



	<p>hydrobrake by Thames Water.</p> <p>Kevin Haynes advised that a few minor issues to resolve; the provision of a new fire station/emergency hub plans to be confirmed, the affordable housing provision, and an issue re provision/ownership of a footway.</p> <p>The Chairman thanked Dean, Kevin and Roger for their attendance. They left the meeting at 8.30pm.</p>	<u>ACTION</u>
<u>240/17</u>	<p><u>DISCUSSION ON RESPONSE TO WODC RE CTC LETTER ON DRAFT LOCAL PLAN</u></p> <p>Les Goble had kindly agreed to help review letter sent to Planning Inspectorate by Carterton Town Council in response to WODC draft Local Plan. He is aware that Shilton PC also making a response to CTC letter. CTC arguing that Carterton is a sustainable community but evidence that the principle supermarkets in the town are not getting footfall promised even on increased population of Carterton and that small businesses are closing. Housing density proposals on REEMA house sites need to be challenged if too low. Draft to be circulated by e-mail and all Councillors asked to make comment. Then to be sent, not to Planning Inspectorate, but to WODC planning policy team.</p> <p>The Chairman thanked Les for his assistance in drafting the response.</p>	All
<u>241/17</u>	<p><u>CHAIRMAN'S MEETINGS</u></p> <p>14 October – Phil Shaw WODC (with Cllr Campion)</p>	
<u>242/17</u>	<p><u>COUNTY AND DISTRICT COUNCILLORS' REPORTS</u></p> <p>None in absence of councillors.</p>	
<u>243/17</u>	<p><u>UPDATE ITEMS WITH OCC/HIGHWAYS</u></p> <p>Defer to December meeting</p>	
<u>244/17</u>	<p><u>WEBSITE UPDATE</u></p> <p>Cllr Shillingford to arrange meeting with Clerk and Kyle Anderson to identify issues on variance found in viewing format. Still chasing photos for biographies.</p>	Tony Shillingford/ Clerk/Pip Squire/Andy Ball/ Lawrence Taylor
<u>245/17</u>	<p><u>BT BROADBAND PROVISION TO PAVILION</u></p> <p>BT had sent through further revised quote; Broadband and line rental £50.90 plus VAT per month with a one off installation fee £120. Money from Transparency Grant fund may be available towards this however after discussion felt that money laid out was too much for current benefit to be gained. Review again when Cotswold Broadband have their services available for viability.</p>	
<u>246/17</u>	<p><u>RAF LCWG MEETING RESPONSE RE MINUTES SENT OUT</u></p> <p>Cllrs Shillingford and Ball felt that minutes of last meeting attended had omissions. They are to meet and put together letter addressing facts that were excluded and make proposals for content of meeting going forward.</p>	Tony Shillingford/ Andy Ball
<u>247/17</u>	<p><u>PLAYGROUND MAINTENANCE</u></p> <p>Cllr Guest advised that fencing required when monkey bars/activity frame to be painted – during school Christmas holiday. Herras fencing thought best. Acceptance that there will always be some paint chips, especially at base of equipment due to damage caused by strimmer.</p>	
<u>248/17</u>	<p><u>BNS&amp;SC PAVILION LEASE AND NECESSARY REPAIRS</u></p> <p>Cllr Campion had met with Tim Gush. The lease has expired with proposal that it be rolled forward and when s106 monies/new pavilion in place if before end of 5 year lease term then conditions may change. Ben Campion proposed and Tony</p>	

