

## BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

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30 November 2016

The next meeting of the Brize Norton Parish Council to be held at 7.30 pm on

Monday 5 December 2016 at The Pavilion, Station Road, Brize Norton.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

### Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
  - a. Register of interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meetings of the Council on 7 November 2016
- 4) **Public Participation**

Les Goble – Draft Local Plan presentation and discussion on response by BNPC
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
  - a. The Clerk – Update on items with OCC/Manor Road verge
  - b. Cllr Shillingford – website update
  - c. Cllr Taylor – quotes for repairs to pavilion
  - d. Cllr Way – Neighbourhood plan progress/attendance at January meeting of Joseph Walker/attendance at masterclasses held by Community First Oxfordshire (£30 per person), indication of costs
  - e. Cllr Guest – waste bins provision through village
  - f. Cllr Guest – deck chairs/seats for village functions
  - g. Cllr Guest – capital expenditure on chainsaw tools/training
  - h. Cllr Squire – flood prevention working group meeting agenda items 15 December
- 8) **Employment matters – clerk's job description and remuneration/pension auto-enrolment**
- 9) **Precept calculation – return to WODC required by 19 December 2016**
- 10) **High Sheriff awards nominations**
- 11) **Planning – review of planning applications and progress on outstanding applications and comment on training attended (on attached appendix)**
- 12) **Finance – to consider payments to be made (on attached appendix)**
- 13) **Other correspondence to note (on attached appendix)**
- 14) **Councillors' reports and items for future agenda including items for website**
- 15) **Date of next meeting Monday 9 January 2017 at The Pavilion at 7.30pm**