	BRIZE NORTON PARISH COUNCIL	
	Minutes of the Ordinary Meeting of the Parish Council on Monday 5th March	h 2018 at
	7.30 pm at The Sports Pavilion, Brize Norton	
319/18	PRESENT	ACTION
	Cllr Squire, Cllr Shillingford, Cllr Way, Les Goble, Cllr Campion, Cllr Taylor,	· <u></u>
	Nicholas Field-Johnson, Alison Riseley,	
	As there had been burst water main in the Sports Pavilion the meeting was	
	convened in the alternative venue, the Front Room in the Chequers.	
<u>320/18</u>	<u>1 – APOLOGIES</u>	
	Cllr Ball, Cllr Guest, Cllr Postan.	
	Despite the absence of two Councillors the Committee was still quorate	
<u>321/18</u>	2 -a - DECLARATION OF INTERESTS	
	Councillors are reminded of the need to update their register of interests.	
322/18	2 -b - DECLARATION OF INTERESTS	
322/10	To declare any pecuniary and other interests on the agenda and their nature:	
	Cllr Way - TIMMS planning application – 17/02058/FUL	
	Cin way Thinks planning application 17/02030/10B	
323/18	3 – MINUTES	Clerk to reprint,
	The minutes of the meetings on Monday 5 th February were agreed and signed bar	pass to Cllr
	a minor change on point 303/18	Squire, scan and
	Cllr Campion proposed and Cllr Way seconded.	post to website
<u>324/18</u>	4 – a - PUBLIC PARTICIPATION – NEIGHBOURHOOD PLAN STEERING	
	COMMITTEE	NP steering group
	Last month's school visit was very successful with many interesting presentations	to write and thank
	from the children, who were very impressive when explaining their rationale and	school.
	arguments behind their points of view. Many thanks to Mrs Fairhurst and the	Clerk to write to
	teachers for their input and support. It was suggested that the NPSG display the results at both the AGM and the	school to express thanks
	Village Bash.	NP to liaise with
	Concerns raised by the children were:	Kyle to put
	Traffic safety	pictures onto NP
	Crossing road	website
	Elderly	Any response to
	Footpaths	Mr Goble by
		Friday 7th March
	Pre-meeting next Monday before meeting with CFO.	-
<u>325/18</u>	4 - b - ANY OTHER PUBLIC MATTERS	Mr Goble to send
	CFO funding for the Neighbourhood Plan was approved for the full £4,500	summary for NP
		accounts to Clerk
		for end of year
<u>326/18</u>	4 - b - PUBLIC PARTICIPATION	
	There being no other items for public participation the meeting progressed to	
	Council business	
<i>327/18</i>	<u>5 - CHAIRMAN'S MEETINGS</u>	
	Meeting with Cllr Cuthbertson, Chairman of Shilton Parish Council on 15/2/2018.	
	to discuss a united front regarding prospective improvements at the quarry to	Clerk to circulate
	present 'joined up thinking' linking reclamation of the Quarry and the David	and publish
	Wilson homes at Swinbrook Park based on eventual reclamation of the quarry and	meeting minutes.
	restoration to area of outstanding natural beauty. Full minutes will be circulated	
	to the Council and posted on the village website.	

