

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

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To the Members of Brize Norton Parish Council

31 May 2017

The next meeting of the Brize Norton Parish Council is to be held at 7.30pm on Monday 5 June 2017 at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.
Signed



Signed - Carolyn Peach - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 8 May 2017
- 4) **Public Participation**
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. The Clerk – Update on items with OCC/Environmental Agency/street lighting clock
 - b. Cllr Ball – re Burford Road progress on meeting with Highways/OCC
 - c. Cllr Campion/Cllr Taylor – Progress on repairs/BNS&SC consideration of quotes for work required re plumbing (e-mails 17 May and 25 May)
 - d. Cllr Shillingford/The Clerk – provision of broadband to pavilion
 - e. Cllr Way – Neighbourhood plan progress update – timetable for village questionnaire/circulation
 - f. Cllr Campion – LCWG meeting update (e-mail 17 May)
 - g. The Clerk – update on advertising of clerk vacancy
 - h. Cllr Squire – update on s106 progress
 - i. Cllr Guest – Elderbank Hall report on AGM April 2017
 - j. Cllr Squire – Local Plan hearings July 2017
- 8) **Receive report of Internal Audit, confirm accounts to 31 March 2017, signature of Annual return part 2**
- 9) **Review of policies and procedures – for complaints, handling requests made under Freedom of Information Act 2000 and Data Protection Act 1998, and dealing with press and media. Confirmation of standing orders deferred from Annual meeting.**
- 10) **Planning – review of planning applications and progress on outstanding applications (on attached appendix) in particular response to 17/01394/FUL – Lagan Homes**
- 11) **Finance – to consider payments to be made (on attached appendix)**
- 12) **Other correspondence to note (on attached appendix)**
- 13) **Councillor's reports and items for future agenda including items for website**
- 14) **Date of next meeting Monday 3 July 2017 at The Pavilion at 7.30pm**