

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

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4 May 2017

The next meeting of the Brize Norton Parish Council is to be held at **8.00 pm** (following the Annual Parish Council meeting) on Monday 8 May 2017 at The Pavilion, Station Road, Brize Norton. Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meeting of the Council on 3 April 2017
- 4) **Public Participation**
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. The Clerk – Update on items with OCC/Environmental Agency/street lighting clock
 - b. Cllr Ball – re Burford Road letter of complaint/update from meeting with Highways/OCC
 - c. Cllr Campion/Cllr Taylor – Progress on repairs/BNS&SC quotes for work required/update from 25 April meeting/damage repairs/request for floodlight reimbursement
 - d. Cllr Shillingford – review of provision of broadband to pavilion
 - e. Cllr Ball – anti-social behaviour at Elderbank Hall/provision of CCTV
 - f. Cllr Way – Neighbourhood plan progress update/review of community engagement 22/4/17 and website 'Brizenortonplan.org.uk' update
 - g. Cllr Shillingford – draft contract for Kyle Anderson re website work/Brize Norton Facebook page
 - h. The Clerk – contract of employment review
 - i. Cllr Campion – Burford Quarry meeting 25/4/17 report
 - j. Cllr Shillingford – update on village bash (meeting 27/4/17)/request for fund re prizes/advertising newsletter/circulation of advertisement fliers
 - k. Cllr Squire – update on s106 progress
 - l. The Clerk – preparations for Annual Village Assembly Tuesday 23 May 2017
 - m. Cllr Guest – progress re waste bins reorganisation/provision of dog waste bins
- 8) **Attendance at RAF BZN LCWG meeting Wednesday 17 May 2017, 7pm**
- 9) **Review draft accounts to 31 March 2017, signature of Annual return part 1**
- 10) **Planning – review of planning applications and progress on outstanding applications (on attached appendix)**
- 11) **Finance – to consider payments to be made (on attached appendix)**
- 12) **Other correspondence to note (on attached appendix)**
- 13) **Councillor's reports and items for future agenda including items for website**
- 14) **Date of next meeting Monday 5 June 2017 at The Pavilion at 7.30pm**