

BRIZE NORTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council on Monday 5 October 2015 at 7.45 pm at The Sports Pavilion, Brize Norton

201/16

PRESENT

Keith Glazier, Selwyn Shorrocks, Pip Squire, Stuart Guest, Lawrence Taylor, Neil Owen, Alex Postan, Carolyn Peach

202/16

APOLOGIES

Tony Shillingford (attending Primary School/ODST meeting)

203/16

DECLARATION OF INTERESTS

None identified.

204/16

MINUTES

Minutes of the meeting on 7 September 2015 were approved and signed by the Chairman as a true record.

205/16

CHAIRMAN'S MEETINGS

14/9 Repatriation meeting – to update procedures and responsibilities for all repatriations

206/16

DISTRICT AND COUNTY COUNCILLORS' REPORTS

Cllr Owen reported that budget process underway. In November 2015 should have notification of government settlement but master plan document in place though confidential currently. Friday 9 October Cllr Owen is attending locality meeting – the 5 county councillors meeting OCC representatives to ask questions on services. Also meeting with Lan Clarke, area steward. Change in personnel from Daniel Depp to Gary Wilcox. Cllr Owen asked to raise issue of state of road surface at roundabout by church again. General agreement that the roads in Oxfordshire are far worse than those in Buckinghamshire and Berkshire. The Chair also asked Cllr Owen to raise issue of overgrown tarmac path on Minster Road and also the cycle/walk way on Carterton Road.

Cllr Owen

Cllr Postan advised WODC issues still quiet. Discussion re further village forum. Justine Garbutt of Alvescot was interested in having a further meeting – possibly Bradwell Village as venue. Cllr Owen happy to chair. Aston and Cote PC should also be invited this time as according to WODC they are included in Carterton catchment area. Cllr Postan advised that there had been changes in councillors at Shilton but currently without a chairman.

Cllr Postan

Cllr Postan also advised WODC making strong representations opposed to OCC consultation plan to close Dix Pit. Cllr Postan has been speaking with Bob Lightfoot – the green waste bin subsidy is coming to an end but there is a strong view it should remain as a free service. Concern that closure of pit would increase fly tipping so moving the responsibility from OCC to WODC.

In light of the SHLAA update only e-mailed to Brize Norton today Cllr Postan was asked if he could bring planning officers to the area so that the boundaries of Brize Norton Parish could be shown.

Cllr Postan

Selwyn Shorrocks had received copy of presentations that had been made at Kassam Stadium forum 21 September (Selwyn had been unable to attend through ill health). OCC plans are to devolve responsibility eg school crossings/grass cutting – they have published a list of services they think could work by reliance on volunteers. General feeling that costs wasted in 'back office' and there is little confidence in OCC or WODC cabinet – consultations are worded so that little choice is given.