	<p>Shillingford seconded and all agreed. Clerk instructed to get lease drawn up with solicitors.</p> <p>Repairs required to emergency exit doors, a window and review of drains. Quotes required for December meeting re setting of precept.</p>	<p><u>ACTION</u> Clerk</p> <p>Lawrence Taylor</p>
<u>249/17</u>	<p><u>TREE SCREENING/REPLACEMENT TREES ON RECREATION GROUND</u></p> <p>Decision to plant screening trees back of 60 Station Road on hold.</p> <p>Stuart Guest advised that further work required on trees on Recreation Ground. He currently has to hire a telescopic chainsaw for work. Quote to be sought for purchase of chainsaw for consideration in precept budget setting. Provision for training course required. In respect of tidying of Recreation Ground also need to get quote for ditching/stream clearance.</p>	<p>Stuart Guest</p>
<u>250/17</u>	<p><u>BONFIRE NIGHT</u></p> <p>Approximately 130 people + enjoyed an excellent bonfire and good display of fireworks from RAF BZN. The Chairman thanked Cllr Shillingford for co-ordinating the event and organising the building of bonfire.</p>	
<u>251/17</u>	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr Way reported she had met with David Cuthbertson (Shilton Parish Council) and Joseph Walker. She will draw up article for December newsletter to get interest from residents. The power point presentation Cllr Way has produced is to be uploaded to the PC website for more information.</p>	<p>Wendy Way</p>
<u>252/17</u>	<p><u>RESPONSE TO J HANDEL (SAVILLS AND CHRIST CHURCH) RE NORTH CARTERTON PROPOSED DEVELOPMENT</u></p> <p>Cllr Way had drafted letter that had been circulated on e-mail. Suggestion final paragraph should read along lines 'Without further employment opportunities in Carterton, further development can't be sustainable and on this basis this proposed development cannot be supported by BNPC'. Cllr Way to revise and send to Clerk to be sent out.</p>	<p>Wendy Way/ The Clerk</p>
<u>253/17</u>	<p><u>MEETING WITH PHIL SHAW - WODC</u></p> <p>Cllr Squire and Cllr Campion had met with Phil Shaw with specific reference to s106 monies and their management. WODC could manage sums commuted but may be difficult to access easily so best for BNPC to manage themselves. The Clerk asked to contact OALC for advice. The s106 will detail the trigger points when funding available.</p>	<p>The Clerk</p>
<u>254/17</u>	<p><u>BURFORD ROAD OVERHANGING VEGETATION</u></p> <p>A complaint had been received regarding overhanging vegetation over footpath on Burford Road. The Clerk asked to contact landowner as not responsibility of PC.</p>	<p>The Clerk</p>
<u>255/17</u>	<p><u>SEATS FOR PAVILION/VILLAGE EVENTS</u></p> <p>Suggestion made to purchase seats for village events to replace wooden deckchairs that were skipped. For use at school events, cricket matches etc. Suggestion of seats £5 from IKEA. Concern over durability – sample to be seen and provision in precept to be considered.</p>	<p>Stuart Guest</p>
<u>256/17</u>	<p><u>OLD LAWN MOWER IN LOCKUP</u></p> <p>Ransomes mower in lock up has not been used in 10+ years. It would require expenditure of £300+ spent on it to get back working. Not considered worthwhile. Clerk has contact who may be interested in taking away, if not then agreement for item to be scrapped.</p>	<p>The Clerk</p>
<u>257/17</u>	<p><u>PROVISION/RESITING RUBBISH BINS IN VILLAGE</u></p> <p>Cllr Guest advised on current progress. Suggestion of swapping some of bins currently have with stores at WODC so that have all same style. This may keep price of project down. Cllr Guest to pursue idea with WODC environmental services manager and cost proposal for precept budget discussion.</p>	<p>Stuart Guest</p>

<u>258/17</u>	<u>WODC PARKING STRATEGY CONSULTATION RESPONSE</u> Cllr Ball asked to review the consultation and make a response on behalf of Parish Council. Re WODC policy of free parking etc.	<u>ACTION</u> Andy Ball
<u>259/17</u>	<u>CONSULTATION ON REMOVAL OF RURAL PHONE BOXES</u> BT are consulting about removal of phone boxes. One in Brize Norton opposite The Chequers pub is on list to be removed as not utilised. BNPC had requested that box be removed a couple of years ago but at that time had a duty of care to provide. This policy now changed. Clerk asked to write back and confirm happy for phone box to be removed.	The Clerk
<u>260/17</u>	<u>FOSSEWAY PROPOSED DEVELOPMENT CARTER CONSTRUCTION REQUEST</u> Carter Construction, contractors for Cottsway have asked for a site meeting to discuss possible siting of construction site office accommodation in Elderbank Hall carpark. Councillors concern that the EBH carpark already at capacity at peak times during the day and weekend and issues of safety of pedestrian access. The Clerk is asked to respond and advise that BNPC will not permit use of the carpark by contractors.	The Clerk

#### 261/17 PLANNING APPLICATIONS

16/03452/LBC (response by 7/11/16)	Lisa Clements 22 Carterton Road Brize Norton	Replace existing window and door in front elevation with new bi-folding doors
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No comments to be made on this application.