328/18	6 - DISTRICT AND COUNTY COUNCILLORS' REPORTS	
520/10	The report received from Cllr Nicolas Field-Johnson is attached as Appendix E.	
	The report received from our recounts Fred common to actualized as reportant 2.	Letter from clerk
	Roads letter to Paul Wilson at OCC. Advice from OCC was that dangerous	to Cllr F-J every
	defects are targeted to be mended within 24 hours.	month listing road
		issues in parish.
	Funding approved for £1,000 for signage in villages. Possibly available after	
	June.	Cllr Field-Johnson
	Discussion regarding Robert Courts proposal to reopen/ develop a branch line	and Cllr Way to
	from Enysham, BNPC advised that there would be support in principle to	investigate
	extending the line to Brize Norton and beyond.	lollipop lady
	extending the line to Brize Porton and beyond.	funding.
	Cllr Field-Johnson left the meeting at 8:25pm and sent his apologies for not	
	attending the next meeting in April.	
	Cllr Postan was unable to attend the meeting.	
329/18	7 – a – S106 & OPEN SPACES AGREEMENT UPDATE	
<u> </u>	No further information regarding the 25-year sports pitch lease. All others	Cllr Squire to
	documents are ready for engrossment (approved by 3 sets of lawyers).	progress with
		(Bloor Homes
		and) Savills to
		enquire as to progress.
330/18	7 – b – BRIZE (WEST) DETAILED PLANNING WORKING GROUP	progress.
200/10	Once the S106 is signed it is anticipated that the Savills/Bloor Team will progress	
	the Master Plan at speed.	
	It was agreed that to be able to influence the development of the Master Plan	Cllr Campion, to
	BNPC needs to create an appropriately authorised Working Group to work with the Master Planning Team and report back to the Council on developments.	prepare 'Terms of Reference' to
	To facilitate this process Cllr Campion, (as prospective Chairman) to prepare	present at the next
	'Terms of Reference' to present at the next council meeting, including a	council meeting.
	recommendation on the appropriate form of group (Sub-committee or working	
	group).	
	Once the terms of reference are agreed the group can be appointed and work can commence.	
	commence.	
	Cllr Campion proposed and Cllr Way seconded.	
331/18	7 - c - PAUPERS PLOT	
	As there is an "inter-regnum" in the Church, the trustees of the Pauper Plot are no	Clerk to ask Mr
	longer quorate. It is currently understood that:	Bellenger and Mr
	• the Trustees are Fred Bellenger and possibly Chris Thorne.	Thorne for Trustees 'rule
	 Land owned by BNPC as a charity and therefore a Councillor should be a Trustee. 	book' as to how
	Trustee.	trustees are
		appointed.
		Church/ Parish
222 (7.2	5 1 DDF GGVGGV FENGELEV DEDE	Council?
<u>332/18</u>	7 - d - PRE SCHOOL FENCE/ ELDERBANK HALL Clls Guest and Clls Taylor to discuss with Diana Davies recording the Elderbank	(Cllr Guest and)
	Cllr Guest and Cllr Taylor to discuss with Diane Davies regarding the Elderbank Hall committee meeting.	Cllr Taylor to
	Tian commune meeting.	

Request minutes and provide finance report. Diane Davies, Clerk to send reminder to complete action.			
3.337/18 The complete action		D (1 11 0	communicate with
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Proposed by Cllr Campion, Sconded by Cllr Way			paid.
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338/18	7 - j - GRANGE BARN UPDATE Cllr Squire to follow-up as actioned last month.	Cllr Squire.
339/18	7 - k - FOOTPATHS UPDATE Cllr Campion has had an initial response from Willow Farm. A further letter and e-mail has been sent to the owner. The footpath passed Astrop Farm slurry pit is now clear of slurry. No further action required.	
340/18	8 – PLANNING 1 new application (see attached Appendix A). 18/00564/FUL - Erection of eighty dwellings and associated works, provision of country park land West of Swinbrook Road, Carterton Registered - 21st February 2018 BNPC agreed that although this development is outside the Parish the Clerk should respond stating: • Stating that additional traffic from the development to the A420 will adversely affect Brize Norton. • Requesting that a condition be placed on the developer to ensure that the proposed Country Park integrates into the existing Shilton Country Park as an invisible extension.	Clerk to draft a response
341/18	9 - FINANCE Consider payments to be made (see attached Appendix B).	
<u>342/18</u>	10 – CORRESPONDENCE Consider other correspondence during this month (see attached Appendix C).	
343/18	COUNCILLORS REPORTS A) Cllr Way would like to donate £50 to WI to cover refreshments at the community event. Approved – clerk to prepare cheque in May after Elections as per previous years. B) Agendas up on website C) AGM on Website as 14 th May – change to 22 nd D) Paul Ireson -Problem with parking when dog walking. Request to place plant pots on land along verge. No objection. WODC have stated that he should look at Land Deeds. E) Cottsway houses contract clause regarding the preference to people with a village connection, not included, Lauren Jacobs to Chris Hargraves WODC.	ACTION Clerk to prepare a cheque for the next meeting Cllr Way to draft message. Send to clerk to put on headed paper. Clerk to call contact at Cottsway
<u>344/18</u>	ITEMS FOR FUTURE AGENDA No additional items identified.	

