

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs A Riseley, Glebe Farm House, Burford Road, Brize Norton OX18 3NX

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To the Members of Brize Norton Parish Council

1st November 2017

The next meeting of the Brize Norton Parish Council is to be held at 7.30pm on Monday 2 October 2017 at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.



Signed – Alison Riseley - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. **Register of interests:** Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 4 September 2017
- 4) **Public Participation**
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. Cllr Campion –
 - b. Cllr Way – Kidlington Crematorium & Neighbourhood Plan developments (feedback from survey). Time breakdown for Kyle on website/ Neighbourhood Plan duties. Links with Buckland Village.
 - c. The Clerk/Cllr Guest – quotes for light on Elderbank carpark, posts and signs for Burford Road
 - d. Cllr Ball – distribution of stickers for the village, playground incident response and correspondence
 - e. Cllr Taylor – Glazing of Pavilion
 - f. Cllr Shillingford – bonfire event & insurance cover
 - g. Cllr Squire – Savills correspondence re: land agreements including further responses
 - h. The Clerk – Authorisation of Policy documents: Freedom of Information Policy, Complaints Policy & Data Protection Policy, and Freedom of Information Procedures Policy
 - i. The Clerk – training and meetings in November (Clerk VAT for Clerks 15th November in Didcot 10-1pm), (Cllr Squire & Cllr Shillingford on Town and Parish Meeting on 22nd November in Witney 6:30pm) (Cllr Way GP Services at Carterton Town Hall on Wednesday 8th November 6:30-8pm). Any other courses required?
 - j. The Clerk – Pre-School Poster and fence painting
 - k. The Clerk – Elderbank Hall users for future reference
 - l. The Clerk – items for the newsletter (Neighbourhood Plan meeting Dec 9th, #ProtectYourWorld)
 - m. The Clerk – Authorising TIMMS who can use Parish Council Account and receiving delivery of goods.
 - n. The Clerk – e-mail group addresses issues
 - o. The Clerk – Remembrance Trees
- 8) **Planning** – review of planning applications and progress on outstanding applications (on attached appendix).
planning permission extended for (17/03017/HHD)
- 9) **Finance** – to consider payments to be made (on attached appendix) **NB** draft precept to be shared for discussion
- 10) **Other correspondence to note** (on attached appendix)
- 11) **Councillor's reports and items for future agenda including items for website**
- 12) **Date of next meeting** Monday 4th December 2017 at The Pavilion at 7.30pm