Agreement by councillors and Clerk asked to report response.

#### 262/17 PENDING PLANNING DECISIONS

16/02155/FUL (extension for decision 14 October 2016)	Cottsway Housing Assoc Land at The Fosseway	Demolition of existing garaging and erection of four dwellings with associated car parking and alterations to existing vehicular access. Provision of communal car parking spaces.
16/02588/OUT – (sent through by Minster Lovell PC)	Mr and Mrs Kinch Land West of Minster Lovell	Residential development of up to 85 dwellings together with a new vehicular access onto Burford Road (B4047), footpath links, areas of public open space, children's play area, landscaping and land for potential burial ground (means of access only).
16/02949/OUT	Mr & Mrs T Hinchly Quarry Dene Burford Road	plant Erection of dwelling
16/03215/HHD	Mr G Perkes 1 Manor Rd, Brize Norton	Erection single storey/1 <sup>st</sup> floor extensions. Insertion of doorway in front elevation.

#### 263/17 PLANNING DECISIONS

Approved:16/02983/FUL	RAF Brize Norton Carterton Road	Re-roofing, re-cladding of Junior Ranks Mess
Approved:MW.0113/16	Pavestone UK Ltd Burford Quarry	Concrete hard standing for use of mobile Finlay Block making machine and erection of concrete batching
Approved:16/03060/HHD Approved:16/03061/LBC Approved:16/03140/FUL	Grove Farm, Brize Norton Mr & Mrs Gush Painswick House Carterton Road	Alteration and erection of porch  Erection of dwelling
Approved:16/03177/HHD	Mr and Mrs Robinson 35 Chichester Place	Proposed enclosure of front porch and erection of single storey rear extension to form new dining area

## 264/17 ORDERS FOR PAYMENT

101026	200.00	Carolyn Peach	October clerk services
101027	280.17	Kyle Anderson	October village maintenance
101032	1,734.00	Jason Peach	Repair of EBH carpark wall/bench base
101029	168.31	Thames Water	Water charge 20/7-16/10/16
101030	220.66	5 A's Tool Hire	Chain saw hire/chipper hire
101031	4.49	A K Timms	Hazard warning tape
101033	75.60	Payman.co.uk Ltd	6 months prepaid fee payroll bureau service
101034	60.00	Royal British Legion	Donation for 2 poppy wreaths
	<b>2,743.23</b>	<b>Total</b>	

## 265/17 PAYMENTS RECEIVED

3.10.16	9,778.50	WODC	½ year precept
10.10.16	33.39	WODC	½ year interest on investments
7.10.16	1194.00	OALC	Transparency grant funding
	<b>11,005.89</b>	<b>Total</b>	

## 266/17 BANK BALANCE

	£
Current a/c balance at 1/11/16	6,273.16
Total order for payments	2,743.23
Total receipts	<u>11,005.89</u>
Bank balance at 7 November after payments	14,535.82
WODC investment	<u>31,700.00</u>
Total funds at 7 November 2016	<u>46,235.82</u>

## 267/17 OFFICIAL CORRESPONDENCE

- a) Clerks and Councils Direct – November 2016
- b) Blood and Transplant services posters x 2
- c) Pensions Regulator – update of timetable
- d) PSE Oct/Nov 2016
- e) Online playgrounds brochure – commercial playground spares service
- f) SENDIASS Oxfordshire (SEN & Disability Information, Advice and support service)