<u>207/16</u>	<u>ITEMS FOR OCC/WODC ATTENTION</u> Meeting to discuss OCC HGV survey to be scheduled.	The Clerk
<u>208/16</u>	<u>VILLAGE EMERGENCY ACTION PLAN</u> No further progress.	Pip Squire
<u>209/16</u>	<u>VILLAGE NOTICEBOARD – TEMPORARY ONE</u> Meeting on Sunday 11 October to discuss siting of board.	Keith Glazier/ Stuart Guest/ Pip Squire
<u>210/16</u>	<u>PLAYPARK SURFACES</u> Safe and Sounds Playgrounds have completed work though clerk had asked them to come for a return visit as initial work not satisfactory. Accept this time but considered expensive for the job that was done (even though it was cheapest quote received).	
<u>211/16</u>	<u>ELDERBANK HALL PAVING/EXTENSION</u> Meeting planned Sunday 11 October 10am to further progress.	Keith Glazier/ Stuart Guest/ Pip Squire
<u>212/16</u>	<u>ELDERBANK HALL TELEPHONE/INTERNET ACCESS</u> Initial response from pre-school too expensive. The Clerk to get responses from other hall users.	
<u>213/16</u>	<u>BUS SHELTERS REFURBISHMENT</u> Awaiting information on possible funding of bus shelters (Keith Glazier to speak with Phil Shaw). Further research required re village signage. Clerk to contact Clanfield and Minster Lovell clerks for contact/contractors who installed their signs.	Keith Glazier The Clerk
<u>214/16</u>	<u>UPDATE HOUSING DEVELOPMENT</u> Will Benbow, Savills had made suggestion re terms of lease but concern if size of area for second football pitch was sufficient. Also had advised that with funding cuts the balancing pond at Rocky Banks to be shelved – not essential. Christ Church to make up funding deficit to make improvements to Masons Arms and Monahan Way balancing ponds. Pip Squire to draft response to be circulated for agreement and then sent on to Savills.	Pip Squire
<u>215/16</u>	<u>PARISH COUNCIL/PAVILION SHED CLEARANCE</u> Working party had cleared some of shed rubbish. Village bier not wanted by Standlake museum store or Cogges museum. Clerk to approach PCC would they like it for feature to display plants on in church yard.	The Clerk
<u>216/16</u>	<u>PRIMARY SCHOOL – LICENCE FOR USE OF RECREATION GROUND</u> OCC had contacted BNPC re licence allowing the school to use the recreation ground. If the school was to become an academy then OCC asking to terminate/reassign lease. The Clerk is to respond and advise once a decision by the school has been made then position would be reviewed then. Language in e-mail from OCC suggested that decision to become an Academy had already been made but headmistress had reiterated that still consulting on decision. Concerns by Councillors regarding admissions policy and links with Burford School. The Clerk is asked to write to Governors/headmistress asking what steps they are taking to secure the interests of the village for future generations and that the village school is maintained for the village. Suggestion of meeting prior to decision being taken by the governors.	The Clerk
<u>217/16</u>	<u>LONG TERM PLAN FOR A40</u> Selwyn Shorrocks reported on stakeholders meeting he had attended 25 September. From the initial review of data provided he considers that there are discrepancies in the data and he is getting more detail of the figures behind the headlines. A40 to be made into dual carriageway but only from Cassington bridge to railway line/flyover. Issue of Wolvercote roundabout does not appear to be addressed. No solutions for traffic travelling West! Selwyn putting together critique	Selwyn Shorrocks

<u>218/16</u>	<u>GRASS CUTTING CONTRACT RENEWAL TENDER PROCESS</u> Three year term is up. Keith Glazier to speak with Dave Austin, Ubico. Councillors unanimous that WODC should be considered preferred supplier.	Keith Glazier
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219/16 PLANNING APPLICATIONS

There were no applications.

220/16 PENDING PLANNING DECISIONS

14/0399/P/FP	David Wilson Homes (Southern) Land at Swinbrook Road Carterton	Erection of 66 dwellings with associated access, open space and landscaping. Creation of extension to Kilkenny Lane Country Park and link road. Grid ref: 427785 207723
15/02517/FUL	Garry Griffin Land South Of Garston Court	Erection of new dwelling
15/02990/FUL	Burford Road Brize Norton Crocodiles of the World Burford Road Brize Norton	Extension to crocodile house. Extension to the car park and picnic areas, change of use of buildings to provide educational, feed, quarantine and crocodile display areas (part retrospective)

221/16 PLANNING DECISIONS

Application withdrawn: 15/02918/FUL	Mr Patrick Edwards Land East pf 35 and 37 Station Road Brize Norton	Erection of two dwellings and associated parking
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222/16 ORDERS FOR PAYMENT:

100904	150.00	Royal Agricultural Uni	Training course Kyle Anderson
100905	16.00	Keith Glazier	September chairman's expenses
100906	200.00	Carolyn Peach	September clerk services
100907	273.10	Kyle Anderson	September village maintenance
100908	18.00	Kirsty Anderson	Travel expenses Kyle course
100909	27.95	Carolyn Peach	Travel exps Kyle course/allotment trophy
100910	132.00	5A's	Chipper hire 14/9/15
100911	132.00	BNS&SC	Post Office rental pavilion
100912	165.00	HMRC	PAYE mths 4-6
100913	75.60	Payman.co.uk ltd	Payroll processing ½ yr charge
so	75.00	Christ Church	Allotment ½ year rent
so	5.00	Christ Church	Bus stop ½ year rent
	£1,269.65	Total	

223/16 PAYMENTS RECEIVED

	132.00	Michael Mwanze	Post Office rental
	£132.00	Total	

224/16 OFFICIAL CORRESPONDENCE:

