

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

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To the Members of Brize Norton Parish Council

30 June 2017

The next meeting of the Brize Norton Parish Council is to be held at 7.30pm on Monday 3 July 2017 at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Signed - Carolyn Peach - Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 5 June 2017
- 4) **Public Participation**
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. Cllr Way – Neighbourhood plan progress update – timetable for village questionnaire/circulation
 - b. Cllr Ball – re Burford Road progress on meeting with Highways/OCC
 - c. The Clerk – Update on items with OCC/Environmental Agency/street lighting clock
 - d. Cllr Campion/Cllr Taylor – Progress on repairs
 - e. The Clerk – update on clerk job vacancy
 - f. Cllr Squire – update on s106 progress/open space agreement
 - g. Cllr Guest – Elderbank Hall use by the pre-school
 - h. Cllr Squire – Local Plan hearings July 2017
 - i. The Clerk – Village bash update 9 July 2017
- 8) **Review of insurance cover for renewal from 4 August 2017**
- 9) **Quarterly check of bank reconciliation balance to cash book**
- 10) **Review of policies and procedures – for complaints, handling requests made under Freedom of Information Act 2000 and Data Protection Act 1998, and dealing with press and media. Confirmation of standing orders deferred from Annual meeting.**
- 11) **Planning – review of planning applications and progress on outstanding applications (on attached appendix)**
- 12) **Finance – to consider payments to be made (on attached appendix)**
- 13) **Other correspondence to note (on attached appendix)**
- 14) **Councillor's reports and items for future agenda including items for website**
- 15) **Date of next meeting Monday 7 August 2017 at The Pavilion at 7.30pm**