



<u>300/16</u>	<u>ELDERBANK HALL PAVING/EXTENSION</u> Clerk waiting for response from local builder who has been asked to quote.	The Clerk
<u>301/16</u>	<u>BUS SHELTERS REFURBISHMENT/VILLAGE SIGNS</u> Bus shelters agenda point for next meeting with Phil Shaw WODC regarding funding outstanding.  The Clerk is asked to contact OCC Highways to find out what limitations/rules there are regarding village signage (Cllr Owen advised Clerk to contact Frank Wilson).	Keith Glazier  The Clerk
<u>302/16</u>	<u>UPDATE HOUSING DEVELOPMENT</u> Keith Glazier to contact Phil Shaw to arrange meeting and find out what progress on s106. Also to gather more information from Lawrence King re balancing ponds and at same time to establish when grips will be cleaned and clearance of Burford Road ditch (vegetation growing over wall). It was reported that water that had been coming up in field behind allotments does appear to have been cleared following action by TW but now coming up further down drain in Mrs Brown's field.	Keith Glazier
<u>303/16</u>	<u>PRIMARY SCHOOL CONSULTATION ON ACADEMY STATUS</u> Further revisions to draft agreement for use of recreation ground made and councillors asked to report back by Monday 11 January. Pip Squire to copy map (or alternatively the Clerk to contact Becky Butler, WODC as advised by Cllr Postan). Suggest 5 year initial period of agreement. Draft to be sent to Trust and if they want revisions that they pay for solicitors fees.	All Tony Shillingford/ The Clerk
<u>304/16</u>	<u>WHEELIE BIN VACUUM CLEANER ATTACHMENT</u> Stuart Guest had trialled several models and agreement to fund attachment costing £1300 plus VAT – sufficient money in precept. To be purchased in this year end 31 March 2016.	Stuart Guest
<u>305/16</u>	<u>MOWER SERVICING</u> Mower has been collected and now being worked on by Oxford City groundwork engineering department.	
<u>306/16</u>	<u>HM THE QUEEN'S 90<sup>TH</sup> BIRTHDAY CELEBRATIONS</u> Letter drafted by Clerk agreed and to be circulated to village organisations to assess interest in arranging activity.	The Clerk
<u>307/16</u>	<u>RAF BZN LCWG MEETING 18 JANUARY 2016</u> Confirmed attendance on behalf of Parish Council by Keith Glazier and Tony Shillingford.	Keith Glazier/ Tony Shillingford
<u>308/16</u>	<u>TRAINING REQUIREMENTS 2016</u> Tony Shillingford would like to attend training regarding planning – held by OALC later in year. Provision for mileage travel expenses made in precept.	
<u>309/16</u>	<u>WEBSITE PROVISION</u> Kyle Anderson has made some changes to the web-site recently. Tony Shillingford shall meet with him to discuss way forward. Clerk has sent e-mails to Ducklington and Shipton-u-Wychwood Parish Council enquiring who is designer of their websites.	Tony Shillingford

Cllr Neil Owen and Cllr Alex Postan left meeting at 8.50pm.

### 310/16 PLANNING APPLICATIONS

None to consider.

### 311/16 PENDING PLANNING DECISIONS

14/0399/P/FP	David Wilson Homes (Southern) Land at Swinbrook Road Carterton	Erection of 66 dwellings with associated access, open space and landscaping. Creation of extension to Kilkenny Lane Country Park and link road. Grid ref: 427785 207723
15/03869/OUT	Mr David Moore Land west of Swinbrook Road Carterton	Upto 85 dwellings with associated access, public open space and landscaping, sports pitches and country park (extension to response to 11/12/15)
15/04053/FUL	Mr Patrick Edwards 35-37 Station Road Brize Norton	Erection of one dwelling and associated parking (extension to response to 15/12/15).
OCC MW/0145/15	Pavestone OK Ltd	Extension to factory building at Burford Quarry
OCC MW/0149/15	Burford Quarry Smith & Sons (Bletchingdon) Ltd Burford Quarry	Continuation of development at Burford Quarry

### 312/16 PLANNING DECISIONS

None to note.

