

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley, Glebe Farm House, Burford Road, Brize Norton OX18 3NX

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To the Members of Brize Norton Parish Council

31st January 2018

The next meeting of the Brize Norton Parish Council is to be held at **7.30pm on Monday 5th February 2018** at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.



Signed – Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 8 January 2018
- 4) **Public Participation**
 - a. Neighbourhood Plan Steering Committee – Update on Neighbourhood Plan
 - b. Any other public matters – Mr Goble - School Warning Signs
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. Cllr Squire – S106 & Open Spaces Agreements update.
 - b. Cllr Squire – Clearance of Kilkenny Lane Ditch Grills
 - c. Cllr Campion/ Cllr Ball – Grange Farm Breach of terms
 - d. Cllr Guest/ Cllr Taylor - Pre-School fence/ Elderbank Hall
 - e. Cllr Shillingford – Battle's Over Centenary celebrations
 - f. The Clerk – Clerk training courses – Effective Responses to Planning Applications (rescheduled) Wednesday 7th February 2018, 10am -1pm Wood Green WODC Offices), Town and Parish Council Elections (Thursday 8th February 2018, 6pm – 8:30pm, Woodgreen Offices), Update on SiLCA courses.
 - g. The Clerk/ Cllr Campion – Quarterly reconciliation of accounts
 - h. The Clerk – Dates for the diary? 13th February Next newsletter closing date, Monday 9th April Allotment contracts & meeting, 2nd (15th) or 3rd (22nd) Tuesday in May AGM? May elections, Sunday 18th June NGS Village Open Gardens, Sunday 27th August horticultural show/cricket festival,
 - i. The clerk – Barclays Banking authorisation
- 8) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix). Planning permission extended for (17/03017/HHD), 17/04186/HHD, Planning Appeal for 17/00699/OUT - APP/D3125/W/17/3184787
- 9) **Finance – to consider payments to be made** (on attached appendix)
- 10) **Other correspondence to note** (on attached appendix)
- 11) **Councillor's reports and items for future agenda including items for website**
- 12) **Date of next meeting** Monday 5th March 2018 at The Pavilion at 7.30pm