- Payman – details re pension auto enrolment
- Smiths blasting notice
- OCC Primary school entry poster children born between 1/9/11-31/8/12
- WODC Sept 2015 electoral role update

225/16 E-MAILS CIRCULATED IN MONTH

E-MAILS CIRCULATED IN MONTH

Rural Services weekly update 7/9, 15/9, 21/9, 28/9

Rural vulnerability – transport 16/9

Rural Fuel poverty – 9/9

WODC weekly planning lists 4/9, 14/9, 18/9, 25/9

Public Sector Executive (PSE) 7/9, 10/9, 14/9, 17/9, 21/9, 24/9, 28/9

3/9 Rural policing matters campaign

3/9 SLCC course 25/11/15, Golden Valley Hotel, Cheltenham

4/9 ORCC AGM 1/10/15 Kirtlington Village Hall 11.30am

4/9 Chris Hargraves, WODC Community Infrastructure Levy (CIL) draft charging schedule

6/9 Selwyn Shorrocks comment on HGV survey by OCC

7/9 Adam Curtis website design advertising

7/9 Lynn Little CTC response re draft letter from local village forum

8/9 ORCC encouraging response to consultation to subsidised bus routes/dial a ride 14/9/15

9/9 Rosie Morton Planning Inspectorate revision to participants list to include BNPC to speak on 'Housing need and housing requirement' and 'Housing supply and delivery'.

9/9 OCC Winter preparedness – bulk bags of salt/salt bins

10/9 OPFA AGM 15/10/15 2pm Victory War Memorial Hall, Middle Barton

11/9 OCC Town and Parish Council event, revised venue Kassam stadium – taking addn numbers

11/9 BZN Primary School consultation documents on academy status meeting 5/10/15

11/9 Pip Squire confirmation able to speak on council behalf at Planning Inspectorate hearings

14/9 OCC Stakeholder meeting Long Term strategy for A40, 25/9/15 2pm-5pm Methodist Church, Witney

14/9 Cleanslate – request for funding for male and female victims of abuse, Broadshires Surgery, Carterton

14/9 Pip Squire draft BNPC response to WODC Vision 2020 consultation

15/9 Quarry blasting notice 22/9/15

15/9 Tony Shillingford response to Primary School consultation regarding conversion to academy forwarded to school

16/9 OCC Ruth Kerry rural surveyor re current licence arrangement between BNPC and OCC for use by BZN Primary School. Termination or assignment of licence should school move to academy status?

17/9 WODC notification CIL statement of modifications submitted to Planning Inspectorate

17/9 Ana Fairhurst BZN Primary School update current position re consultation to academy status

17/9 Tony Shillingford response to Primary School consultation

18/9 Linda Storey Safe & Sounds playground – acknowledge errors in playground roundabout resurfacing complaint

18/9 Oxfordshire Advocacy Services – copy for newsletter

21/9 Planning Inspectorate – postponement of hearings to November 2015.

21/9 Will Benbow – update re lease/football pitch provision

24/9 Chris Chapman, Cottsway acknowledged giving up lease re Daubigny playpark and credit for £5 lease

24/9 BZN preschool re internet/phone line provision to EBH – cost too high currently

26/9 WODC press release 'OX18 Top family hotspot'

27/9 AGGROW update – response to OCC consultation on Oxford Minerals and Waste Local Plan

29/9 OALC update includes information on pension auto-enrolment (printed off)

<u>226/16</u>	<u>WODC SHLAA UPDATE</u>	<u>ACTION</u>
	Keith Glazier had contacted WODC after learning of this update. E-mail had been sent by Andrew Thomson and received today. Apologetic for oversight in sending out. An area 'North of Carterton' has been entered in report – area extends from Rocky Banks, north of Monahan Way round to roundabout on Minster Road. Pip Squire to draft response and circulate for comment – to use wording from sites already ruled out as unacceptable. 'Omission site' not in SHLAA assessment, impacts on landscape, not in local plan, not been consulted on, incursion into open countryside.	Pip Squire/All

There being no further business the meeting was closed at 9.35 pm. Date of next meeting Monday 2 November 2015 at 7.30 pm.

Signed as true and correct record of the meeting by Keith Glazier 2 November 2015.