### 313/16 ORDERS FOR PAYMENT

100935	16.00	Keith Glazier	December chairman's expenses
100936	260.00	Carolyn Peach	December clerk services
100937	309.89	Kyle Anderson	December village maintenance
100938	165.00	HMRC	PAYE/NI mths 7, 8, 9
	<b>£750.89</b>	<b>Total</b>	

### 314/16 PAYMENTS RECEIVED

None to note

### 315/16 OFFICIAL CORRESPONDENCE:

- WODC – register of electors 2016
- Volunteer Link-up Annual report and request for support
- Glasdon Winter 2015 catalogue
- PSE magazine

### 316/16 E-MAILS CIRCULATED IN MONTH

Rural Services weekly update, 7/12, 14/12, 23/12

Rural Service network – 8/12

Rural vulnerability – fuel 10/12

Rural vulnerability – transport 29/12

Rural Economy Spotlight 23/12

WODC weekly planning lists 7/12, 11/12, 18/12, 24/12

Public Sector Executive (PSE), 7/12, 10/12, 14/12, 17/12, 21/12

30/11 CPRE – Oxon November 15 e-newsletter

30/11 High Sheriff of Oxfordshire Awards – nominations by 15 January 2016

30/11 OALC – December 2015 newsletter (printed off)

1/12 BZN Primary School – conversion date 1/3/16

6/12 Liz Manson ODST/Primary School contact suggestions re agreement recreation ground

7/12 Oxford City Council – quote servicing of mower £1,835.60 plus VAT

7/12 OALC – 1% increase salary/NI for staff

7/12 OPFA – subscription year revision to 1/4 – 31/3

7/12 Leander Architectural – advisory quote for signage and examples

8/12 CPRE – campaign news and ideas from CPRE

8/12 WODC – presentations from Town and Parish liaison 1/12/15

9/12 Ruth Kerry, OCC surveyor re agreement for use of recreation ground by school update

9/12 WODC press release re WODC rejection of hospital consultation proposals

10/12 Grants for Green Spaces project – TESCO scheme extended deadline to 11/12/15  
 12/12 Cllr Neil Owen’s report  
 14/12 Draft BZN PC/Primary School recreation ground agreement (originator Tony Shillingford)  
 15/12 Minster Lovell PC – copied in on e-mail to A Kirkwood and D Tole (OCC Highways) re bus stop safety (south) A40 slip road  
 15/12 WODC press release prosecution of fly tipper  
 16/12 OALC training programme 2016  
 16/12 RAF BZN invite LCWG 18 January 2016, 7pm RAF BZN  
 16/12 WODC press release new design guide second consultation closes 22/1/16  
 17/12 Cotswold Broadband – ‘all systems go’  
 17/12 OALC December 2015 newsletter (printed off) includes Oxfordshire’s strategic environmental and economic investment plan article - [www.oxfordshirelep.com/content/seeip](http://www.oxfordshirelep.com/content/seeip)  
 18/12 WODC press release planning inspector’s initial findings publicised  
 18/12 CPRE – Oxon e-newsletter  
 21/12 Minster Road, BZN footpath – KG letter to Cllr Neil Owen (OCC) regarding complaint from Ms Liz Bellenger

<u>317/16</u>	<u>DRAFT PRECEPT REVIEW AND RESOLUTION</u>	<u>ACTION</u>
	Draft precept reviewed and revision made. Agreement to purchase of wheelie bin Hoover, dog poo vacuum and hedge trimmer – a total cost in region of £1,800 has been provided for (Stuart Guest to arrange ordering of equipment). Draft figures show increase in precept of just over 1% on last year’s claim. Unanimous agreement to figures and Clerk is asked to submit to WODC by 8 January 2016.	The Clerk
<u>318/16</u>	<u>ALLOTMENT TIDY UP</u> Tony Shillingford and Stuart Guest to draw up priorities in clearing up rubbish from allotments (building waste has been dumped at far end). Skip to be hired and letter circulated to allotment holders.	Tony Shillingford/ Stuart Guest
<u>319/16</u>	<u>DOG WASTE</u> It was reported there looks to have been a marked increase in the amount of dog excrement being left on the pavements – in particular Manor Road. The Clerk is asked to include an article in the next newsletter. Use Dog waste bins or possibly face a fine of up to £1,000.	The Clerk
<u>320/16</u>	<u>RUBBISH ON BURFORD ROAD</u> There is a large amount of rubbish on the verges of Burford Road, probably arising from spillage of a bin. Stuart Guest to advise Kyle Anderson, aware of but weather not been conducive to tidy up.	Stuart Guest
<u>321/16</u>	<u>PARISH COUNCIL VACANCY</u> Chairman asked for Councillors to consider who may be encouraged to join Parish Council. If more than two people came forward then would require an election. The notices informing of Selwyn’s resignation will be posted on Wednesday 6 January.	All

There being no further business the meeting was closed at 9.15 pm. Date of next meeting Monday 1 February 2016 at 7.30 pm.

*Signed as true and correct record of the meeting by Keith Glazier 1 February 2016.*