

BRIZE NORTON PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council on Monday 2 November 2015 at  
7.30 pm at The Sports Pavilion, Brize Norton

<u>227/16</u>	<u>PRESENT</u> Keith Glazier, Selwyn Shorrocks, Tony Shillingford, Stuart Guest, Lawrence Taylor, Carolyn Peach	
<u>228/16</u>	<u>APOLOGIES</u> Pip Squire (holiday), Neil Owen, Alex Postan.	
<u>229/16</u>	<u>DECLARATION OF INTERESTS</u> None identified.	
<u>230/16</u>	<u>MINUTES</u> Minutes of the meeting on 5 October 2015 were approved and signed by the Chairman as a true record.	
<u>231/16</u>	<u>CHAIRMAN'S MEETINGS</u> No meetings to report.	
<u>232/16</u>	<u>DISTRICT AND COUNTY COUNCILLORS' REPORTS</u> No reports in Councillors absences.	
<u>233/16</u>	<u>ITEMS FOR OCC/WODC ATTENTION</u> Meeting to discuss OCC HGV survey scheduled for 11 November 2015. Keith Glazier and Selwyn Shorrocks to attend.	Keith Glazier/ Selwyn Shorrocks
<u>234/16</u>	<u>VILLAGE EMERGENCY ACTION PLAN</u> No further progress.	Pip Squire
<u>235/16</u>	<u>VILLAGE NOTICEBOARD – TEMPORARY ONE</u> Siting of notice board considered on site of telephone box. After contacting BT they have a duty of care to provide a telephone facility due to rural status and proximity of next facility so need to reconsider best position for noticeboard.	Keith Glazier/ Stuart Guest/ Pip Squire
<u>236/16</u>	<u>ELDERBANK HALL PAVING/EXTENSION</u> Following meeting on 11 October photo identifying work to be done drawn up and local tradesman had been approached to quote for work.	
<u>237/16</u>	<u>ELDERBANK HALL TELEPHONE/INTERNET ACCESS</u> No further action on this at present as pre-school considered provision too expensive.	
<u>238/16</u>	<u>BUS SHELTERS REFURBISHMENT</u> Agenda point for next meeting with Phil Shaw WODC regarding funding.  Further research required re village signage. Clerk to contact Clanfield and Minster Lovell clerks for contact/contractors who installed their signs.	Keith Glazier  The Clerk
<u>239/16</u>	<u>UPDATE HOUSING DEVELOPMENT</u> Awaiting reply from Will Benbow, Savills re our response for football pitch provision, footpaths and balancing pond.  Progress on development would appear to be stalled waiting on s106 – OCC are wanting 2 form entrance provision for school proposed on site.	
<u>240/16</u>	<u>HGV SURVEY MEETING/CRITIQUE A40 CAR SURVEY DATA</u> Meeting scheduled for 11 November 2015. Following review of data provided by OCC it would appear - highest flow along A40 is 9am to 10am; 25% of traffic comes from Eynsham; more buses travel one way than the other; 1 in 7 vehicles turns off to Thame. Selwyn Shorrocks had drafted response that was agreed and the Clerk asked to submit in response to consultation and copy to Odele Payne (in	The Clerk

	preparation for meeting on 11 November), Cllr Alex Postan and Cllr Neil Owen.	
<u>241/16</u>	<u>GRASS CUTTING CONTRACT</u> Keith Glazier meeting with Dave Austin, Ubico.	Keith Glazier
<u>242/16</u>	<u>PRIMARY SCHOOL CONSULTATION ON ACADEMY STATUS</u> Tony Shillingford reported on meeting that had been held to discuss above. With the withdrawal of services by OCC there was a need to source help for funding and support as the small size of the school would mean they would struggle as an individual. The Trust takes less in 'management fees' than OCC. ODSST has its own 'schools inspector' to monitor performance. Assurance from Headmistress that the links with Burford School would still be maintained – several of the partnership primary schools have already converted to Academies with ODSST. Also assurance that village children will have priority to places as current. There was no option to join with Burford Secondary School or with St John's, Carterton as an Academy. No thought had been given to any effect of new proposed school on West Brize Norton housing development. Concern expressed by Councillors of lack of village 'community governors' on Board of Governors. There had been agreement to extend time for decision to be made by governors by one month for further parent input and comment but general feeling was that as long as there was no effect on teaching then conversion to Academy was acceptable.	
<u>243/16</u>	<u>COUNTY COUNCIL BUDGET SPECIAL MEETING 9 NOVEMBER 2015</u> The Clerk is to advise of tentative acceptance by Tony Shillingford dependant on work commitments.	
<u>244/16</u>	<u>INITIAL PRECEPT IDEAS</u> Provision to be made for any training and related travel expenses. Although deferred mower replacement by spending out on major overhaul and service still to put aside provision for mower replacement fund - £1,500.	