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Date of next ordinary meeting Monday 9th April 2018 in The Pavillion at 7.30 p



APPENDIX A - PLANNING APPLICATIONS 343/18:

340 Monthly Correspondence – 1 to 28 February 2018

PLANNING APPLICATIONS:

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18/00564/FUL	Mr David Moore	Erection of eighty dwellings and associated works,
		provision of country park land West of Swinbrook
		Road, Carterton
		Registered - 21st February 2018

PENDING PLANNING DECISIONS

PENDING PLANNING DECISIONS		
16/02588/OUT – (sent	Mr and Mrs Kinch	Residential development of up to 85 dwellings
through by Minster Lovell	Land West of Minster	together with a new vehicular access onto
PC)	Lovell	Burford Road (B4047) footpath links, areas of
		public open space, children's play area,
		landscaping and land for potential burial
		ground (means of access only).
		Awaiting Decision
17/01394/FUL	Lagan Homes (agent	Erection of 41-44 residential dwellings to
	West Waddy LLP)	include up to 35% affordable homes, new
	Land south Upper	access and associated works (Amended Plans)
	Haddon	Awaiting Decision
	Station Road	
	Brize Norton	
17/02058/FUL	A Timms	
	80-82 Station Road	Change of use of part of builder's merchants
	Brize Norton	yard to café
		Under Consideration
17/00699/OUT	C/O Agent	
APP/D3125/W/17/3184787	west1@pins.gsi.gov.uk	Outline application (all matters reserved
	In writing (please send	except access) for up to 115 residential
	5 copies): 3P Kite Wing	dwellings (C3 Use Class), up to 100 sqm charity
	Temple Quay House 2	office space (B1 Use Class), extension to
	The Square Bristol BS1	Country Park and associated landscape
	6PN	enhancements.
		22nd February 2018

PLANNING DECISIONS:

17/04186/HHD	Mr & Mrs Fitzsimmons	Conversion of garage and single front extension to
	The Willows	enlarge existing kitchen. Close existing and creation
	74 Station Road,	

Brize Norton	of new vehicular access in revised position (including
	alterations to front boundary walling).
	Approved - Tuesday 27th February

APPENDIX B - FINANCES 341/18:

ORDERS FOR PAYMENT:

101230	336.08	HMRC	PAYE quarterly
101231	456.45	Castle Water	Water bill
101232	1,198.98	CFO	NP
101233	298.36	Kyle Anderson	February Village Maintenance
101234	427	Alison Riseley	February Clerk duties
101235	70.19	Dr. Phil Holmes	BN website
	2787.06	Total	

PAYMENTS RECEIVED

	Total	

BANK BALANCE	£
Current a/c balance at 19 January 2018	12,448.27
Total order for payments in February	2787.06
Total receipts in January	
Bank balance at 18th February 2018 (after payments)	12,448.27
WODC investment	29,700.00
Total funds at 28 February 2018	42,148.27

<u>APPENDIX C - PLANNING APPLICATIONS 343/18:</u>

OFFICIAL CORRESPONDENCE:

