

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

Telephone: 01993 844102 E-mail: clerk@brizenortonparishcouncil.co.uk

1 September 2016

The next meeting of the Brize Norton Parish Council to be held at 7.30 pm on Monday 5 September 2016 at The Pavilion, Station Road, Brize Norton.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

Agenda

- 1) **Apologies:** to receive apologies
- 2) **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
- 3) **Minutes:** To approve the minutes of the last meetings of the Council on 1 August 2016
- 4) **Public Participation**
 - **Mark Jones – subject The Little Pump House**
- 5) **Record of Chairman's meetings**
- 6) **District and County Councillors' reports** for information only.
- 7) **Progress reports**
 - a. The Clerk – Update on items with OCC/WODC incl Manor Road verge – consideration of quote received (see e-mail 30/8 OCC Highways)
 - b. Cllr Shillingford – website update/policy for inclusion of items on site
 - c. Cllr Guest – playground 'working party' dates proposed to be forwarded to BZN Primary School for circulation to parents
 - d. The Clerk – repairs to EBH carpark wall – update
 - e. The Clerk – update progress re provision tree screening and agreements to quotes for replacement trees on Recreation Ground
 - f. Cllr Shillingford – update on horticultural show and bonfire night celebration preparations
- 8) **Discussion on West Brize Norton development**
 - **outcomes from meeting with Phil Shaw and suggestion of Memorandum of Understanding (see e-mail 31 August Deborah Ceadel)**
 - **Savills/Bloor proposals re legal agreement for open spaces management (see e-mail 25 August Roger Smith)**
 - **confirmation of long lease wording re buffer land (see e-mail 25 August Will Benbow)**
- 9) **Discussion on formation of Community Led Plan (see e-mail 19 July Community First Oxfordshire for ideas)**
- 10) **Planning – review of planning applications and progress on outstanding applications (on attached appendix)**
- 11) **Finance – to consider payments to be made (on attached appendix)**
- 12) **Other correspondence to note (on attached appendix)**
- 13) **Councillor's reports and items for future agenda**
- 14) **Date of next meeting** Monday 4 October 2016 at The Pavilion at 7.30pm (follows the allotment meeting at 7pm)