





	the council. There will also be a photographic display of village scenes – old and new.	<u>ACTION</u>
<u>13/18</u>	<p><u>WEBSITE UPDATE/NEIGHBOURHOOD PLAN LINK AND FACEBOOK</u> Ongoing work to improve layout of website. Separate page for the Neighbourhood plan which will link to the plan site and have summary information. Cllr Shillingford has started to set up Facebook page. Kyle Anderson has confirmed he will help with set up of website – require a formal agreement regarding ownership of intellectual property.</p> <p>Nicolas Field-Johnson left at 8.30pm.</p>	Tony Shillingford
<u>14/18</u>	<p><u>PROVISION OF GREEN BINS</u> Cllr Guest spoken with Bob Lightfoot at WODC/UBICO. Further discussion has meant that will need to acquire green bins. They will be stored in garage to prevent ‘fly tipping’. Cllr Guest to research acquiring contribution from Cricket Club for use of a bin.</p>	Stuart Guest
<u>15/18</u>	<p><u>LAGAN HOMES CONSULTATION</u> Response had been made prior to meeting as deadline 3 April. All Councillors suggested to make own response. Recognised that some of noise/light/air pollution can be mitigated by house construction but outside not consider landscaping would be significant to ameliorate pollution aspects.</p>	All
<u>16/18</u>	<p><u>BETTER OXFORDSHIRE UNITARY OCC PROPOSALS/WODC COUNTER PROPOSALS</u> Offer by Peter Cracknell, WODC, to come and meet with BNPC to set out WODC view regarding Unitary proposals. WODC, Cherwell District and City Council are in ‘one camp’ against Oxfordshire County Council, South and Vale District Councils. Discussion that are uncomfortable to be aligned with Oxford City who has very different needs than rural WODC. With imminent elections on 4 May 2017, no invite to be extended to Mr Cracknell.</p>	
<u>17/18</u>	<p><u>BURFORD QUARRY MEETING</u> Cllr Campion to attend meeting on Tuesday 25 April with Keith Glazier as representatives of BNPC.</p>	
<u>18/18</u>	<p><u>CHECK AND RECORD BANK RECONCILIATION AT 31 MARCH 2017</u> Cllr Campion agreed bank statement balance agreed with bank reconciliation working and signed agreement on bank statement.</p> <p>Cllr Ball in attendance from 8.40pm.</p>	
<u>19/18</u>	<p><u>BURFORD ROAD LETTER OF COMPLAINT</u> Cllr Ball to meet with OCC and Highways authority this week.</p>	Andy Ball
<u>20/18</u>	<p><u>ANTISOCIAL BEHAVIOUR AT ELDERBANK HALL</u> Cllr Ball advised that WODC Community Safety initiative could arrange for battery powered CCTV to be installed for period of time – overt and covert coverage. Footage would be downloaded on a weekly basis and reviewed by WODC. Cllr Way proposed and Cllr Campion seconded this course of action and there was unanimous agreement. Cllr Ball to notify the Elderbank Hall committee.</p>	Andy Ball
<u>21/18</u>	<p><u>REVIEW OF DRAFT ACCOUNTS TO 31 MARCH 2017</u> The accounts were not complete for review but will be available for May meeting with submission to the internal auditor on 9 May.</p>	The Clerk

22/18 PLANNING APPLICATIONS

17/00699/OUT 15/03869/OUT (by 13/4/17)	The Agent Land West of Swinbrook Road Carterton	Outline application for up to 115 residential dwellings, up to 100sqm charity office space, extension to Country Park and associated landscape enhancements.
17/00941/FUL (by 12/4/17)	Garry Griffin The Cottage Burford Road Brize Norton	Creation of new entrance, installation of air source heat pump, erection of fence garage and shed.

Planning application 17/00699/OUT is part of the strategic plan area. The Clerk is asked to ask for confirmation of arrangements to mitigate surface and foul water drainage.

Planning application 17/00941/FUL – no comments or objections to this application.