#### 245/16 PLANNING APPLICATIONS

15/03682/FUL	Christ Church Foxbury Farm Burford Road Brize Norton	Construction of a concrete track to be used for agricultural purposes
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Concern expressed about drainage issue with water run off onto highway. Condition that only for agricultural/farm traffic. Highways must be asked for comment. Draft of response to be drawn and circulated for Clerk to submit.

#### 246/16 PENDING PLANNING DECISIONS

14/0399/P/FP	David Wilson Homes (Southern) Land at Swinbrook Road Carterton	Erection of 66 dwellings with associated access, open space and landscaping. Creation of extension to Kilkenny Lane Country Park and link road. Grid ref: 427785 207723
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#### 247/16 PLANNING DECISIONS

Application withdrawn: 15/02517/FUL	Garry Griffin Land South Of Garston Court Burford Road Brize Norton Crocodiles Of The World Burford Road Brize Norton	Erection of new dwelling
Granted: 15/02990/FUL		Extension to crocodile house, extension to the car park and picnic areas, change of use of buildings to provide educational, feed, quarantine and crocodile display areas (part retrospective).

#### 248/16 ORDERS FOR PAYMENT

100914	13.54	Stuart Guest	Unleaded fuel – mowers/chipper
100915	16.00	Keith Glazier	October chairman's expenses
100916	200.00	Carolyn Peach	October clerk services
100917	314.84	Kyle Anderson	October village maintenance

100918	170.29	Thames Water	Water 21/7-14/10/15
100922	1,194.00	Safe&Sound playground	Roundabout surface refurbishment
100920	16.57	A K Timms	Rake/links
100921	705.59	WODC	Grass cutting August 20 <sup>th</sup> 2015
100923	23.02	5A's tool hire	Hedge trimmer hire
	<b>£2,650.85</b>	<b>Total</b>	

#### 249/16 PAYMENTS RECEIVED

	42.92	WODC	Interest on investment ½ yr
	9681.85	WODC	½ yr precept
	35.38	BNS&SC	Water reimbursement to 30/7/15
	87.55	Elderbank Hall	Water reimbursement to 30/7/15
	<b>£9,847.70</b>	<b>Total</b>	

