

## BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

Telephone: 01993 844102 E-mail: [clerk@brizenortonparishcouncil.co.uk](mailto:clerk@brizenortonparishcouncil.co.uk)

1 July 2016

The next meeting of the Brize Norton Parish Council to be held at 7.30 pm on Monday 4 July 2016 at The Pavilion, Station Road, Brize Norton.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

### Agenda

1. **Apologies:** to receive apologies
2. **Declarations of interest**
  - a. Register of interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any pecuniary and other interests in items on the agenda and their nature.
3. **Minutes:** To approve the minutes of the last meeting of the Council on 6 June 2016
4. **Public Participation**

Will Munro, project manager Cottsway re Fosseyway development
5. **Record of Chairman's meetings**
6. **District and County Councillors' reports** for information only.
7. **Progress reports**
  - a. The Clerk – Update on items with OCC/WODC incl Manor Road verge
  - b. Cllr Squire – Village Emergency Action Plan
  - c. Cllr Guest – update playground inspection - July 2016
  - d. Cllr Guest – proposal updated street furniture/bins progress
  - e. The Clerk – village signs progress
  - f. The Clerk – Queen's 90<sup>th</sup> birthday celebrations – final result
  - g. The Clerk – Transparency grant funding application progress/website
  - h. Cllr Way – update on community transport provision/cross over with VLU
  - i. Cllr Ball – update on parking in EBH carpark/CCTV cameras provision
  - j. The Clerk – repairs to EBH carpark wall – insurance claim update
  - k. The Clerk – recreation ground wall/update on tree in donkey paddock
  - l. Cllr Squire – update re quarry meeting 20/6/16 – report sent through by KG
  - m. Cllr Squire/The Clerk – update re BT contract for provision broadband to pavilion
  - n. Cllr Squire – report on meeting OCC devolution plans 9 June 2016
  - o. Cllr Squire – report on CPRE AGM 2 July 2016
  - p. The Clerk – update progress re provision tree screening
8. **Review of insurance – premium due 4 August 2016 (2<sup>nd</sup> year of 5 year deal)**
9. **Update of bank mandate form to give rights to RFO to speak with bank (no signing rights) and quarterly review of bank reconciliation to bank statement.**
10. **Planning – review of planning applications and progress on outstanding applications (on attached appendix)**
11. **Finance – to consider payments to be made (on attached appendix)**
12. **Other correspondence to note (on attached appendix)**
13. **Councillor's reports and items for future agenda**
14. **Date of next meeting** Monday 1 August 2016 at The Pavilion at 7.30pm