

## BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

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2 January 2016

The next meeting of the Brize Norton Parish Council to be held at 7.30 pm on Monday 4 January 2016 at The Pavilion, Station Road, Brize Norton.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

### Agenda

1. **Apologies:** to receive apologies
2. **Declarations of interest**
  - a. Register of interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any pecuniary and other interests in items on the agenda and their nature.
3. **Minutes:** To approve the minutes of the last meetings of the Council on 7 December 2015
4. **Public Participation**
5. **Record of Chairman's meetings**
6. **District and County Councillors' reports** for information only.
7. **Progress reports**
  - a. The Clerk – Update on items with OCC/WODC – Minster Road footpath
  - b. Cllr Squire – Village Emergency Action Plan
  - c. Cllrs Glazier/Guest – update temporary noticeboards in village
  - d. Cllrs Glazier/Squire – Elderbank Hall access work
  - e. Cllr Glazier/The Clerk – bus shelters/village name signs
  - f. Cllr Glazier – update re housing development progress; Terms of lease Savills
  - g. Cllr Shillingford – Primary School contract use of recreation ground
  - h. Cllr Guest – wheelie bin vacuum cleaner attachment
  - i. Cllr Guest – update on mower servicing
  - j. The Clerk – Queen's 90<sup>th</sup> birthday celebrations
8. **Confirmation of attendees to RAF BZN LCWG meeting 18/1/16, 7pm**
9. **Consideration of any comment to be made on WODC new design guide consultation – closes 22 January 2016**
10. **Training 2016**
11. **Website – way forward**
12. **Planning – review of planning applications and progress on outstanding applications – (on attached appendix)**
13. **Finance – to consider payments to be made (on attached appendix)**
14. **Other correspondence to note (on attached appendix)**
15. **Councillor's reports and items for future agenda**

**Date of next meeting** Monday 1 February 2016 at The Pavilion at 7.30 pm