#### 250/16 OFFICIAL CORRESPONDENCE:

- a) PSE Oct/Nov 15
- b) Clerk & Councils Direct issue 102

#### 251/16 E-MAILS CIRCULATED IN MONTH

Rural Services weekly update 5/10, 12/10, 19/10, 26/10  
Rural vulnerability – broadband 15/10  
Rural vulnerability - Fuel poverty – 21/9  
Rural Opportunities 7/10  
Rural Housing spotlight 14/10  
WODC weekly planning lists 2/10, 12/10, 16/10, 23/10, 30/10  
Public Sector Executive (PSE) 1/10, 5/10, 8/10, 12/10, 15/10, 19/10, 26/10, 29/10  
30/9 Zurich Insurance insurance premium tax increase from 6% to 9.5%  
30/9 Shane Rae – concerns BZN Primary School academy conversion consultation  
30/9 CPRE Oxon Sept 15 e-newsletter  
1/10 WODC press release re household waste recycling sites closure  
5/10 Andrew Thomson, WODC SHLAA update  
5/10 Stuart Guest – BZN response to consultation on closure HWRC  
6/10 OPFA AGM 15/10/15 2pm Middle Barton  
6/10 Selwyn Shorrocks – circulation of presentation slides Oxfordshire Communities 21/9/15  
6/10 Pip Squire – draft for response to Savills e-mail for approval  
6/10 ORCC 6/11/15 11am to 1pm Bletchington Common Hall ‘Tour Place: housing, communities and neighbourhoods’  
8/10 Planning Inspectorate – WODC local plan hearings timetable. 23/11 2pm (130) ‘Housing needs & housing requirements’ and 25/11 ‘Housing supply and delivery’  
9/10 Alex Postan – correspondence to Giles Hughes (WODC) re SHLAA (X2)  
12/10 Helen Foster OCC Social media workshops for women of Oxfordshire  
12/10 John Welch & Stammers – lease of land between Christ Church and BZN PC  
12/10 Pip Squire – draft for comment response to SHLAA  
13/10 LCWG minutes 7/9/15  
13/10 Pip Squire – repair work agreed to access to EBH  
14/10 EBH committee 20/10/15 7.30pm  
14/10 Giles Hughes WODC response to Alex Postan re SHLAA  
14/10 WODC press release – cost saving programme 2020 Vision going ahead  
15/10 OCC/ORCC endorsed, meeting 9 November 2015 7pm to 8.30pm Matthew Arnold School – potential changes to OCC budget (consultation start 20/10/15) (printed off)  
16/10 OCC Highways BZN HGV survey meeting dates (*booked 11/11/15 9.15am The Pavilion*)  
16/10 BZN pre-school allotment – forward to Tony Shillingford and Fred Bellenger  
16/10 Tony Shillingford – meeting with head mistress Tues 20/10/15, The School  
22/10 CPRE Oxon Oct 15 e-newsletter  
28/10 Selwyn Shorrocks’s draft of comments re A40 consultation  
28/10 OCC Oxfordshire Together meeting notes 21/9/15 (printed off)  
28/10 WOD Citizens Advice Bureau – request for financial support

28/10 OCC planning ref LL 0138/15 consultation 2/11/15 to 7/12/15 Validation of planning and related applications  
 28/10 WODC press release A40 consultation reminder  
 28/10 WODC press release help self-builders  
 29/10 ORCC/Community First Oxfordshire Annual Conference 6/11/15 11am, Bletchingdon reminder  
 30/10 RoSPA training opportunities  
 30/10 RAF BZN notice of fireworks 6/11/15 at 6.15pm  
 30/10 ORCC reminder OCC meeting 9/11/15 Matthew Arnold School

<u>252/16</u>	<u>REMEMBRANCE WREATHS</u>	<u>ACTION</u>
	It was agreed that two wreaths would be acquired (Memorial Garden and Village War Memorial) and a donation of £60 made to the Royal British Legion.	
<u>253/16</u>	<u>RECREATION GROUND HELP</u> The Clerk was asked to record a vote of thanks to Jason Peach for his assistance to Stuart Guest in clearing tree stumps on the recreation ground and Elderbank Hall carpark.	
<u>254/16</u>	<u>SHED DOOR</u> Garage doors on shed to be fixed - Stuart Guest and Keith Glazier to review to decide on fix.	Stuart Guest/ Keith Glazier
<u>255/16</u>	<u>VILLAGE SEATING</u> The seat at the head of Daubigny Mead needs to be planned and stained. The concrete seat by the tennis court is falling into disrepair. Suggestion it is removed and seat from Daubigny Mead playpark is put in its place.	
<u>256/16</u>	<u>CHURCHYARD YEW TREES</u> Complaint received that yew trees in churchyard need to be trimmed back. The Clerk is to forward this complaint to PCC.	The Clerk
<u>257/16</u>	<u>WASTE BIN HOOVER</u> Stuart Guest made suggestion of 'vacuum cleaner' fitting that can be attached to wheelie bins and assist in clearing of leaves/weeds and rubbish. Stuart Guest to circulate details for discussion at next meeting.	Stuart Glazier
<u>258/16</u>	<u>FORTHCOMING VACANCY ON COUNCIL</u> Selwyn Shorrocks advised that he would be standing down from the Council in the next couple of months as he was moving away from the village. No date for moving had yet been set but happy to serve until then.	

There being no further business the meeting was closed at 8.30 pm. Date of next meeting Monday 7 December 2015 at 7.30 pm.

*Signed as true and correct record of the meeting by Selwyn Shorrocks 7 December 2015.*