 July 2017 noted (e-mail 27/7/17)
- 8) **Recreation Ground playground RoSPA report review**
- 9) **Recreation Ground pathway review**
- 10) **Planning – review of planning applications and progress on outstanding applications (on attached appendix)**
- 11) **Finance – to consider payments to be made (on attached appendix)**
- 12) **Other correspondence to note (on attached appendix)**
- 13) **Councillor's reports and items for future agenda including items for website**
- 14) **Date of next meeting** Monday 4 September 2017 at The Pavilion at 7.30pm