- a) Castle Water bill
- b) Sendiass Oxfordshire posters
- c) Electoral role update
- d) Grass cutting invoice
- e) Castle Water bill
- f) NHS 'Give Blood' posters
- g) NHS Carers Association of Care Providers posters
- h) Barclays request acceptance
- i) Payman
- j) Barclays
- k) WODC Consultation on Main Modifications to the Submission Draft West Oxfordshire Local Plan 2011-2031
- I) Glasdon Focus on Local Councils
- m) PSE newsletter
- n) Planning for Swinbrook Park extension

E-MAILS CIRCULATED IN MONTH

Civic voice - 6/2, 20/2

CPRE -

HMRC 5/2, 8/2, 10/2, 12/2, 14/2, 15/2, 20/2, 22/2, 24/2, 26/2, 28/2,

ICO newsletter – 1/2

Oxfordshire Community and Voluntary Action – 15/2, 22/2, /2 (→ WW)

Oxfordshire Clinical Commissioning Group – Talking Health - 2/2, 23/2 (→ WW)

PCS - UK - 5/2,

PSE – 2/2, 5/2, 8/2, 12/2/, 13/2, 14/2, 15/2, 16/2, 22/2, 23/2, 23/2, 27/2, 28/2 (not circulated)

PST – 2/2, 9/2, 16/2, (not circulated)

PSN -/2, /2, /2 (not circulated)

PULSE - 22/2,

Police and Crime Commissioner – 1/2

Rural Services weekly update (not circulated) - 5/2, 12/2,

Rural services seminar-, Rural Youth - 7/2, Rural Health - 21/2, Rural Vulnerability 14/2 (not circulated),

Wychwood Forest Project - 1/2,

- 1/2 Lorraine Horne The Oxfordshire Museum
- 1/2 Town and Parish Council website funding
- 1/2 Les Goble Box of documents (\leftrightarrow)
- 1/2 Fix My Street
- 1/2 Andrew Smith WODC Boom time for the Cotswolds
- 1/2 Sara Long WODC Press Release; Growth board
- 1/2 Local Council Public Advisory Service
- 1/2 Sara Long WODC Housing and growth deal
- 2/2 Sport England –
- 2/2 Jane Fray Planning application 17/04186/HHD (\rightarrow all) (\leftrightarrow)

- 2/2 Jayne Andrew Zurich
- 4/2 Wordpress password update
- 4/2 Nicholas Field-Johnson February report (→ all)
- 5/2 Kyle Anderson Webiste Training (↔)
- 5/2 Verena Hunt Kilkenny Lane Ditch
- 5/2 Community Covenant Battles' Over
- 5/2 Lauren Jacobs Fossway
- 5/2 Castle water drains outside Brize Norton Sports and Social club
- 5/2 Fred Bellenger Poors Plot (→ all)
- 5/2 Local Council Public Advisory Service
- 6/2 Alex Postan Willow Farm (←)
- 6/2 Zurich Insurance
- 6/2 OCC Planning MW.0004/18 (→ all)
- 6/2 Les Goble Housing Targets
- 6/2 Les Goble Closed footpath
- 6/2 Dawn Mills E & E Consultation 32 applications for footpaths (→ LG)
- 7/2 OCC Repatriation notice
- 7/2 Kyle Anderson Payment for January (↔)
- 8/2 Garry Griffin Newsletter
- 8/2 OALC RFO's Year training
- 9/2 OCC planning Ref LL.0088/17
- 9/2 John Bell Burford Quarry blasting 15th Feb
- 9/2 Keith Butler May 2018 Elections
- 9/2 Robert Courts MP Newsletter (→ all)
- 10/2 Diane Davies Water Meter (reading)
- 11/2 Fred Bellenger Water Meter (reading) (←)
- 12/2 Nicholas Field-Johnson meeting dates
- 12/2 Judith Puddle PO rental invoice
- 12/2 David Cuthbertson meeting
- 12/2 Robert Courts GWR Event Briefing (→ all)
- 13/2 OALC Transparency Grant Finished
- 13/2 James Stevens- SSE work on allotments
- 13/2 Les Goble Consultation 32 applications to ament legal record to public rights of way
- 13/2 Kyle Anderson meeting tonight
- 13/2 Rachel Soulsby Wave quote
- 14/2 Cairo Nickolls West Brize Norton Development
- 14/2 Carolyn Peach newsletter
- 14/2 Garry Griffin newsletter (↔)
- 14/2 Fred Bellenger allotments
- 14/2 Carolyn Peach SSE phonecall
- 14/2 Director CPRE OXON Oxford Cambridge Expressway- public inquiry
- 14/2 Joanna Black-Borow Water Business Quote
- 14/2 Andrew Smith WODC backs growth deal (→ all)
- 15/2 Martin Layer quarry blasting