## 268/17 E-MAILS CIRCULATED IN MONTH

Rural Services weekly update 3/10, 10/10, 18/10, 24/10, 31/10(not circulated)  
RSN – Rural Housing spotlight 19/10/16  
Rural vulnerability – fuel 30/9/16 (not circulated)  
Rural vulnerability – broadband 28/10/16 (to TS)  
Rural vulnerability – transport Oct 2016 (to AB)  
Oxfordshire Community and Voluntary Action – 29/9, 6/10, 20/10, 27/10(to WW)  
Oxfordshire Clinical Commissioning Group – Talking Health 30/9, 14/10, 28/10 (to WW)  
Public Sector Executive (PSE) 29/9, 6/10, 10/10, 17/10, 27/10, 31/10 (not circulated)  
27/9 AgeUK – Dignity in Care nomination forms  
29/9 CPRE Oxon e-news September 2016  
30/9 Community First Oxfordshire AGM 27/10/16 Yarnton Village Hall 1.30pm and Placemaking Annual Conference Tues 8/11/16, Oxford Abingdon Hotel 1.30pm-4pm  
30/9 Bampton Garden plants – quote for trees  
3/10 OALC – successful Transparency code grant  
4/10 OALC – September update  
5/10 Burford Garden Centre – possible tree species suggestions  
5/10 WODC Cllr James Mills re Unitary Authority  
8/10 Keith Glazier re Remembrance services in Brize Parish  
9/10 PS – draft response to JWS re lease of land between Christ Church College and BNPC  
12/10 Advised of death of Selwyn Shorrock 10/10/16

12/10 OCC roadworks on Station, Manor and Carterton Road mini roundabout resurfacing  
 14/10 Marie Granville – not going ahead with tree planting at present  
 14/10 Consultation on removal of public payphones WOD – comments required by 25/11/16  
 18/10 OCC road closure 27/10/16 re roundabout resurfacing  
 18/10 Toby Jenssen re Little Pump House security and negotiations with Savills  
 18/10 Dr P Holmes/Keith Glazier re accuracy of history in Gateway Magazine (21/10/16 further e-mail)  
 18/10 Wendy Way – brief summary re Shilton’s Neighbourhood plan progress/organisation  
 20/10 Citizens Advice West Oxon Administration – request for financial support  
 21/10 Wychwood Project – Aviva Community Fund voting  
 22/10 Paul Claridge – Burford Road overgrown footpath  
 25/10 PS – CTC response re local plan – bnpc response required  
 26/10 CPRE – ‘Need for Positive Planning’ seminar 23/11/16 Oxon e-newsletter October 2016  
 26/10 PS – West BZN surface water detention basin maintenance requirement Dean Frosini – Cole Easdon  
 27/10 SSE – Preparing for Winter leaflets  
 27/10 WODC revised local plan consultation press release  
 27/10 Oxfordshire Fire and Rescue Service Community risk management consultation to 9/1/17  
 28/10 Bill Oddy WODC – BBC Songs of Praise possible use of Memorial Garden  
 28/10 WODC – new council postings – Cllr Clare Reynolds – Environment and Community Safety, Cllr Jeff Haine – Strategic planning and local economy  
 30/10 WW re draft letter to J Handel re ‘North Carterton’ development  
 31/10 WODC – District’s parking strategy – responses required by 14/11/16 to [www.westoxon.gov.uk/parkingstrategy](http://www.westoxon.gov.uk/parkingstrategy)  
 31/10 OALC October update (printed off)  
 31/10 OCC - Daytime Support Consultation respond by 20 12/16 (to WW)  
 31/10 Carter Construction – use of EBH carpark re Fosseyway development  
 31/10 Les Goble – draft letter to WODC re CTC response to Draft Local Plan  
 1/11 High Sheriff’s Award 2017 – response by 11/1/17  
 3/11 OCC – update re childrens’ and adults social care/unitary authority

<u>269/17</u>	<u>11 NOVEMBER 2018</u> On Armistice Day 2018 there is to be an act of Remembrance ‘Battle’s Over – a Nation’s Tribute and WW1 Beacons of Light’. As we had participated in the Queen’s birthday beacons earlier in the year we have been sent details by the Pageantmaster, Bruno Peeke. He is looking for a commitment to getting involved for January 2017 so that our name can be included in a guide publication. Cllr Shillingford has a few ideas and presented a paper but asks all to consider. Decision to be made at January 2017 meeting.	<u>ACTION</u>  All
<u>270/17</u>	<u>DECEMBER MEETING ITEMS</u> Quotes required re pavilion, chairs, chainsaw, bins, drainage, signage, computer equipment (any additional expenditure to transparency grant) and any special projects to be included in precept calculation, WODC Local plan response.	

There being no further business the meeting was closed at 10.50pm. Date of next meeting Monday 5 December 2016 at 7.30 pm.

*Signed as a true and correct record by Tony Shillingford on Monday 5 December 2016*