23/18 PENDING PLANNING DECISIONS

16/02155/FUL	Cottsway Housing Assoc Land at The Fosseway	Demolition of existing garaging and erection of four dwellings with associated car parking and alterations to existing vehicular access. Provision of communal car parking spaces.
16/02588/OUT – (sent through by Minster Lovell PC)	Mr and Mrs Kinch Land West of Minster Lovell	Residential development of up to 85 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space, children's play area, landscaping and land for potential burial ground (means of access only).
17/00154/FUL	Will Benbow Grange Farm Burford Road Brize Norton	Plant Erection of agricultural building to be used as a grain store
17/0054/APPEAL	Mr and Mrs Hinchley Quarry Dene Burford Road Brize Norton	Erection of dwelling

24/18 PLANNING DECISIONS

Granted:17/00377/FUL	Mr A Timms 80-82 Station Road Brize Norton	Erection of storage building
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25/18 ORDERS FOR PAYMENT

SO	75.00	Christ Church	Allotment rental in arrears
SO	5.00	Christ Church	2 x Bus shelter rental in arrears
101061	954.00	European Electronique	Computer acquisition (Transparency grant)
101062	70.19	Dr P Holmes	Bncommunity.com archive storage
101063	200.00	Carolyn Peach	March clerk services
101064	468.84	Kyle Anderson	March clerk services/website maintenance
101065	165.00	HMRC	PAYE/NI mths 10-12
101066	166.03	OALC	Membership 2017/18
101067	55.00	CFO	Membership 2017/18
101068	40.00	OPFA	Membership 2017/18
101069	36.57	Carolyn Peach	Printer ink/stamps
101070	35.11	Stuart Guest	Unleaded fuel for strimmer/mowers
	<b>2,270.74</b>	<b>Total</b>	

26/18 PAYMENTS RECEIVED

31/3/17	76.77	BNS&SC	Water reimbursement 20/7/16-16/10/16
	<b>76.77</b>	<b>Total</b>	

## 27/18BANK BALANCE

	£
Current a/c balance at 3 April 2017	10,020.61
Total order for payments	2,270.74
Total receipts	76.77
Bank balance at 3 April after payments/receipts	<u>7,826.64</u>
WODC investment	31,700.00
Total funds at 3/4/17	<u><u>39,526.64</u></u>

## 27/18 OFFICIAL CORRESPONDENCE

- (a) Community First Oxfordshire – membership subscription
- (b) OPFA membership subscription
- (c) WODC electoral services update
- (d) CFO membership subscription
- (g) CPRE membership renewal?
- (h) SLCC conference
- (i) BDO – annual return documentation

## 28/18 E-MAILS CIRCULATED IN MONTH

- Rural Services weekly update 6/3, 13/3, 20/3, 27/3(not circulated)
- Rural vulnerability – fuel poverty 15/3/17 (not circulated)
- Rural spotlight on health 5/3/17 (not circulated)
- Rural spotlight on economy 22/3 (not circulated)
- Oxfordshire Community and Voluntary Action – 9/3, 16/3 (to WW)
- Oxfordshire Clinical Commissioning Group – Talking Health 13/3, 23/3(to WW)
- 3/3 Burford Quarry blasting notice 9/3/17
- 3/3 Active Places newsletter (to BC, TG)
- 3/3 TS – revised quote computer kit
- 3/3 OCC – Better Oxfordshire – final unitary proposal
- 6/3 Oxfordshire Science Festival 16/6-21/6/17 – posters to be sent
- 6/3 WODC – West Oxfordshire broadband news update
- 6/3 OALC comment on OCC email re Better Oxfordshire
- 6/3 BC – copy e-mail to TG re BNS&SC
- 7/3 BC – photos re The Fosseway work to date
- 7/3 BC – photos re Lagan Homes proposed development site and comments
- 7/3 BC – photos re Timms re site of planning permission
- 7/3 Abby Fettes, WODC planning – response re The Fosseway development question raised regarding s106 agreement
- 7/3 OCC Highways response redisappearance/wearing out of white lines on roundabout at church
- 7/3 TS comment on neighbourhood plan designated boundary and MoD land
- 7/3 BC to TG (BNS&SC) re works on insulation of pavilion, plumbing work for heating/showers and kitchen
- 7/3 OCC grass cutting grant paperwork
- 8/3 OPFA spring e-newsletter (to BC, TG)
- 8/3 Les Goble – quote re CFO Neighbourhood Plan
- 13/3 WODC – Oxfordshire unitary council discussion – update re WODC position
- 13/3 RAF Falcons – request to use recreation ground facilities – revised dates 11/4, 13/4, 25/4, 26/4
- 14/3 Rural Oxfordshire network – Wednesday 5 April 9.45am to 12.30pm Cassington Village hall
- 14/3 Civic Voice – survey on ‘Fixing the broken housing market’ (responses required by 12/4/17)
- 15/3 Wychwood Forest update
- 15/3 John Bowler – AGGROW – sand and gravel extraction in Clanfield/Bampton Area asking for response to OCC gravel plans
- 15/3 Update on ‘Mrs Brown’s fields’ - failed to sell at auction

