

## BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

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2 March 2016

The next meeting of the Brize Norton Parish Council to be held at 7.30 pm on Monday 7 March 2016 at The Pavilion, Station Road, Brize Norton.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

### Agenda

1. **Apologies:** to receive apologies
2. **Declarations of interest**
  - a. Register of interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any pecuniary and other interests in items on the agenda and their nature.
3. **Minutes:** To approve the minutes of the last meetings of the Council on 1 February 2016
4. **Co-option of new Councillor - nomination Mrs Wendy Way**
5. **Public Participation**
6. **Record of Chairman's meetings**
7. **District and County Councillors' reports** for information only.
8. **Progress reports**
  - a. The Clerk – Update on items with OCC/WODC
  - b. Cllrs Glazier/Guest – temporary noticeboards in village
  - c. Cllrs Glazier – Elderbank Hall access work
  - d. Cllr Glazier/The Clerk – bus shelters – asbestos review update/village signs
  - e. Cllr Shillingford/Cllr Glazier – update on Primary School contract use of recreation ground - signing agreement and termination of previous
  - f. Cllr Guest – update on purchase of cleaning equipment
  - g. Cllr Guest – update on mower servicing
  - h. Cllr Shillingford/The Clerk – Update on Queen's 90<sup>th</sup> birthday celebrations; bonfire 21 April, celebration 12 June – insurance cover £50 plus tax, commemorative gifts
  - i. Cllr Shillingford – website – costs of updating; storage of archive material
9. **Report on 'Widow's fuel allotment' charity**
10. **Consideration of issues to be put to Thames Water at WODC Environment Overview and Security Committee meeting Thursday 24 March at 2pm to be attended by Cllr Glazier**
11. **Review and minute the effectiveness of internal controls including risk assessment to 31 March 2016**
12. **Review the level of fidelity guarantee insurance cover**
13. **Continuation of membership of OALC; approval of subscription**
14. **Planning – review of planning applications and progress on outstanding applications – (on attached appendix)**
15. **Finance – to consider payments to be made (on attached appendix)**
16. **Other correspondence to note (on attached appendix)**
17. **Councillor's reports and items for future agenda**
18. **Date of next meeting Monday 4 April 2016 at The Pavilion at 7.40 pm**