- 15/2 Geoff Weighell Local Airspace Development
- 15/2 Nicola Richie Castle Water
- 16/2 Switch Affinity for Business Water quote
- 16/2 Andrew smith WODC council tax share rises by £2.75
- 16/2 John Reynolds Castle Water CEO
- 17/2 David Cuthbertson The Quarry
- 17/2 Fred Bellenger Water Meter
- 18/2 Caroyn Peach WI contributions
- 18/2 Chris Hargraves WODC Cottsway Housing
- 18/2 David Cuthbertson the Quarry
- 19/2 Carolyn Peach Bank account
- 19/2 Sue Lakin Cottsway
- 19/2 Carys Davies OCVA awards
- 19/2 Diane Davies BNPC AGM
- 19/2 Les Goble Public Access route
- 19/2 Carys Davies Connecting West Oxfordshire (broad band)
- 20/2 Keep Britian Tidy
- 20/2 Les Goble CFO invoice
- 21/2 Garry Griffin March newsletter
- 21/2 Tessa Hall PAT testing training morning
- 22/2 Charlie Brennand Pheasants
- 22/2 Andrew Thompson WODC Local Plan
- 22/2 Chris Hargraves Cottsway Covenant (→PS)
- 22/2 Ffona MacEwan Cottsway Covenant
- 22/2 WODC planning consultation (→ all)
- 22/2 Payman registering for a pension
- 22/2 Keep Britain Tidy
- 22/2 CFO invoice
- 23/2 Oxon SA Smaller authorities' audits
- 23/2 Robert Courts newsletter (→ all)
- 24/2 Julie Hyland Allotments
- 24/2 Les Goble Community revenue Grant (↔)
- 24/2 Carolyn Peach help
- 24/2 Alex Postan − Community Revenue Grant (↔)
- 25/2 Garry Griffin newsletter (↔)
- 26/2 Kyle Anderson timesheet
- 26/2 Kyle Anderson meeting (↔)
- 26/2 David Cuthbertson Quarry meeting (\leftrightarrow)
- 26/2 Nathan Crockford Weather Warning
- 26/2 Matthew Barber Policing in the Thames Valley
- 26/2 Rob Dance meeting with Stonelands Quarry
- 26/2 OALC NAL GDPR Toolkit
- 26/2 Keep Britain Tidy
- 26/2 OALC February update

- 27/2 Payman payslips
- 27/2 Dr Phil Holmes newsletter
- 27/2 Carys Davies news release waste and recycling collection days in case of snow.
- 28/2 OCC Oxfordshire Matters
- 28/2 Nathan Crockford yellow Weather warning
- 28/2 Rob Dance Quarry
- 28/2 Helen Wilkinson OPT Awards 2018 now open
- (\longleftrightarrow) = ongoing discussion or linked communication
- (\Rightarrow) = forwarded to relevant contact
- (\leftarrow) = replied





APPENDIX D - REPORT TO BRIZE NORTON PARISH COUNCIL – MARCH 2018 FROM CLLR NICHOLAS FIELD-JOHNSON GENERAL OCC REPORT

OCC BUDGET 2018/19

OCC agreed its budget at a Full Council meeting on 13 February following a five-hour meeting of all 63 county councillors. Council Tax will rise by 5.99%, the maximum amount allowed without a referendum. Key points include:

- Finances are sound compared to other councils, with difficult decisions having already been taken
- The Council Tax rise will deliver extra money for adults and children's social care
- Proposal to extend £500,000 contribution for homelessness for an extra year in 2019/20 (subject to consultation)
- 10-year programme to improve transport network and release more money for road maintenance
- £15,000 for each of the 63 county councillors to spend on local priorities in their area

GROWTH DEAL

As detailed in the December and February reports, the Oxfordshire Growth Board* has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic productivity across the county. The Growth Deal has now been agreed by the six councils.