- 16/3 Antisocial behaviour at rear of Elderbank Hall  
 16/3 WODC press release re health care changes  
 17/3 Submission of proposed modifications to WODC Local Plan 2031  
 20/3 West Waddy – consultation leaflet to be circulated to village re Lagan Homes – consultation until 3/4/17  
 20/3 WODC press release – special deal offers to local attractions 31/3-2/4/17  
 20/3 OCC – grasscutting – response to request to extend default time periods declined  
 21/3 Robert Courts MP newsletter  
 21/3 Dr Phil Holmes – request re community website funding as last year  
 21/3 TS – set up BNPC Facebook page  
 21/3 PS – suggested response to Lagan Homes consultation  
 22/3 WODC – notice of elections for County Council 4 May 2017  
 22/3 Request for Robert Courts MP newsletter to be posted on website  
 22/3 Dr Phil Holmes – ideas for website of neighbourhood plan  
 23/3 Better Oxfordshire – update re unitary proposal from Peter Clark OCC, Daniel Hill  
 SO&VWHDC  
 24/3 WODC – counter terrorism posters (printed off)  
 24/3 WODC – local government reorganisation – offer for Paul Cracknell to come to speak about this  
 26/3 Les Goble – designation of local plan area  
 27/3 Minster Lovell parish clerk – retiring and looking for replacement  
 28/3 PS – record of conversation Kevin Haynes, Bloor Homes  
 28/3 Tina Claridge – report that badminton club has folded  
 28/3 Burford Quarry Meeting Tuesday 25 April 2017 – KG can attend on BNPC behalf  
 30/3 Wychwood Forest Flyer – April 2017  
 30/3 OCVA AGM 24 May 2017 5.30pm The Old Court House, Floyds Row, Oxford OX1 1SS  
 30/3 WODC Local Plan examination update  
 31/3 CFO – Spring 2017 newsletter  
 31/3 CPRE Oxfordshire e-newsletter

<u>29/18</u>	<u>CPRE MEMBERSHIP</u>	<u>ACTION</u>
	Correspondence received from CPRE to renew membership. Following discussion decision that membership will not be renewed. The Clerk to advise CPRE.	The Clerk
<u>30/18</u>	<u>OCC GRASS CUTTING AGREEMENT</u> Request to extend default time periods to take account of monthly meetings declined so acceptance to sign agreement as drafted. Cllr Shillingford signed and Clerk to arrange for Cllr Squire signature.	The Clerk
<u>31/18</u>	<u>PROVISION FOR PARKING</u> Concerns over parking along The Fosseyway and in Chichester Place. Complaints are increasing and some inconsiderate parking at the entrance of Chichester Place is dangerous. Councillors agreed that must reinforce planning rules to specify number of parking spaces per house.	
<u>32/18</u>	<u>STORAGE OF GREEN BINS</u> In shed is an old wheeled trolley that is not used/obsolete. Agreement that can arrange for it to be scrapped to give room for bin storage.	Stuart Guest
<u>33/18</u>	<u>ANNUAL ASSEMBLY ARRANGEMENTS</u> The Clerk is to write to RAF BZN, TVP, WODC councillor, OCC councillor (after 4 May election), school to make presentations at meeting. The WI to be asked to provide refreshments. Aim to have a presentation on Neighbourhood Plan.	The Clerk
<u>34/18</u>	<u>SOLAR ENERGY GENERATION</u> Solar surveys being carried out in the area. After discussion Cllr Ball proposed and Cllr Way seconded that Cllr Campion be asked to find further information as to	

<u>35/18</u>	provision of solar units on community halls.  <u>MAY MEETING ITEMS</u> Following Annual Parish Council meeting at 7.30pm, ordinary meeting to include Neighbourhood plan update, update pavilion repairs/quotes as necessary, Burford Road response, clerk job description/pay scales, .	<u>ACTION</u> Ben Champion
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There being no further business the chairman declared the meeting closed at 9.30 pm.

Date of next ordinary meeting Monday 8 May 2017 at 8.00 pm (follows the Annual Parish Council meeting at 7.30pm).

*Signed as a true and correct record by Pip Squire on Monday 8 May 2017*