

BRIZE NORTON PARISH COUNCIL

Clerk to the Council: Mrs C Peach, 52a Station Road, Brize Norton OX18 3QA

Telephone: 01993 844102 E-mail: clerk@brizenortonparishcouncil.co.uk

3 June 2016

The next meeting of the Brize Norton Parish Council to be held at 7.30 pm on Monday 6 June 2016 at The Pavilion, Station Road, Brize Norton.

Members of the public and press are welcome to attend. Members of the public may make representations to the council under item 4 according to the council's Standing Orders.

Signed



Clerk to Brize Norton Parish Council

Agenda

1. **Apologies:** to receive apologies
2. **Declarations of interest**
 - a. Register of interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary and other interests in items on the agenda and their nature.
3. **Minutes:** To approve the minutes of the last meetings of the Council on 9 May 2016
4. **Co-option of new Councillor - nomination Mr Ben Champion**
5. **Public Participation**
6. **Record of Chairman's meetings**
7. **District and County Councillors' reports** for information only.
8. **Progress reports**
 - a. The Clerk – Update on items with OCC/WODC incl Manor Road verge
 - b. Cllr Squire – Village Emergency Action Plan
 - c. Cllr Guest – temporary noticeboards in village
 - d. Cllr Guest – update playground work/readiness for inspection July 2016
 - e. Cllr Guest – proposal updated street furniture/bins – revision to siting/number
 - f. The Clerk – village signs
 - g. Cllr Shillingford/The Clerk – Update on Queen's 90th birthday celebrations 12 June; distribution of commemorative gift
 - h. The Clerk/Cllr Shillingford – Cotswold Broadband – dissemination info to residents
 - i. Cllr Shillingford – Transparency grant funding application progress/website
 - j. Cllr Squire – update re Christ Church lease buffer land; option on football pitch time limit
9. **Discussion on response to WODC strategic housing and economic land availability assessment 2016 (see e-mail 1 June 2016) – response required by 24 June 2016**
10. **Note internal auditor report on accounts to 31 March 2016, sign off on annual governance statement (section 2) 2015/16**
11. **Financial Regulations – revised model regulations to be signed off (circulated by e-mail 25 May)**
12. **Training – Roles and Responsibilities courses – Saturday 10 September (£75 + VAT) or Wednesday 5 October 2016 (£65 + VAT); Chairmanship course 13 July**
13. **Planning – review of planning applications and progress on outstanding applications including comment re proposal Walled Garden, Burford Road and update on Cottsway redevelopment of garage site on Fosseyway**
14. **Finance – to consider payments to be made**
15. **Other correspondence to note**
16. **Councillor's reports and items for future agenda**
17. **Date of next meeting Monday 4 July 2016 at The Pavilion at 7.30pm**