*The Oxfordshire Growth Board comprises the six councils: Cherwell District Council, Oxford City Council, Oxfordshire County Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council, together with the county's Local Enterprise Partnership (OxLEP).

OCC STEPS UP POTHOLE WORK AS WINTER HITS THE ROADS

Repeated cycles of ice, thaws and snow created the worst possible weather conditions for roads over the last few months leading to a rise in reports on Fix My Street from 3,000 pre-Christmas to 7,000 during January. OCC has drafted in more staff to carry out inspections and contractors Skanska are sending out more teams to carry our repairs. An additional Dragon-Patcher is now in action on the road network travelling round on an 'inspect and fix' basis on the rural network. There is also good news in the form of almost £1m in extra funding from the Department for Transport in recognition of damage done to the roads by bad weather. This money will be spent on road patching later this year as that will give longer lasting benefits and better value for money. Defects that make roads hazardous will be dealt with within 24 hours as usual. Remember, if a defect has paint markings around it then it has already been scheduled for repair and does not need a new report.

OXFORDSHIRE'S LIBRARIES ARE THRIVING - NOT JUST SURVIVING

Libraries Minister Michael Ellis MP attended the official opening of Oxfordshire County Library in February.

The newly refitted facility welcomed more than 100 guests including staff, volunteers and community groups who have helped ensure the county's 43 branches have a bright future.

Mr Ellis toured the library and spoke with staff and volunteers about its transformation and wider network of Oxfordshire branches. He said: "This is a wonderful example of a library that is an integral part of the community. We want to see libraries thrive - not just survive - and this is an example of a library that is clearly thriving. This is a classic example of how to do it and protect our libraries, and they are still greatly valued by many people."

CARE QUALITY COMMISSION (CQC) REVIEW IN OXFORDSHIRE

The Care Quality Commission (CQC) visited Oxfordshire in November 2017 to carry out one of 20 targeted reviews taking place in England. The CQC report, published on Monday 12 February says: "People were treated with kindness when they moved between health and social care services. Frontline staff were dedicated and provided person centred care, going the extra mile for people they cared for." Across all areas

of health and social care, an above-average proportion of services achieve a 'good' or 'outstanding' CQC rating in Oxfordshire, compared to the national average. However, there remain significant challenges to join up services across organisations in Oxfordshire. The final report has provided areas of action for senior managers in the NHS, social care and other bodies to act upon to make the whole health and care system work better. All of the CQC's recommendations for actions have been agreed by the five organisations involved which are:

- Oxfordshire County Council (local authority)
- Oxford Health NHS Foundation Trust (OHFT)
- Oxfordshire Clinical Commissioning Group (OCCG)
- Oxford University Hospitals NHS Foundation Trust (OUHFT)
- South Central Ambulance Service NHS Foundation Trust (SCAS)

CQC inspectors found the problems of recruiting care staff in Oxfordshire were holding back improvement. Incompatible computer systems also hampered integration of services. The inspectors did find that Oxfordshire had made progress in tackling 'delayed transfers of care'. Health and social care leaders from the five organisations involved in the inspection have already met with the CQC to develop an action plan. The key points of the action plan are:

- Making services more local by using a 'place-based' approach to design and delivery of care
- Improving information available to people who fund their own care so they can get the support
 they need more quickly
- Investing more in recruitment and retention of care staff so more care packages can be delivered, particularly for older people.